

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: March 3, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Public Works Director Gary Yerges, Utility Superintendent Barry Sorenson, Maureen Giese, Richard Korth, Andrew Lewandowski, Asher Lewandowski, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: February 4, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – competitive grant process with notice no sooner the 3/15/2016. Noted.
 - b. DNR Recreational Trails Grant – drafting application. Deadline of May 2, 2016. Noted.
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said an inspection warrant was sought and granted by Circuit Court Judge William Hue. He said numerous attempts to communicate with the property owner have taken place. He said federal dollars are very likely awarded conditioned upon the property owner granting access which to date has been denied. No action taken.
 - b. 2016 Sidewalk Improvements. DISCUSSION: Hansen said the Engineers Report required as part of a special assessment was completed. No action taken.
 - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. DISCUSSION: Hansen said a Department of Administration Environmental Review has been completed. Kunkel Engineering is preparing bid documents for this work.
6. NEW BUSINESS
 - a. DPW Cold Storage Building - Bos Design Contract. DISCUSSION: Yerges said the new design at a lower cost was adequate. MOTION: Moved by Ziaja, seconded by Stinnett to recommend Council approval as described in Resolution #2016-07. ROLL CALL VOTE: Ayes: Ziaja, Springer and Stinnett. Motion carried.
 - b. McKay Way Road Conditions, Maureen Giese Comments And Public Works Director Reply. DISCUSSION: Giese questioned shedding of black gravel. Springer said the street sweeper would make a pass when weather permitted. No action taken.
 - c. Future E-Waste Recycling Service Provided At Waterloo Water & Light. DISCUSSION: Barry Sorenson said the Utility provides the service of disposing of e-waste dropped off at the utility. He said beginning January 1, e-waste previously picked-up at no cost by a private vendor would cost an estimated \$3,600 per year to be hauled away. Springer said information should be prepared to account for putting it on the garbage bill.
 - d. Permitting The Existing DPW Clothing Allowance To Fund A Commercial Laundering Service. DISCUSSION: Yerges said the matter was a dead issue. No action taken.
 - e. Responsibility For, And Reporting On, The Sanitary Sewer Conveyance System. DISCUSSION: Sorenson and Yerges had no comment on the topic. Springer noted that work on improvements Mill Street and Cleveland would improve the conveyance system. No action taken.
7. UNFINISHED BUSINESS
 - a. 2016-2020 Capital Improvement Plan. Committee members requested that an estimate for Edison Street repairs be obtained for the next meeting. No action taken.
 - b. Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Hansen said drafts were being forwarded to the three townships. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Pricing on Edison Street was noted as follow-up item.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:55 pm. Motion carried.

Mo Hansen

Attest:
Mo Hansen, Clerk/Treasurer