

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: June 15, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Springer, Griffin, Thomas and Stinnett. Absent: Quimby and Petts. Others present: Diane Graff, the Courier; Police Chief Sorenson; Mark Hoggatt, ASCEND; Craig Ellsworth, Rediscovered LLC; Mike Kawula; Christopher Campbell, Associated Appraisal Consultants Inc.; WLOO videographers and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: June 1, 2017. MOTION: Moved by Thomas, seconded by Griffin to approve the minutes with one correction as noted by Thomas. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Stinnett, seconded by Springer to approve the consent agenda. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For May 2017
 - ii. Waterloo Fire Department For May 2017
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For May 2017
 - iv. Public Works Director Chad Yerges For May 2017
 - v. Police Chief Sorenson For May 2017
 - vi. Library Director Kelli Mountford For May 2017
 - vii. Waterloo Water & Light Commission – June 6, 2017
 - viii. Watertown Humane Society For May 2017
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For May 2017 - \$70,872.56. MOTION: Moved by Springer, seconded by Griffin to approval payroll in the stated amount. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
 - ii. General Disbursements – May 19, 2017 Through June 15, 2017. MOTION: Moved by Springer, seconded by Griffin to approve disbursements in the stated amount. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
 - iii. Treasurer's Report & Budget Reports For May 2017. MOTION: Moved by Springer, seconded by Griffin to approve the reports. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
 - iv. Review & Action On Requests For Proposal For Assessment Services. DISCUSSION: Hansen distributed a summary describing submittals from three firms. He recommended retaining Associated Appraisals. Mayor Thompson questioned Associated Appraisals refusal to reimburse the City for attorney fees relating to a recent claim of excessive assessment against the City. Christopher Campbell said Associated Appraisal followed the procedures for assessment given the information it received from the property owner. He said it is not possible to force property owners to comply with information requests. MOTION: Moved by Springer, seconded by Stinnett to accept the Associated Appraisal Consultants submittal and directed staff to renew the agreement. ROLL CALL VOTE: Ayes: Ziaja, Springer, Thomas and Stinnett. Noes: Griffin, with Quimby and Petts absent. Motion carried.
 - v. Resolution #2017-25 Financial Policy Update #1: Monthly Approval Of General Disbursements. DISCUSSION: Thomas questioned the need for bringing the change to the City Council. MOTION: Moved by Springer, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
 - b. Public Works & Property Committee
 - i. Revising The Award Options For The Private Lead Service Replacement Program. MOTION: Moved by Springer, seconded by Stinnett to revise the program award formula eliminating the options and changing awards to 75% of qualifying project costs with a municipal cap of \$2,300. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin and Stinnett. Noes: none with Thomas abstaining and Quimby and Petts absent. Motion carried. Motion approved.
 - c. Utility Commission And Public Works & Property Committee
 - i. Authorizing A Sanitary Sewer Conveyance System Maintenance & Management Agreement. MOTION: Moved by Thomas, seconded by Stinnett to authorize a Sanitary Sewer Conveyance

System Maintenance & Management Agreement as revised by the Utility Commission and presented on this night. VOICE VOTE: Motion carried.

d. Utility Commission

- i. Resolution #2017-26 Review Of The Annual Wastewater Treatment Plant Compliance Maintenance Report. MOTION: Moved by Ziaja, seconded by Stinnett to accept and approve the Annual Wastewater Treatment Plant Compliance Maintenance Report. VOICE VOTE: Motion carried.

6. UNFINISHED BUSINESS

- a. Resolution #2017-27 Facilitating Economic Development And Job Creation At The North Terminus Of Commercial Avenue -- Authorizing The Acquisition Of 15.02 Acres From Larry Waldo; A Development Agreement With HIEP LLC; And Directing The Submittal Of A Transportation Economic Assistance (TEA) Grant Application To The Wisconsin Department Of Transportation. DISCUSSION: Hansen said the agreement with HIEP LLC would result in a 25,000 square foot facility valued at \$3.5 million. He said tax incremental financing would fund a development incentive, a road extension and the land write down for the 15 acres. MOTION: Moved by Ziaja, seconded by Stinnett to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: none with Quimby and Petts absent. Motion carried.
- b. Resolution #2017-24 Amendment Two To The Idle Industrial Sites Redevelopment Grant Agreement Between The Wisconsin Economic Development Corporation And The City Of Waterloo. DISCUSSION: Craig Ellsworth said the original municipal agreement was to create 15 jobs and now 50 people work at the location. He said the HVAC system was state-of-the-art in 1982, but was now inefficient. He said he is pursuing PACE financing to further renovate the structure; and that more renovations were needed to ensure that ASCEND grows in Waterloo. Mark Hoggatt said ASCEND had looked at Lake Mills, Marshall and other locations. In reply to a Stinnett question, Hoggatt said employees they recruit often come from other locations, but once hired employees would consider Waterloo for a home. In reply to a Griffin question, Ellsworth said HVAC improvements would be zoned spaces on the west end of the first floor with LED lighting and other improvements. MOTION: Moved by Springer, seconded by Stinnett to approve the resolution as presented. VOICE VOTE: Motion carried.

7. NEW BUSINESS

- a. Granting New And Renewed Operator's Licenses For The License Period Beginning July 1, 2017 And Ending June 30, 2019 (67). MOTION: Moved by Springer, seconded by Stinnett to approve new and renewed operator's licenses as presented. VOICE VOTE: Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Ziaja said a Firemen's Park Summer Concert Series music performance was slated for June 22, 2017.

9. ADJOURNMENT. MOTION: Moved by Springer, seconded by Thomas to adjourn. Motion carried unanimously. Approximate time: 7:55 p.m.



Attest:
Mo Hansen
Clerk/Treasurer