

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
March 17, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Quimby and Griffin. Absent: none. Others attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: March 3, 2016. MOTION: Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Tax Incremental Finance Review
 - i. A Proposal To Close Tax Incremental District #1. DISCUSSION: Meeting materials were reviewed. Mayor Thompson advised to not rush into a decision to close Tax Incremental District #1. Various scenarios were discussed. It was noted that Computer Aid would be divided up back to the taxing jurisdictions in a scenario where TID #1 is closed. Quimby expressed an interest in getting tax increment back to the School District and the municipal general fund. Springer express an interest to keep it open for another year. No action taken.
 - ii. Districts 1-4 Financial & Project Overview. DISCUSSION: Hansen reviewed the balance sheets from each of the districts. No action
 - b. A Proposal For SAFE BUILT Wisconsin LLC To Provide Commercial Plan Building Review Services. DISCUSSION: The proposal was reviewed a second time. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of the proposal. VOICE VOTE: Motion carried.
 - c. Multi-year Budgeting: 2016 – 2020
 - i. Capital Improvement Plan Review 2016-2020. DISCUSSION: Hansen said the Utility Commission and the Public Works and Property Committee had reviewed the list with no changes. Thompson advised that the Committee make a decision to allow engineering and further planning work to commence. Quimby said the Public Works Director was getting an estimate for road maintenance repairs to a portion of Edison Street. Hansen said if a grant is not awarded for roadway improvements to Canal Road, Yerges was prepared to use maintenance dollars for a mill and overlay. Griffin questioned whether or not a mill and overlay was sufficient. Quimby and Springer noted Porter as being in need of attention before 2020. MOTION: Moved by Quimby, seconded by Springer to move work on Porter to 2017. VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. Payroll For February 2016 - \$61,626.49. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. General Disbursements – February 19, 2016 Through March 17, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For January & February 2016. MOTION: Moved by Quimby, seconded by Springer to table action until such time as they are prepared. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Public Works Director Request For An Additional Full-Time Position. MOTION: Moved by Quimby, seconded by Griffin to table this item until a future meeting. VOICE VOTE: Motion carried.
7. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:45 p.m.

Attest:



Mo Hansen,
Clerk/Treasurer