

Waterloo City Council Meeting Minutes from June 4, 2015

Mayor Thompson called the meeting to order at 7pm and all council members were in attendance. Clerk/Treasurer Chris Astrella, Police Chief Denis Sorenson, Bryn Fitzsimmins, and Maureen Giese were also in attendance. The Pledge of Allegiance was recited.

3. Approval of meeting minutes from May 21, 2015: Ziaja moved approval of the minutes; it was seconded by Stinnett and passed 7-0.

4. Public Comment: Maureen Giese thanked the Public Works for their proper mowing of portions of the city around McKay Way and Highway O, but also mentioned some grasses that were accumulating around ponds that have not been mowed. She noted she sent an email around 9am on June 4th but did not receive a reply back to it. There was no additional Public Comment.

5. Committees, Commissions and Boards

- Public Safety and Health
 - No Parking on 980 Lexington Way – Reynolds moved to table this so an ordinance can be drafted. It was seconded by Thomas. The motion passed 7-0.

6. Consent Agenda

- Park Board Check Register
- Finance, Insurance and Personnel from February 19, 2015
- Public Works and Property from March 5, 2015
- Public Works and Property from April 2, 2015
- CDA/C from February 16, 2015
- Parks Commission from February 17, 2015

Ziaja moved approval of the consent agenda, it was seconded by Thomas and passed 7-0.

7. Discussion/Decision Items:

Economic Development RFP - Mayor Thompson presented an early draft of the Economic Development RFP that Genevieve from JCEDC created for the city. It is mostly done, there are only a few dates and options that need to be filled in. It should be complete by the next council meeting. Thomas noted 2 changes that needed to be made on pages 4 and 5, not to use the Waterloo Re-development Authority and instead use the Community Development Authority.

Class “A” & “Class A” and Class “B” and “Class B” Liquor License Applications for the License period from July 1, 2015 through June 30, 2016 – Quimby moved approval of the liquor licenses as presented; it was seconded by Griffin. The motion passed 7-0.

Cigarette License Applications for the License Period from July 1, 2015 and June 30, 2016 – Reynolds moved approval of the cigarette licenses as presented; it was seconded by Stinnett and passed 7-0.

Clerk/Treasurer’s Report: Clerk/Treasurer Astrella gave an update on everything he was taking care of and closing out in his last week here. An 18 item list will be given to Lois of everything that needs to be done, the council will be copied on it. Tim Fenner will conduct an exit interview with Chris on June 10th and will not charge the city. Minutes for tonight’s meeting will be typed and finished by end of day tomorrow and Raynelle and Lois have instructions for how to back-up the city’s file servers. If there are any changes to the website that need to be made in the immediate future, they should be directed to Raynelle, as Lois didn’t actively

participate in training and doesn't have the knowledge to do it. Finally, an appropriate away message will be set up so that people know Chris's email will not be checked.

Convene into closed session pursuant to 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; re:

Clerk/Treasurer: Springer moved to go into closed session pursuant to the statute read, and asked Clerk/Treasurer Chris Astrella to excuse himself from the meeting. The motion was seconded by Quimby. Roll Call vote: Ziaja, aye; Quimby, aye; Springer, aye; Griffin, aye; Thomas, aye; Stinnett, aye; Reynolds, aye. Alder Quimby was appointed as minute taker for closed session and the rest of the meeting in open session. Clerk/Treasurer Astrella excused himself and the Council convened in closed session at 7:16pm

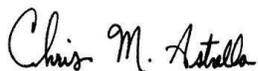
Return to open session: Springer moved to offer the Clerk/Treasurer position to former Clerk/Treasurer Mo Hansen and it was seconded by Stinnett. The motion passed 6-0-1 with Griffin abstaining. The conditions of Mo's employment were: he will be paid his former salary, his vacation for this year will be pro-rated, and he will have a 12 month probationary period and regular reviews regarding his employment.

8. Future Agenda Items, Communications to the Council and Announcements: "Class A" Intoxicating Liquor and Class "A" Beer licenses for Dolgen Corp, LLC Troy Becker, Agent; Dollar General Store #15975). The mayor also mentioned that he will be absent from a few meetings in June and July and will be bringing forward a draft ordinance to add the Council President as a check signer. Currently the only city officials that are check signers are the Mayor, Clerk/Treasurer, and Deputy Clerk/Treasurer. There is a possibility of a special council meeting in the future, and the Mayor will keep everyone updated.

It was also noted the Trek 100 is this weekend and that all drivers of cars and bikes should be careful.

9. Adjournment: Springer moved to adjourn the meeting; it was seconded by Griffin and passed unanimously. The meeting was adjourned at 7:59pm

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer