

**A JOINT MEETING OF THE  
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY  
AND  
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE  
MEETING MINUTES: October 19, 2015**

1. CALL TO ORDER, ROLL CALL. Ziaja called the joint meeting to order at 6:00 p.m. in the Municipal Building Police Training Room. CDA Members present: Ziaja, Stinnett, Freund, Norton, Hermanson, Tuttle and Moe. Absent: none. CDC Members present: Thomas, Reynolds and Ziaja. Absent: none. Others present: Diane Graff, the Courier and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL: JULY 20, 2015, AUGUST 17, 2015 AND SEPTEMBER 21, 2015. MOTION: Moved by Ziaja, seconded by Thomas approve the July 20<sup>th</sup> and August 17<sup>th</sup> meeting and to table approval of the September minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
  - a. 203 East Madison Street - Reuse Concept. DISCUSSION: Ziaja said he spoke with Emma Steward regarding the granting of an easement to connect 203 East Madison Street to Youker Park by way of a pedestrian path on private property. Ziaja said both she and her son were opposed to granting an easement; Ziaja invited her to get together at a later date; he said she won't hinder development of the existing site. Reynolds said it would be necessary to get a definitive no from Bergan and Steward. Ziaja said the focus for now should be improving the lot, until such time as circumstances change and the property owners can be contacted again. MOTION: Moved by Ziaja, seconded by Tuttle to direct Hansen to look for funding and to revisit the matter monthly for updated information. VOICE VOTE: Motion carried.
    - i. Requests For Public Input. No action taken.
    - ii. Concept Cost Estimates No action taken.
    - iii. Identifying Next Steps No action taken.
5. NEW BUSINESS
  - a. Economic Development Strategic Plan Process. DISCUSSION: Hansen said Mayor Thompson had appointed a Steering Committee and this joint body could play in integral role in developing a strategic economic development plan. No action taken.
  - b. CDA-CDC Goals & Milestones. DISCUSSION: The body held a general discussion. Stinnett said the CDA had freedom to act unlike other committees, owning property, etc. Tuttle said the objective should be making plans a reality. Ziaja said the structure of the joint meeting can at times be awkward in deciding who votes and who doesn't. Stinnett referenced Lisa Hirschert's interest in a monarch community adding: don't let those people get away. Stinnett said a project prioritization process took place, the UW-Milwaukee work was completed. A revolving loan fund was referenced. Freund and Stinnett referenced the Connect Communities program noting that previously Ann Renforth and Mike Lannoy were brought in to add stakeholders. The objective of beautifying the downtown was listed. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. By consensus the next meeting was set for Monday, November 16<sup>th</sup> at 7 pm. Thomas said he was unable to attend the next meeting.
7. ADJOURNMENT. MOTION. Moved by Thomas, seconded by Reynolds to adjourn. VOICE VOTE: Motion carried. Approximate time was 6:46 pm.

Attest:



Mo Hansen, Clerk/Treasurer