

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
AUGUST 20, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: July 16, 2015. MOTION: Moved by Springer, seconded by Quimby to table the July 16, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. New Business
 - a. Payroll for July, 2015 - \$60,801.02. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of payroll for July 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. General Disbursements - July 17, 2015 through August 20, 2015. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of general disbursements for the period listed as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports for July 2015. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of the Treasurer's Report & Budget Reports as listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - d. 2016 Budget
 - i. The Committee reviewed Department Head submittals.
 - ii. The Committee reviewed a listing of 2016 capital requests by department.
 - iii. Identifying Desirable Outcomes & Identifying Constraints
 1. Springer: Prioritize wage increase for non-represented employees.
 2. Griffin/Springer: Review and increase Tucker Driving Academy rental rate.
 3. Multiple: Funding for the Waterloo Regional Trailhead
 4. With no plus 1 health insurance option available through WRS, Springer said he would contact State Representative Jagler.
 5. Oak Hill Cemetery request was noted.
 6. Griffin: A plan for TID #1.
 7. Motion: Moved by Quimby, seconded by Springer to direct the start of a 2016 sidewalk repair and install project continuing to the next quadrant with a priority of Anna Street. Discussion: Tim Thomas indicated that several were missed in the last 2014 quadrant process. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 8. Quimby asked for a summary narrative showing multi-year options.
 9. Springer: Document a 2016 wage/benefit expense showing a 3% increase for clearly defined list of non-represented employees.
 10. Quimby: Clearly define the history of employee wage increase in Police Department.
 - iv. Scheduling Future 2016 Budget Meetings. Next meeting -- September 3, 2015 at 5 p.m.
5. Future Agenda Items and Announcements
 - a. Maunsha Business Center. Noted.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:15 p.m.

Attest: *Mo Hansen*

Mo Hansen
Clerk/Treasurer