

Karl Junginger Memorial Library
Board of Trustees Meeting
November 17, 2015
Minutes

I. Call to Order/Roll Call

Meeting called to order at 5:12. Present: Deb Battenberg, Kelli Mountford, Lee Fiedorowicz, Art Biermeier, Ellen Sullivan, and Kristen Klein

II. Approval of agenda

Sullivan moved to approve the agenda, Klein seconded. Motion passed unanimously.

III. Reading and Approval of open minutes from October 13, 2015

Fiedorowicz moved to approve the minutes. Klein seconded. Motion passed unanimously; Sullivan abstained.

IV. Correspondence, Appearance, Public Comments

Thompson Investments reported on the trust fund. Mo Hansen put out a citywide email congratulating the library's updates over the last year.

V. Director's Report

-The library is moving forward with changeover to Polaris/Café.

-Brueckner is planning on adding a "Tween" section.

-Art on the Town was a success (pairing with Soular Pizza).

-The library is having special "Black Friday" activities.

-Upcoming Coloring activity (pairing with MT Bar).

VI. Unfinished Business

A. Strategic Planning – *Informational Surveys*

VII. New Business

A. Library Board/Staff Holiday Celebration – Wednesday, Dec. 16th Pot Luck – *Action*

Fiedorowicz moved that the library provide a catered meal for up to \$350 for a Christmas party, and that the library closed at 5PM on Wednesday, December 16 for the party. Battenberg seconded. Motion passed unanimously.

B. Library employee gift cards – *Action*

Sullivan moved to give employees gift cards \$100 full time, \$50 part time, and \$25 for the pages. Klein seconded the motion. Motion carried unanimously.

C. Fines to be consistent with Waukesha up from 10 cents to 15 cents for books and CDs – *Action*

Battenberg moved to change the fines to \$.15 per day for books and CDs to match Waukesha's fines. Fiedorowicz seconded. Motion passed unanimously.

D. 2016 Membership Agreements for Bridges – *Action*

Biermeier moved that the Board sign the agreement with Bridges. *Sullivan seconded. Motion passed unanimously.*

E. Contract for Jefferson County Library Services – *Action*

Battenberg moved that the Board sign the contract with Jefferson County. Klein seconded. Motion passed unanimously.

F. Library Holiday closed dates – *Informational*

The library is to close December 24, 25, and January 1. December 31 the library will be open 10-2.

VIII. Future agenda items

None

IX. Date, place, and time of next meeting in the library conference room

No meeting in December. The next meeting will be Tuesday, January 12 at 5:15 in the Library Conference Room.

X. Adjournment

Sullivan moved to adjourn the meeting at 5:58PM. Klein seconded. Motion passed unopposed.