

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: July 6, 2017**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Ziaja, Springer and Stinnett. Absent: none. Others attending: Public Works Assistant Director Jeff Robbins and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: June 15, 2017. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2017 PROJECT SUMMARY UPDATE. Noted.
5. NEW BUSINESS
  - a. Wisconsin Department of Safety And Professional Services, Notice Of Violations And Orders, Waterloo Employees Entered Confined Space Without Plan. DISCUSSION: Hansen said Jeff Helgestad from the Municipal Electric Utilities of Wisconsin (MEUW) indicated steps to remedy the notice were being completed rapidly. Hansen said Helgestad would send a document to the Clerk/Treasurer indicating when all items had been addressed. No action taken.
  - b. Recommending That The City Order The Razing Of Hazardous Structures At 258 Polk Street. MOTION: Moved by Ziaja, seconded by Stinnett to direct prompt action to raze the property at 258 Polk Street. VOICE VOTE: Motion carried.
  - c. Road Maintenance Agreements With Adjacent Townships. DISCUSSION: Robbins said Yerges had contacted Jeff Spoke with the Town of Portland and Jim Peschel with the Town of Waterloo to move forward on written agreements covering all aspects of road maintenance for roads on the municipal boundaries.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Noted.
  - a. Review Of 2018 Road/Utility Improvements -- Design & Preliminary Estimate, Mill Street & Cleveland Street, August
  - b. PASER Road Rating Presentation To Whole Council, August
  - c. Municipal Parking Lot Resurfacing Bid
  - d. Review Of 2018 Public Works Capital Budget Submittal Items
  - e. A 2018-2023 Road & Utility Construction Plan
7. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:40 pm. Motion carried.



Attest:

Mo Hansen  
Clerk/Treasurer