

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
AND
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: November 16, 2015**

1. ROLL CALL AND CALL TO ORDER. Ziaja called the joint meeting to order at 7:00 p.m. in the Municipal Building Police Training Room. CDA Members present: Ziaja, Stinnett, Freund, Norton, Hermanson, Tuttle and Moe. Absent: none. CDC Members present: Reynolds and Ziaja. Absent: Thomas. Others present: and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL: OCTOBER 19, 2015. MOTION: Moved by Freund, seconded by Hermanson approve the October 19, 2015 minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CDA – MONTHLY FINANCIAL REVIEW & 2016 BUDGET UPDATE. Printed meeting material was reviewed. No action taken.
5. PROJECT UPDATES
 - a. 203 East Madison Street – Reuse Concept, Funding Update. DISCUSSION: Hansen provided meeting material outlining what would be required for a DNR Urban River Grant. In review Ziaja & Freund reviewed connectivity from 203 East Madison St to Youker Park. Ziaja reported no neighbor support regarding granting easements. Ziaja said he would keep in touch with Emma Stewart and encourage others to contact Tom Bergan. Hansen identified May 1 as an application deadline. No action taken.
 - b. Economic Development Strategic Planning Process – Steering Committee Kick-off, November 23, 2015. Noted.
 - c. Connect Communities Program – Identifying Investment Worthy Activities & Best Practices. DISCUSSION: Hansen reviewed the program opportunity. No action taken.
6. NEW BUSINESS
 - a. Capacity Building, Identifying Local Project Partners And Developing Project Consensus
 - b. 2015 CDA Report To The City Council. DISCUSSION: The body reviewed downtown properties of concern. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION. Moved by Hermanson, seconded by Freund to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:30 pm.

Attest:



Mo Hansen, Clerk/Treasurer