

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
September 15, 2016

1. CALL TO ORDER AND ROLL CALL. The meeting was called to order at 5:30 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Parks Director Gabe Haberkorn, Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: September 8, 2016. Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS 2017 BUDGET
 - a. 2017 Budget Deliberations – Fund 225 Parks Department. DISCUSSION: The Mayor asked who would monitor overtime in the scenario calling for overtime pay. Springer, Quimby and Griffin weighed an hourly compensation with overtime and bonus versus a straight salary position with performance reviews. ACTION: After reviewing the two submittals presented by Haberkorn, by consensus the Committee directed a budget application setting the Director at a salary of \$47,500 with no bonus or overtime pay.
 - b. 2017 Budget Deliberations – All Other Funds. Springer asked that a donation for the Historical Society be placed on the next Council agenda with 2016 dollars applied. Hansen said a real time spreadsheet would be test in advance of the next meeting.
5. NEW BUSINESS
 - a. Payroll For August 2016 - \$64,723.78. MOTION: Moved by Quimby, seconded by Griffin to recommend approval of payroll in the stated amount. VOICE VOTE: Motion carried.
 - b. General Disbursements – August 19, 2016 Through September 15, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend approval of the disbursements as presented. VOICE VOTE: Motion carried.
 - c. Treasurer's Report & Budget Reports For August 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend approval of the reports as presented. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Village of Marshall Reply On Food Pantry Financial Participations, September 12, 2016. Hansen said the reply was no from Sue Peck in Marshall. Quimby suggested sending them a bill.
 - b. The next meeting was scheduled for October 6th at 5:30 p.m.
7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:28 p.m.

Attest:



Mo Hansen
Clerk/Treasurer