

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**October 6, 2016**

1. CALL TO ORDER AND ROLL CALL. The meeting was called to order at 5:30 p.m. by Springer. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Mayor Thompson, Alder Tim Thomas, Interim Police Chief Randie Lange, WFD Treasurer Marlys Schmidt, WFD 2<sup>nd</sup> Captain Craig Strobel, Assistant Public Works Director Jeff Robbins, Library Director Kelli Mountford and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: SEPTEMBER 8, 2016. Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
  - a. 2017 BUDGET DELIBERATIONS
    - i. Fund 100 Department of Public Works. DISCUSSION: A review of the department submittal took place. Hansen said the department has requested an additional full time person which is not reflected in the submittal. The committee review various line items with Public Works Director Gary Yerges. The Mayor asked how prior year audits show unspent dollars yet we are unable to afford a new staff position. It was suggested to hire LTE college kids. The need to work on the sanitary sewer system was mentioned as a concern. Revenue constraints due to state levy limits were reviewed. Yerges said variable snow fall posed challenges. His department worked to get all the snow plowed in an eight hour period eliminating overtime pay. He said employees are called in when need and work eight hours and then are sent home. No action taken.
    - ii. Fund 100 Clerk & General Government. DISCUSSION: A review of the department submittal took place. No action taken
    - iii. All Other Funds. No action taken. DISCUSSION: Springer said no change in positions would be needed for this budget. Springer said generally he was OK with the rest of the budget.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:15 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer