

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: October 20, 2016

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Council President Springer called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: none. Others present: Dawn Gunderson with Ehlers & Associates; Caryn Schmitt; Gary Hauptli; Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Sergeant Tracy Thom; WLOO videographers and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: October 6, 2016. MOTION: Moved by Quimby, seconded by Griffin to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. Caryn Schmitt presented a petition advocating for a Waterloo taxi; said Waterloo Parks need tender care and hand sanitizers were needed in the Firemen's Park bathrooms. She also indicated the petition was for cross-walk safety.
4. PUBLISHED NOTICES
 - a. Public Hearing For Conditional Use Permit Under Provisions Of Chapter §385-12 C (1) Of The Zoning Code, 129 N. Monroe Street. Noted.
5. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items as presented. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For September 2016
 - ii. Waterloo Active Fire Department For September 2016 (no submittal)
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For September 2016
 - iv. Public Works Director Gary Yerges For September 2016
 - v. Interim Police Chief Lange For September 2016
 - vi. Library Director Kelli Mountford For September 2016
 - vii. Waterloo Water & Light Commission – October 4, 2016
 - viii. Watertown Humane Society For September 2016
 - b. Resolution #2016-60 Authorizing The Clerk/Treasurer To Sign And Submit Current And Future Department of Natural Resources Recycling Grant To Responsible Units Grant Applications
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For September 2016 - \$98,423.05. MOTION: Moved by Quimby, seconded by Thomas to approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - ii. General Disbursements – September 16 Through October 20, 2016. MOTION: Moved by Quimby, seconded by Griffin to approve disbursements as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - iii. Treasurer's Report & Budget Reports For September 2016. MOTION: Moved by Quimby, seconded by Thomas to approve reports as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - iv. Resolution #2016- 54 Creating A 2016-2017 Assistant Clerk/Treasurer Position At An Hourly Rate Of \$21.76. DISCUSSION: Springer said the Finance Committee is recommending approval with the amendment that the wage rate be changed to "depending upon qualifications." MOTION: Moved by Quimby, seconded by Thomas to approve the resolution with the amendment of changing the wage rate to "depending upon qualifications." ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - v. Resolution #2016-55 Invoices To Be Written Off As Non-Collectible. DISCUSSION: Hansen said bills were not collectable and the City had been reimbursed by the County to the fullest extent possible. MOTION: Moved by Quimby, seconded by Thomas to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - b. Public Safety & Health Committee
 - i. Resolution #2016-58 Authorizing The Purchase Of A Replacement Police Squad Car.

DISCUSSION: Thomas said two bids were received with Ewald being the low bid. MOTION: Moved by Thomas, seconded by Stinnett to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

c. Community Development Authority

- i. Resolution #2016-59 Acceptance Of A Municipal Flood Control Grant Awarding \$21,780 In Funds To Be Matched For Shoreline Improvements. DISCUSSION: Ziaja said private funds, other grants or tax incremental finance dollars may be used as a match. MOTION: Moved by Ziaja, seconded by Stinnett to approve the resolution as presented with the added notation that private funds, other grants or tax incremental finance dollars may be used for the match. VOICE VOTE: Motion carried.

7. NEW BUSINESS

- a. Resolution #2016-56 A Resolution Authorizing The Issuance And Sale Of \$1,325,000 Combined Utility Revenue Bonds, Series 2016a, Of The City Of Waterloo, Jefferson County, Wisconsin, And Providing For The Payment Of The Bonds And Other Details With Respect To The Bonds. DISCUSSION: Dawn Gunderson from Ehler's presented Sale Day report and a resolution in final form. She said five bids were received; the low bid was from Banker's Bank in cooperation with Farmer's & Merchant Bank; the bid allowed for the bond size to be decreased due to issuance expense; no disclosure counsel was used. The next effect was that principle was lowered by approximately \$15,000. MOTION: Moved by Quimby, seconded by Thomas to approve the resolution as presented noting the updated sale amount of \$1,310,000. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
- b. Resolution #2016-57 Amendment One To Agreement Between The State Of Wisconsin Department Of Administration And The City Of Waterloo. MOTION: Moved by Quimby, seconded by Thomas to approve the resolution as presented. VOICE VOTE: Motion carried.
- c. Parking Permit Application – Municipal Code 350-7(C), Angela Hauptli, 442 N. Monroe Street. MOTION: Moved by Quimby, seconded by Griffin to approve the parking permit application as presented. VOICE VOTE: Motion carried.
- d. Mayoral Reappointment Of Tom Bergan, To The Utility Commission For A Term Expiring In October Of 2021. MOTION: Moved by Thomas, seconded by Griffin to confirm the Mayoral reappointment of Tom Bergan to the Utility Commission for a term expiring in 2021. VOICE VOTE: Motion carried.
- e. Mayoral Appointment Of James Schmitt To The Board Of Zoning Appeals Filling A Vacant Unexpired Term To Expire In 2019. MOTION: Moved by Thomas, seconded by Quimby to confirm the Mayoral appointment of James Schmitt to the Board of Zoning Appeals filling a vacant unexpired term to expire in 2019. VOICE VOTE: Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. November 17, 2016 Public Hearing, 7:00 p.m. – 2017 Municipal Budget. Noted.
- b. Thomas reminded attendees that the citywide trick-or-treat was October 30 from 2-5 pm.

9. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. Motion carried unanimously. Approximate time: 7:22 pm.



Attest:
Mo Hansen
Clerk/Treasurer