

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
JULY 16, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Dale Neupert, Jim Beyer, Police Chief Denis Sorenson, Library Director Kelli Mountford, and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: June 18, 2015. MOTION: Moved by Griffin, seconded by Springer to approve of the June 18, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. New Business
 - a. Oak Hill Cemetery, James Beyer. Discussion: Beyer read from his written submittal and requested a 2016 \$4,000 appropriation from the City to the Oak Hill Cemetery Association. Springer objected to subsidizing a private business. Springer said the matter would be taken up as part of the budget consideration process. No action taken.
 - b. Amending the Employee Handbook as prescribed in the 2015-2017 labor agreement with the Waterloo Professional Police Association. Discussion: Hansen said the item was follow-up to the previously agreed upon contract. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council amending the handbook to include text presented by the Clerk/Treasurer. VOICE VOTE: Motion carried.
 - c. Public Works Department staffing, request to hire temporary full-time laborer. Discussion: Hansen reviewed meeting material and identified DPW dollars not spent in the first six month. Springer said he wanted to move forward with a posting of a temporary, part-time position at a rate of pay at \$14 per hour. MOTION: Moved by Quimby, seconded by Griffin to direct the posting of a temporary, part-time position at \$14 per hour not to exceed 300 hours with follow-up action by the Council once applications are received and reviewed. VOICE VOTE: Motion carried.
 - d. Payroll for June, 2015 - \$68,890.07. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll for June 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - e. General Disbursements - June 19, 2015 through July 16, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for June 19, 2015 through July 16, 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - f. Treasurer's Report & Budget Reports for June 2015, MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the Treasurer's Report & Budget Reports for June 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
5. Future Agenda Items and Announcements
 - a. Committee annual calendar. Noted.
 - b. Maunesh Business Center, 117 East Madison Street and Community Development Fund 600. Discussion: Hansen said Mel Tucker would be contacted about the rental rate for this building.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:45 p.m.

Attest:



Mo Hansen
Clerk/Treasurer