

CITY OF WATERLOO PLAN COMMISSION
MEETING MINUTES: November 24, 2015

1. CALL TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 7 p.m. Commissioners present: Leisses, Crosby, Oelke, Thompson, Lannoy and Reynolds. Absent – Butzine. Others present: Tim Geschke, Hawthorn & Stone and Clerk/Treasurer Hansen.
2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES. MOTION: Moved by Reynolds seconded by Oelke to approve meeting minutes for October 27, 2015 as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UNFINISHED BUSINESS
 - a. Certified Survey Map, Commercial Avenue – Larry Waldo. DISCUSSION: Hansen said area dedicated to the City at this time is finalized upon the recording of the certified survey map. MOTION: Moved by Crosby, seconded by Oelke to recommend Council approval of the certified survey map as presented. VOICE VOTE: Motion carried.
 - b. Architectural Design Review – Riverwalk Redevelopment, Assisted Living Facility – 28 units. DISCUSSION. Items 4b & 4c were both taken up at this time. Leisses presented a four page review. Hansen said the Design Review process starts and ends with the Plan Commission. Geschke provided a project outline. The consensus of the body after the City Engineer’s review was to require additional parking spots to meet the appropriate number. MOTION: Moved by Leisses, seconded by Reynolds to approve the Architectural Design Review with the condition that all items referenced in the City Engineer’s November 23rd memorandum be required; that additional parking spaces be added to meeting the parking requirement; and that the developer is to meet all the requirements of the CLOMAR process. VOICE VOTE: Motion carried.
 - c. Architectural Design Review – Riverwalk Redevelopment, Market Rate Apartment – 16 units. See above.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.
 - a. January 27, 2016 Workshop For Local Land Use Officials – Whitewater. Noted.
 - b. Rezoning Request C-1 To R-2, 141 W. Madison Street, Rachel Archie / On Hold. Noted.
6. ADJOURNMENT. MOTION: Moved by Crosby, seconded by Leisses to adjourn. VOICE VOTE: Motion carried. Approximate time: 7:30 pm.



Mo Hansen,
Clerk/Treasurer