

Karl Junginger Memorial Library
Board of Trustees Meeting
March 10, 2015

- I. Call to Order/Roll Call
Beirmeier called the meeting to order at 5:15. Present: Lee Fiedorowicz, Art Beirmeier, Kelli Mountford, Ellen Sullivan, Connie Schiestl, Mike Strasser. Absent: Deb Battenberg, Lindsey Reynolds. Others Present: Leann Schwandt-Lehner.
- II. Approval of agenda
Fiedorowicz moved to change the agenda to change Item B under Unfinished Business to item A of unfinished business; Schiestl seconded. Motion passed unanimously.
- III. Reading and Approval of open minutes from January 13th, 2015
Strasser moved to approve the minutes; Schiestl seconded. Motion passed unanimously. Reading and Approval of open minutes from February 10, 2015 Schiestl moved to approve the corrected minutes; Biermeier seconded with Fiedorowicz, Strasser and Sullivan abstaining.
- IV. Correspondence, Appearance, Public Comments
Nothing reported
- V. Director's Report
Mountford reported that Jeff and Chad from city took down the wooden wall coat hanger in the community room and Mountford painted the wall. Cybrarian is running well w/few glitches but reports are nice. Brueckner had begun a Lego program and Parsons is doing well with adult programming.
- VI. Unfinished Business
Moved in agenda: A. Jefferson County Meetings w/other Systems - *Informational*
Leann Schwandt-Lehner, Director of Jefferson Co. Public Library came in and discussed why some of the Jefferson libraries want to switch to a new system. March 17th, 2015 is Waukesha County Library board meeting where they will vote on Jefferson County libraries joining with their system.

B. Strategic Planning – *Informational*
Mountford will get in touch with WiLS, Bruce Smith for more information on how they help libraries with strategic planning.
- VII. New Business
A. Social Media Policy – *Action*
Strasser moved to approve the Social Media/Networking policy as written. Sullivan seconded. Motion passed unanimously.
B. Milwaukee Library Zoo Pass Policy – *Action*
Schiestl moved to approve the Zoo Pass Policy with the bullet that states "No Holds or reservations are allowed on the passes" to be stricken and a calendar created for Waterloo patrons to reserve the passes. The zoo passes will not be placed in Sirsi/Dynix in order to pilot the program to Waterloo patrons first for one year. Strasser seconded. Motion passed unanimously.

C. National Library Week Fine and lost, missing, long overdue forgiveness - *Action*

Schiestl approved the plan to have a one-time fine and one-time overdue forgiveness day during National Library week with the amount for the overdue forgiveness to be determined by the director. Strasser seconded. Motion passed unanimously.

D. Library Dishwasher and Microwave installation - *Action*

Schiestl approved the installation of the dishwasher, microwave and flooring to be installed in the community room kitchen not to exceed \$4500. Sullivan seconded. Motion passed unanimously.

E. Color of Roof and sign for advertising – *Action*

Schiestl approved the color of the roof to be Copper, if extra costs then the color will be Bronze and the sign needs to first be approved by the city then Lakeside can place their sign while installing the roof and for 3 to 4 weeks after it has been installed. Fiedorowicz seconded. Motion passed unanimously.

F. Blinds and Drapes – *Action*

Schiestl moved to table until Mountford can get more quotes/bids. Sullivan seconded. Motion passed unanimously.

VIII. Future agenda items

Rental Policy, Strategic planning, Blinds and Drapes

IX. Date, place, and time of next meeting in the library conference room

April 14, 5:15 in the Conference Room.

X. Adjournment

Strasser moved to adjourn at 7:03PM. Sullivan seconded. Motion passed unanimously.