

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: February 4, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer and Stinnett. Absent: Ziaja. Others attending: Public Works Director Gary Yerges, Mayor Thompson, Jeni Quimby, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: December 3, 2015 and January 7, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented with the correction that Mayor Thompson attended the January 7, 2016 meeting. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – pending notice. Noted.
 - b. Community Development Block Grant – Hurricane IKE Supplemental – Project Award. DISCUSSION: Springer wanted it known that the City is not at all committed to having a war memorial at 720 West Madison Street. He said a concept rendering with that notation was not a final decision. He said he wishes to encourage veterans groups planning for a memorial at Oak Hill Cemetery deferring to those as best possible.
 - c. DNR Recreational Trails Grant – drafting application. Noted.
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said steps were advancing on this process.
 - b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said Kunkel Engineering was modifying its plans to accommodate the new Dollar General driveway apron.
6. NEW BUSINESS
 - a. Authorizing The Hiring Of Christopher Hauptli As A DPW Worker I Full-Time Employee, Term Of Employment To Include A One-year Probationary Period And Probationary Pay Rate Of \$16/hr. DISCUSSION: Hansen outlined the process saying the position was posted; Yerges reviewed 20+ written applications; three were interviewed and the Public Works Director was seeking to hire Hauptli. MOTION: Moved by Stinnett, seconded by Springer to recommend to Council the hiring of Christopher Hauptli as stated on the agenda. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
 - b. Directing Staff To Proceed With Procurement Of Services Necessary To Complete Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. MOTION: Moved by Springer, seconded by Stinnett to direct staff to proceed. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
 - c. 2016-2020 Capital Improvement Plan. The Committee reviewed the list. Jeni Quimby and Stinnett spoke in favor of some form of repair for Edison. Springer asked that Gary and Barry appear together in two weeks so all are clear on the direction forward. By consensus the body tabled this matter to the next agenda.
7. UNFINISHED BUSINESS
 - a. Written Township Agreements For Roadway Maintenance And Snow Removal – 2nd Draft Review. DISCUSSION: Hansen said he was finalizing edits for distribution to the towns. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:50 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer