

**WATERLOO PARKS COMMISSION – MINUTES**  
**August 10, 2016**

1. ROLL CALL AND CALL TO ORDER. Stinnett called the meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Strobel and Quimby. Absent: Kopplin. Ex-officio members present: Koele and Yerges. Absent: Crave and Jones. Others present: Maureen Giese for 15 minutes, Diane Graff of the Courier, Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: July 13, 2016. MOTION: Moved by Quimby, seconded by Kegler to table approval of the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. Maureen Giese said Carousel books were available for \$10; postcards were available for sale. She offered July 4<sup>th</sup> suggestions: say thank you to donors, volunteers and participants; list raffle winners in the paper, include churches as vendors, encourage the band leader to invited people to stand and be recognized; include a master of ceremony person; invite Kids from Wisconsin and Kids from Waterloo. She said the Waterloo Parks Community Survey should be printed on paper.
4. REPORTS/UPDATES
  - a. Coordinator's Report. DISCUSSION: Haberkorn added to his written report by saying a Fall Clean-up was scheduled.
  - b. Waterloo Regional Trailhead. DISCUSSION: Haberkorn said pictures from a scheduled wedding at the WRT would be used for marketing.
  - c. Friends of Firemen's Park. DISCUSSION: Haberkorn said Erin Ziaja was planning a benefit at the park.
  - d. Dog Park. DISCUSSION: Haberkorn said the Phase 2 estimate from Kunkel Engineering was \$45,000.
  - e. Waterloo Youth Sports Organization. DISCUSSION: Shannon Koele said the WYSO Deppe Tournament was less successful than in the past; a 2017 tournament would be timed for improved attendance; flag football league activity was occurring; and MailChimp was used to increase a contact list from 100 to 207. She was very interested in using Morrison Field for flag football and youth baseball. She highlighted a planned October 28<sup>th</sup> and 29<sup>th</sup> WYSO Halloween fundraising event.
  - f. Parks Financial Report – July. Written reports presented.
  - g. 2016 Waterloo Community Survey. DISCUSSION: It was noted that the survey would be public throughout August. All were encouraged to participate.
  - h. 2016 Capital Project Status Tracking. DISCUSSION: Hansen read the capital projects report relaying notes on park and open space projects. It was noted that the pedestrian path would be installed in 2016.
5. UNFINISHED BUSINESS
  - a. 720 West Madison Street Phase 4. DISCUSSION: Haberkorn described a reworked concept plan consisting of a splash pad, restrooms, a canoe/kayak put-in and possibly ice skating.
  - b. Comprehensive Outdoor Recreation Plan (waiting on survey results). No action.
  - c. Uses For Lesser Known Parks (waiting on survey results). No action.
    - i. Ideas list
    - ii. Naming contest (paths & other unidentified public spaces)
6. NEW BUSINESS
  - a. Hours for Seasonal Employees. DISCUSSION: Haberkorn said roughly \$1,000 remained for each seasonal worker. Yerges recommended more hours. The matter was addressed under 6b.
  - b. 2017 Budget Submittal To Finance, Insurance & Personnel Committee. DISCUSSION: Haberkorn presented two budgets for review and submittal to the Finance, Insurance & Personnel Committee. One showing his salary as a base salary, a bonus component and an overtime component. The 2<sup>nd</sup> showing a base salary increase from \$30,000 to \$47,500 base with no bonus or overtime. MOTION: Moved by Strobel, seconded by Kegler to direct the Coordinator to submit both plans to the Finance, Insurance & Personnel Committee. VOICE VOTE. Motion carried. MOTION: Moved by Strobel, seconded by Kegler to recommend to the Finance, Insurance & Personnel Committee a 2016 budget amendment shifting \$1,600 in expense from the 225-55-5510-291 "Firemen's Park Security Contract" to 225-55-5522-124 "Parks Seasonal Grounds." VOICE VOTE. Motion carried.
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. September 14, 2016 at 5 pm. Noted.

8. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Strobel to adjourn. Approximate time: 6:10 pm



Mo Hansen  
Clerk/Treasurer