

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: January 7, 2016**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Public Works Director Gary Yerges, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: December 3, 2015. MOTION: Moved by Stinnett, seconded by Ziaja to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. PROJECT UPDATES
  - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said the Building Inspector had begun his tasks.
  - b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said Kunkel Engineering was reworking sidewalk plans to accommodate the new existing Dollar General store on North Monroe Street.
5. FUNDING UPDATES
  - a. Municipal Street Discretionary Improvement Program (MSID) application – pending notice. DISCUSSION: Notice is expected in 1<sup>st</sup> quarter of 2016.
  - b. Community Development Block Grant – Hurricane IKE Supplemental application pending notice. DISCUSSION: Notice of an award expected shortly.
  - c. DNR Recreational Trails Grant – drafting application. DISCUSSION: Hansen said DNR staff had visited Waterloo and toured prospective funding sites.
6. UNFINISHED BUSINESS
  - a. Written Township Agreements For Roadway Maintenance And Snow Removal – Draft Review. DISCUSSION: Noting that the agreement covers only snow removal, Springer suggested that language be included making it clear to towns that they are responsible for their territory for road maintenance, signs and similar. Hansen said a redraft would be created. MOTION: Moved by Stinnett, seconded by Ziaja to direct staff to send out a redraft with changes specified during the discussion. VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:50 pm. Motion carried.



Attest:

Mo Hansen  
Clerk/Treasurer