

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: March 3, 2016

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Council President Springer called the meeting to order at 7:00 p.m. in the Mayor's absence. Alderpersons present: Ziaja, Springer, Griffin, Thomas, and Stinnett. Absent: Quimby and Reynolds. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Sorenson; Library Director Kelli Mountford; Gabe Haberkorn; WLOO videographers, Andrew Lewandowski; Asher Lewandowski; Maureen Giese and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: FEBRUARY 4, 2016 AND FEBRUARY 18, 2016 (no quorum). MOTION: Moved by Griffin, seconded by Thomas to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
 - a. Request By Jim Larrabee To Consult With City Forrester, Gary Yerges, Regarding The Removal Of Some Trees On Fischer Lane (forwarded to Clerk/Treasurer). Noted.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Stinnett, seconded by Griffin to approve all consent agenda items as listed. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Waterloo Active Fire Department For January 2016
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For January 2016
 - iii. Public Works Director Gary Yerges For January 2016
 - iv. Police Chief Denis Sorenson For January 2016
 - v. Library Director Kelli Mountford For January 2016
 - vi. Waterloo Water & Light Commission – February 2, 2016
 - vii. Watertown Humane Society For January 2016
 - b. Approval Of Operator's Licenses for License Period Ending June 30, 2017
 - i. Kevin A. Waddell, W7805 Highland Road, Lake Mills
 - ii. Anita J. Ostergard, 5931 West U.S. Hwy 14, Janesville
 - iii. Ann M. Peterson, 706 Hubbell Street, Marshall
 - c. 2015 Real Estate And Personal Property Taxes As Of 1/31/2016 (informational only)
 - d. Official Notice, Voting By Absentee Ballot For April 5, 2016 Spring Election
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Community Development Authority
 - i. Authorizing The Submittal Of A DNR Stewardship Grant Application Seeking Funds For A Trailhead Development Concept At 203 East Madison Street And Other Maunsha River Riparian Improvements. MOTION: Moved by Stinnett, seconded by Ziaja to authorize a grant application as described in the agenda title. VOICE VOTE: Motion carried.
 - b. Finance, Insurance & Personnel Committee
 - i. Payroll For January 2016 - \$65,549.53. MOTION: Moved by Springer, seconded by Griffin to approve payroll as listed and presented in the stated amount. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - ii. General Disbursements - January 22, 2016 Through February 18, 2016. MOTION: Moved by Springer, seconded by Griffin to approve general disbursements as listed and presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - iii. Treasurer's Report & Budget Reports For January 2016. MOTION: Moved by Thomas, seconded by Griffin to table approval of the reports. VOICE VOTE: Motion carried.
 - iv. Resolution #2016-03, A Resolution Amending the 2015 Budget. MOTION: Moved by Griffin, seconded by Thomas to approve the resolution as presented amending the 2015 budget. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - v. Resolution #2016-08 Amending The Employee Handbook Relating To A 60 Day Waiting Period For Employee Health Insurance Benefits And Elimination Of A Six-Month WRS Waiting Period For Life Insurance. DISCUSSION: In reply to a Thomas question, Hansen said for clarity it was noted that no changes were being made to the 60 day waiting period for employee health insurance benefits. MOTION: Moved by Thomas, seconded by Griffin to approve the resolution

as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

c. Parks Commission

- i. Resolution #2016-04 Directing The Drafting Of A 2016 Budget Amendment To Consolidate All Parks Operations To Fund 225, A Special Revenue Fund, And To Transfer A Sum From The General Fund To The Fund 225, Renamed "Parks Special Revenue Fund." DISCUSSION: Hansen said a special revenue fund requires that a preponderance of revenue come from non-tax levy sources on annually. Hansen said the Park Commission selected Revenue/Expense Scenario #4 calling for a one-time injection of \$15,000 from the General Fund to this new fund for calendar year 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
- ii. Resolution #2016-05 Authorizing The Hiring Of Gabe Haberkorn As Parks Coordinator. DISCUSSION: Stinnett and Springer noted the Parks Commissions process. Hansen said the Mayor wanted it clearly stated that the hire was an "at-will" employee. MOTION: Moved by Stinnett, seconded by Griffin to approve the resolution including the addition of text to noting the position is an "at-will" hire. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

d. Public Safety & Health Committee

- i. Approval Of A Special Event License, MACC Fund Trek 100 Ride For Hope, June 11, 2016. MOTION: Moved by Ziaja, seconded by Griffin to table the matter until after the next Public Safety & Health Committee meeting. VOICE VOTE: Motion Carried.

6. UNFINISHED BUSINESS

- a. Resolution #2016-02 Approval Of Fiscal Year Assignments. MOTION: Moved by Thomas, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

7. NEW BUSINESS

- a. Resolution #2016-06 Agreeing To Amendment One To The Idle Industrial Sites Redevelopment Grant Agreement Between The Wisconsin Economic Development Corporation and City of Waterloo. MOTION: Moved by Stinnett, seconded by Thomas to approve the resolution as presented. VOICE VOTE: Motion carried.
- b. Council Confirmation Of Mayoral Appointment, Craig Strobel To The Parks Commission As Waterloo Fire Department Board Of Trustees, Filling An Unexpired Term Ending In 2018. MOTION: Moved by Thomas, seconded by Stinnett to confirm the Mayoral appointment of Craig Strobel to the Parks Commission. VOICE VOTE: Motion carried.
- c. Resolution #2016-07 Agreeing To An Alternate Contract For The Construction Of A Public Works Department Cold Storage Structure For A Sum Less Than \$25,000. MOTION: Moved by Ziaja, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Stinnett said an Easter Egg Hunt at Firemen' Park organized by the Friends of Firemen's Park and the Chamber of Commerce is scheduled for March 26 at 10 AM.

9. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:35 pm.



Attest:
Mo Hansen
Clerk/Treasurer