

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**October 20, 2016**

1. CALL TO ORDER AND ROLL CALL. The meeting was called to order at 6:30 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: October 6 & October 13. MOTION: Moved by Quimby, seconded by Griffin to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
  - a. Waterloo Utilities Employee Request For Dental Insurance Coverage, Lois Leistico. Noted.
4. UNFINISHED BUSINESS 2017 BUDGET
  - a. Review Of Approved 2017 Committee Budget Recommendation. DISCUSSION: Hansen said the committee has recommended a budget to be published in the paper. No action taken.
5. NEW BUSINESS
  - a. Resolution #2016- 54 Creating A 2016-2017 Assistant Clerk/Treasurer Position At An Hourly Rate Of \$21.76. DISCUSSION: Handouts were reviewed. Springer questioned the pay rate of \$21.76. MOTION: Moved by Springer, seconded by Quimby to recommend to Council the resolution striking the reference to the listed pay rate. VOICE VOTE: Motion carried.
  - b. Resolution #2016-55 Invoices To Be Written Off As Non-Collectible. DISCUSSION: Hansen said multiple attempts to collect had been made and that the City had received the maximum available by law from the County MOTION: Moved by Springer, seconded by Quimby to recommend to Council approval of the resolution as presented. VOICE VOTE: Motion carried.
  - c. Payroll For September 2016 - \$98,423.05. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council payroll approval. VOICE VOTE: Motion carried.
  - d. General Disbursements – September 16, 2016 Through October 20, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of general disbursements. VOICE VOTE: Motion carried.
  - e. Treasurer's Report & Budget Reports For September 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of reports. VOICE VOTE: Motion carried.
  - f. Authorizing A TIF #2 Financing Agreement Between The City of Waterloo And Sharon Burbach, Property Owner At 218 West Madison Street. DISCUSSION: Hansen read from meeting materials describing the agreement. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of the agreement. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. 2017 Municipal Budget Public Hearing, November 17, 2016 At 7 p.m. Noted.
  - b. 2017 Council Consideration Of Municipal Budget, November 17, 2017. Noted.
7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:27 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer