

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY & WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: May 17, 2016**

1. ROLL CALL AND CALL TO ORDER. Ziaja called the joint meeting to order at 6:30 p.m. in the Council Chambers of the Municipal Building. CDA Members present: Ziaja, Norton, Moe, Ziaja, Hermanson, Freund and Tuttle. Absent: Stinnett. CDC members present: Petts, Thomas and Ziaja. Absent: none. Others present: Alan Coates and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: April 19, 2016 & May 9, 2016. MOTION: Moved by Hermanson, seconded by Petts to approve the meeting minutes as presented and listed on the agenda. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. PROJECT UPDATES & REPORTS
 - a. Downtown Sub-Committee
 - i. April Storefront Initiative. Taken up below.
 - ii. Cinco de Mayo Event – May 28th. Linda Norton gave a report describing event planning and event donations.
 - iii. Sue Moe said a Canvass Painting Party would be held at Stubby's Bowl on July 10th at 3 pm.
 - b. 203 East Madison Street - Reuse Concept, Funding Update. Hansen noted two pending grant applications.
 - c. UW-Whitewater Graduate Student Internship – Foreign Trade Zone #41 Feasibility Study. Hansen said Gisela Helder Sanchez-Lopez was starting this week. He said a second graduate student from Oklahoma had expressed interest in the topic.
 - d. Fund 600 - Monthly Financial Review. Hansen said the matter of resolving the Fund 600 deficit was before the Council on 5/19.
 - e. 2016 Capital Project Status Tracking. Noted.
5. UNFINISHED BUSINESS
 - a. April Storefront Initiative – Next Steps. Tuttle said she would provide a copy of a Columbus Hold Harmless document. She said compiling a list of art resources and local civic groups would be a next step. Norton encouraged the seeking of grants from the Jefferson County Arts Board
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Laurie Freund resigned suggesting Michelle Soter as a replacement.
7. ADJOURNMENT. By unanimous consent the meeting adjourned. Approximate time: 7:00 pm.

Attest:



Mo Hansen
Clerk/Treasurer