

**CITY OF WATERLOO COMMON COUNCIL**  
**OPEN SESSION MEETING MINUTES: April 6, 2017**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Absent: Quimby. Others present: Diane Graff, the Courier; Interim Police Chief Lange; WLOO videographers; Gary Yerges; Chad Yerges; Chris Hauptli; Jeff Robbins; Municipal Attorney Mike Hahn; Bill Blaska; Lyle Braunschweig and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: March 16, 2017. MOTION: Moved by Thomas, seconded by Stinnett to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Springer, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
  - a. Notice of Published Notices – Public Test Of Voting Equipment, April 4<sup>th</sup>
  - b. Resolution #2017-08 Updating The Farmers And Merchants State Bank Corporate Authorization Resolution For the Waterloo Water And Light Commission
  - c. Mayor's 2017 Arbor Day Proclamation
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARD
  - a. Plan Commission
    - i. Ordinance #2017- 03 An Ordinance To Rezone 1212 Main Street, City Of Waterloo, Jefferson County, Wisconsin From C-2 Highway Commercial District To R-2, Single Family Residential District. DISCUSSION: Springer said the Plan Commission recommended approval. MOTION: Moved by Springer, seconded by Thomas to approve the ordinance as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
    - ii. Resolution #2017-12 Granting A Conditional Use Permit To Katherine Zwieg (On Behalf Of Chatty Properties LLC), 1212 Main Street, City Of Waterloo, Jefferson County To Allow For Two Dwelling Units In A R-2, Single Family Residential District. DISCUSSION: Springer said the Plan Commission added two conditions: (1) The applicant is to provide a certified plan to the Building Inspector showing minimum entrance requirements; and (2) The improvements are to be completed within six months. MOTION: Moved by Springer, seconded by Thomas to approve the resolution adding the following conditions: (1) The applicant is to provide a certified plan to the Building Inspector showing minimum entrance requirements. (2) The improvements are to be completed within six months. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
6. UNFINISHED BUSINESS
  - a. Ordinance #2017-02 An Ordinance Amending Section 350-13 Of The Municipal Code Off-Road Vehicles – Authorizing The Use Of All Terrain Vehicles And Utility Terrain Vehicles On Clarkson Road And Main Street. DISCUSSION: Noting that the Town of Portland permits ATV and UTV use, Thomas said the ordinance would allow such vehicles to be used only on those roads shared with the Town of Portland, Clarkson Road and Main Street. MOTION: Moved by Thomas, seconded by Petts to approve the ordinance as recommended and presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.

AGENDA NOTE: At this time a motion was made by Springer, seconded by Thomas to hold closed session discussions for both 6b together with 7c. VOICE VOTE: Motion carried. For the purpose of meeting minute sequencing, the items remain in original sequence.
  - b. Claim For Excessive Assessment For Monroe Street Apartments LLC, Parcel Number 290-0813-0644-026. MOTION: Moved by Springer, seconded by Thomas to convene to closed session. VOICE VOTE: Motion carried. The Council convened to closed session per Wis. Stat. 19.85(1)(g) "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved." Upon completion of the closed session the body reconvened into open session. MOTION: Moved by Springer, seconded by Griffin to approve an agreement with Monroe Street Apartment LLC as presented on this night by municipal attorney Mike Hahn subject to the execution of the agreement by the claimant, and further noting that the Mayor is authorized to sign on behalf of the City. ROLL CALL VOTE: Ayes: Ziaja,

Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.

7. NEW BUSINESS

- a. Resolution #2017-09 Declaring Outlot 1 Of Certified Survey Map 4845-25-134 (Parcel 29008130511013) A Buildable Parcel Within A Residential District For Purposes Of Condition Set Forth On The Map And Recorded Restrictive Covenants. DISCUSSION: Hansen said a recorded restrictive covenant existed declaring Outlot 1 unbuildable. Hansen said the resolution purpose was to declare it buildable with the understanding that a new certified survey map would need to be approved striking "Outlot 1" substituting a lot number. He said the property owner was interested in building a home on the parcel; that the County received notice that the site passed a perc test; and that the City Engineer did not object. In reply to the Thompson question he said a new home was being construct on an adjacent lot (Note: incorrectly identified by Hansen as Lot 2). MOTION: Moved by Ziaja, seconded by Stinnett to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
- b. Resolution #2017-10 Council Confirmation Of The Mayoral Appointment Of Chad Yerges As Interim Public Works Director. DISCUSSION: Springer listed prior interim positions in the Police Department and Clerk/Treasurer's office where the interim position was paid the same rate of pay as a Department Head. He said the same should be the case in this situation. MOTION: Moved by Springer, seconded by Griffin to approve the resolution amended to have the pay rate of the Interim Director be the same as the Director. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
- c. Resolution #2017-11 Authorizing The Hiring Of Michael J. Kawula As Assistant Deputy Clerk/Treasurer. MOTION: Moved by Springer, seconded by Thomas to convene in closed session. The Council convened to closed session per Wis. Stat. 19.85(1)(c) "Considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Upon completion of the closed session it reconvened into open session. MOTION: Moved by Ziaja, seconded by Petts to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Griffin, Stinnett and Petts. Noes: Thomas and Springer. Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Public Hearing - Considering A Special Assessment For 2017 Sidewalk Installation – Only Held If Waivers Are Not Received. The Mayor indicated a future public hearing would be held.

- 9. ADJOURNMENT. MOTION: Moved by Springer, seconded by Stinnett to adjourn. Motion carried unanimously. Approximate time: 8:00 p.m.



Attest:  
Mo Hansen  
Clerk/Treasurer