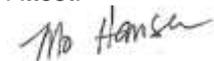


CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
May 19, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Quimby and Griffin. Absent: none. Others attending: Mayor Thompson, Fire Chief Vern Butzine, Interim Police Chief Randie Lange, Jason Butzine and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: APRIL 21, 2016. MOTION: Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
4. NEW BUSINESS
 - a. Payroll For April 2016 - \$66,811.20. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. General Disbursements – April 22, 2016 Through May 19, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For April 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the April reports. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - d. Police Chief Vacancy due to Military Leave of Absence
 - i. Interim Police Chief Compensation. MOTION: Moved by Springer, seconded by Griffin to recommend to Council temporarily elevating the salary of the Interim Chief to that of the Chief. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - e. Employee Handbook Changes.
 - i. Fire Department Holiday Schedule Change. MOTION: Moved by Griffin, seconded by Quimby to recommend to Council changes in the employee handbook matching the Fire Chief May 16 letter as submitted. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - f. Public Works Director Request For An Additional Full-Time Position. No action. Springer instructed that the item be dropped as an agenda item.
 - g. Multi-year budgeting – Operating Expenses. DISCUSSION: Hansen made available the April handout and suggested that more attention to General Fund budgeting would benefit the City. No action taken.
 - h. League of Wisconsin Municipalities Mutual Insurance. NOTE: Handouts were reviewed. No action taken.
 - 2016 Proxy Statement/Annual Meeting Notice. See above.
 - 2015 Annual Report. See above
 - i. Computer Software and Conversion Services Proposal. DISCUSSION: Hansen reviewed the proposal. He said the item was not a budgeted 2016 item. He suggest delaying consideration until staffing arrangements are better known. MOTION: Moved by Griffin, seconded by Quimby to table consideration of the proposal. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:35 p.m.

Attest:



Mo Hansen
Clerk/Treasurer