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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
April 8, 2015 at 5:00 p.m.**

1. Call to Order and Roll Call

Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Steve Battenberg, Laura Cotting, Bobbi Foutch-Reynolds and Shannon Koele. Others present: CATV Director Jesus Burgos and City Clerk/Treasurer Chris Astrella.

2. Approval of Previously Unapproved Meeting Minutes

Motion: Moved by Laura Cotting to approve meeting minutes held on March 25, 2015, seconded by Bobbi Foutch-Reynolds. Voice Vote: Approved

3. Citizen Input. None

4. Directors Report. Jesus Burgos allowed his time to be used for the Unfinished Business Website Upgrade.

5. Unfinished Business

Web Site Upgrade . Laura Cotting mentioned that she met with Mary Walsh from Green Leaf where she mentioned the items that she felt should still be on the website and were missing. Laura also mentioned that she was worried about her hours and that the work put into the website was moving away from the original contract. Laura did mention that Mary Walsh informed her that some items such as the Trailhead facility had been linked to the pay pal account was corrected. The new City Clerk/Treasurer, Chris Astrella, introduced himself to the board and mentioned that since everyone was interested in getting the website going and they were coming to him for answers, he decided to just get it up and running and that we would deal with problems as they came up. Astrella also commented on how difficult it was to update the new website and that some of the items that Laura Cotting had mentioned that were missing. The rest of the board members made their comments about what they felt had to be corrected. Astrella commented that problems would come about and these problems would be corrected. Steve Battenberg mentioned that we had to give Mary Walsh the corrections that the website needed and we should move along. Astrella wanted to know why the CATV board was in charge of the website and Steve Battenberg responded that the City Council decided to assign a separate board to oversee CATV.

In conclusion, it was decided to allow more members to attend the training sections and that the website pages that are linked to the website would be able to be updated by the website link owners. Chris Astrella was going to set up more training dates and he was going to approach Mary Walsh with the board's concerns.

6. New Business. None.

7. Future agenda items and announcements. New meeting was set for April 22, 2015

8. Adjournment

Motion: Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds. **Voice vote:** Motion carried.

Jesus Burgos
WLOO Coordinator/Director