

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: September 1, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson, Public Works Employee Chad Yerges and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 4, 2016. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as presented. Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. DNR Stewardship Grant Application For 203 East Madison Street. DISCUSSION: Hansen had no new information, a potential award was pending.
 - b. DNR Grant Funding To Remove Lead Water Services To Waterloo Properties. See Discussion below.
5. PROJECT UPDATES
 - a. 2016 Capital Projects Status Tracking. DISCUSSION: Reading from Leisses' email Hansen said stormwater matters at 464 Jefferson were moving towards resolution. A pre-construction meeting for removing the river pilings at 720 West Madison Street was held for this small project. Joe Woleske will mobilize September 6th for the bridge removal and the Riverwalk Pedestrian path on Outlot 1 at 333 West Madison Street. The Hawthorne & Stone pile of crushed concrete is being moved to allow for the path. Canal Road improvements are scheduled to begin September 7th with Leisses preparing notices for residents and others. Lastly, the email said Leisses is going to advertise a mill and overlay project with a bid opening September 15. Noting a special meeting may need to be held.
 - b. 2017 West Porter Street Construction And Design. DISCUSSION: Reading from Leisses' email Hansen noted that preliminary plans are complete. A preliminary meeting to review with City Staff the next week or two. It was noted that the project is ahead of schedule. No action taken.
 - c. 2016 Mill and Overlay Road Maintenance Project. DISCUSSION: Hansen said Leisses would move forward with bids based on the area Gary Yerges wanted resurfaced.
6. UNFINISHED BUSINESS
 - a. Town Of Portland Reply - Written Township Agreements For Roadway Maintenance And Snow Removal. A revised agreement was presented as part of the meeting material. MOTION: Moved by Springer, seconded by Stinnett to recommend Council adoption at such time as the other agreements with Town of Medina and Town of Waterloo are also available. VOICE VOTE: Motion carried.
 - b. Public Right-Of-Way Stormwater Management, 464 Jefferson Street. DISCUSSION: Hansen read from a Mitch Leisses email. Leisses indicated he spoke with Jim Ratcliff and sent him a scan of a Kunkel Engineer's surveyor notes and elevations. He said he explained how with some grading they could potentially take care of the problem. Leisses further wrote that he told him he would be willing to meet him should he not understand the information sent. With no objection from the members, Hansen indicated that the agenda item would be considered completed.
7. NEW BUSINESS
 - a. Consideration Of A Municipal Lead Water Service Removal Program. DISCUSSION: Hansen said he would provide a written program for the next meeting. He described a program in which awarded state dollars would be used – part as grant and part as loan – so that aid may be recycling to benefit future property owners seeking the same private water system replacement of the lead water service. No action taken.
 - b. Sale Of A Mosquito Fogger, Generator And Orange Sanitary Sewer Hose. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Hansen said Firemen's Park sanitary sewer repairs and DPW road resurfacing work are remain pending items.
 - b. 2017 Capital Improvement Plan As Before The Finance, Insurance & Personnel Committee
 - c. Springer said 2016 sidewalk improvements needed to be completed in 2016.
9. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Springer to adjourn. The time was

approximately 6:20 pm. Motion carried.

A handwritten signature in black ink that reads "Mo Hansen". The signature is written in a cursive style with a large initial "M".

Attest:

Mo Hansen, Clerk/Treasurer