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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
December 2, 2015
4:30 p.m.**

1. Call to Order and Roll Call.

Steve Battenberg called the meeting to order at 4:30 p.m. CATV board members present: Steve Battenberg, Laura Cotting, Bobbi Foutch-Reynolds. Others present: CATV Director Jesus Burgos and City Clerk/Treasurer Mo Hansen.

2. Approval of Previously Unapproved Meeting Minutes

Motion: Moved by Bobbi Foutch-Reynolds to approve meeting minutes held on August 19, 2015, seconded by Steve Battenberg. Voice Vote: Approved with Laura Cotting abstaining since she was not present at the meeting.

3. Citizen Input: None

4. Directors Report

Jesus Burgos informed the board of the stations 991 and 992 being off the air from September 16th through October 12th because a lightning storm. The failure was caused by a lightning strike. The APC backup batteries were out of date and did not protect the Leightronix server. The server was sent back to Leightronix for repair. Since charter changed their format from analog to digital it was not possible to put up a back up slide from the computer system. The server was repaired, batteries were replaced and a new backup system has been purchased for future problems if any. Jesus Burgos also informed the board of a new news program called Democracy Now. Duration of one hour was being downloaded daily free of charge to be aired on channel 992 daily at 4 pm.

5. Unfinished Business

Web site upgrade was touched on by the City Clerk/Treasurer Mo Hansen. He mentioned that the website was paid out and that Raynelle Butzine, Jesus Burgos and Mo Hansen were getting together on Mondays to go over certain tasks that have been very helpful in the area of learning how to navigate the new website.

6. New Business

Mo Hansen presented the Waterloo Regional Trailhead and CATV Station Synergy to the board with the idea of having the board review and possibly endorse the concept of trying to marry the mission of CATV and the Trailhead with the idea of rebranding one of the stations into being a county wide station with an outdoor recreational focus, targeting Jefferson County along with the online ability to reach the Metro area. The main purpose would be to generate revenue county-wide with the idea of bringing the revenue source back to CATV and the Trailhead Facility. After further discussion the board felt that they were not prepared to go forward with the idea without taking a closer look at the proposal and decide to reschedule the discussion and add it to future agendas.

7. Future agenda items and announcements

Waterloo Regional Trailhead and CATV Station Synergy to be discussed on January 13, 2016 at 4:30 pm.

8. Adjournment

Motion: Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds to adjourn. **Voice vote:** Motion carried.

Jesus Burgos
WLOO Coordinator/Director