

Karl Junginger Memorial Library
Board of Trustees Meeting
March 14, 2017
Minutes

- I. Call to Order/Roll Call
Meeting 5:17
Present: Lee Fiedorowicz, Art Biermeier, Deb, Ellen Sullivan, Jeannette Petts, Kristen Klein
- II. Approval of agenda
Sullivan moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.
- III. Approval of open minutes from February 15, 2017
Fiedorowicz moved to approve the minutes. Sullivan seconded. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments –
none
- V. Director's Report
Mountford reported on the strategic plan. After meeting with the staff, Mountford will start with the wi-fi update and better serving the Hispanic community. She informed the board that she is looking into security cameras and RFID. Mountford reported on upcoming library functions. April 10-15 is National Library week.
- VI. Unfinished Business
 - A. Financial monthly report for February 2017 – Action
Sullivan moved to approve the report. Battenberg seconded. Motion passed unanimously.
 - B. 2017 Budget Amendment – Action
Battenberg moved to table since Mountford was unable to connect with Lois at City Hall about this. Klein seconded. Motion passed unanimously.
 - C. Color Copies Allow Patrons and Cost – Action
(Policy 506) Fiedorowicz moved to charge \$.30per copy for color copies. Klein seconded. Motion passed unanimously. Mountford will add to Policy 506.
- VII. New Business
 - A. National Library Week Fine Forgiveness – Action
*(All week for fines unless from another lib. with fines over \$20/with an item for food pantry and replace your library card for free)
Sullivan moved to approve the fine forgiveness with a food pantry item and free replacement cards program for National Library Week. Petts seconded. Motion passed unopposed.*
 - B. Cintas Fire Alarm Service – Action
Fiedorowicz not to purchase Fire Alarm Service. Petts seconded. Motion passed unopposed.
 - C. Policy 401 Selection of Materials – Review & Action
Fiedorowicz moved to approve the policy as it is. Sullivan seconded. Motion passed unanimously.
 - D. Policy 425 Outreach Service – Review & Action
Fiedorowicz moved to approve the policy as it is. Klein seconded. Motion passed unanimously.

- E. Policy 450 Wireless Internet Service – Review & Action
Battenberg moved to approve the policy as it is. Sullivan seconded. Motion passed unanimously.
- F. Policy 512 Emergency Policies – Review & Action
Battenberg moved to table till next month so that Mountford can update the Tornado and Fire policy and add sections on active shooter and lockout. Klein seconded. Motion passed unanimously.

VIII. Future agenda items
Policy 512, budget, parking lot, Porter street construction and possible parking spaces, security

IX. Date, place, and time of next meeting in the library conference room
5:15 on April 11

X. Adjournment
Sullivan moved to adjourn at 6:10PM. Fiedorowicz seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, secretary