

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
June 15, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 6:15 p.m. Members present: Springer & Griffin. Absent: Quimby. Also attending: Angie Stinnett, Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: May 18, 2017 (open & closed session). MOTION: Moved by Griffin, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Review And Action On Requests For Proposal For Assessment Services. DISCUSSION: Hansen reviewed his memo on the topic. Springer expressed concerns about Associated Appraisal Consultant Inc because of the concerns the Mayor had raised regarding unwillingness to reimburse the City for attorney fees for a claim of excessive assessment. MOTION: Moved by Springer, seconded by Griffin to forward to Council with no recommendation. VOICE VOTE: Motion carried.
 - b. Resolution #2017-25 Financial Policy Update #1: Monthly Approval Of General Disbursements. DISCUSSION: Kawula described the policy change saying, like other reports, approvals of general disbursements would be tied to month end rather than the day of Finance Committee meeting. MOTION: Moved by Springer, seconded by Griffin to recommend Council approval. VOICE VOTE: Motion carried.
 - c. Payroll For May 2017 - \$70,872.56. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval of payroll in the stated amount. ROLL CALL VOTE: Ayes: Springer & Griffin. Noes: none with Quimby absent. Motion carried.
 - d. General Disbursements – May 19, 2017 Through June 15, 2017. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval of disbursements as presented. ROLL CALL VOTE: Ayes: Springer & Griffin. Noes: none with Quimby absent. Motion carried.
 - e. Treasurer's Report & Budget Reports For May 2017. MOTION: Moved by Griffin, seconded by Springer to approve the report. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Noted.
 - a. Action Items From 2016 Audit
 - b. 2018 budget
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:40 p.m.

Attest:



Mo Hansen
Clerk/Treasurer