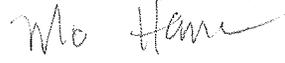


CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: December 3, 2015

1. CALL TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 6:30 p.m. in Springer's absence. Committee members present: Ziaja and Stinnett. Absent: Springer. Others attending: Mayor Thompson, Ron Griffin and Duane Klein and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: September 3, 2015 and November 5, 2015. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Klein said he was a resident at 250 West Porter and also an environmental consultant. He presented a handout of section 292.11 of the state statutes and DNR publication RR-579 titled: State & Federal Liability Protections for Local Governmental Units. Klein offered his services as an interested citizen. Griffin said he was interested in owning a portion of this parcel which is adjacent to his parcel. Hansen said the Building Inspector had begun the process based upon the City Attorney's prior task outline. No action taken.
 - b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said the 2016 budget only calls for new sidewalk for the south side of Anna, with other items reviewed by the Committee on September 3rd not included in the budget. He said missed sections from prior quadrant could be picked up in 2016. He said dollars from TID #4 could cover any expense that might exceed the budgeted Capital Fund expense figure of \$11,000. No action taken.
5. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application. DISCUSSION: Hansen said this application has been submitted. In reply to the Stinnett question, Hansen said due to an early snowfall, the County did not conduct a traffic count. He said MSID is a competitive grant process.
 - b. Community Development Block Grant – Hurricane IKE Supplemental application. DISCUSSION: Hansen said this application is being drafted with a December 21st deadline. He said a public hearing, an authorizing resolution and a resolution calling for Fair Housing actions on the part of the City are being prepared.
6. UNFINISHED BUSINESS
 - a. Written Township Agreements For Roadway Maintenance And Snow Removal – Draft Review. DISCUSSION: Hansen said he had a template from the City Attorney and was incorporating information received from Gary Yerges into a draft for the January meeting.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:45 pm. Motion carried.

Attest:


Mo Hansen
Clerk/Treasurer