

Karl Junginger Memorial Library  
Board of Trustees Meeting  
February 10, 2015

- I. Call to Order/Roll Call  
*Beirmeier called the meeting to order at 5:17. Present: Lee Fiedorowicz, (left at 6:10) Deb Battenberg, Lindsay Reynolds, Art Beirmeier, Kelli Mountford, Ellen Sullivan (left at 6:15), Connie Schiestl. Absent: Mike Strasser. Others Present: Sue Cantrell, Dustin Foust*
- II. Approval of agenda  
*Fiedorowicz moved to change the agenda to put MWFLS to top of agenda after approval of minutes; Reynolds seconded. Motion passed unanimously.*
- III. Reading and Approval of open minutes from January 13th, 2015  
*Since minutes were not emailed out; approval will postponed till the next meeting.*
- IV. Moved in agenda: New Business: MWFLS Presentation. Sue Cantrell and Dustin Foust from MWFLS – Presentation  
*Sue Cantrell and Dustin Foust presented on the benefits of MWFLS which include ILS, continuing education for librarians, consulting, and state statute and community governance knowledge. MWFLS also assists with marketing items and custom design such as bookmarks and posters (all free of charge). IT includes Dustin and Patrick Bush. MWFLS provides 5 day delivery between the 27 libraries, the Enterprise system, loan equipment such as tablets, makerspace (3d printer, sound recorder), and a sewing machine. It helps to pay for maintenance of ILS, internet access, WISCAT, Overdrive WPLC subscription, and provides grants for staff and library. Foust reported that ILS is now on the cloud, and is therefore more secure.*
- V. Correspondence, Appearance, Public Comments  
*Holiday Parade committee thanked the library for the basket of books for the parade*
- VI. Director's Report  
*Mountford reported that Trio voted for committee members. Joel and Kelli are on committees. Mountford reported on technology updates, and said she is concerned about not having a qualified technician for the library systems.*
- VII. Unfinished Business
  - A. Roof – Informational  
*Lakeside construction will do the roofing. Lakeside will coordinate with McKays landscaping when doing the roof.*
  - B. Landscaping and Grounds, Lee Fiedorowicz – Informational  
*Fiedorowicz presented the initial plan for new plantings surrounding KJML provided by the Karl Junginger Foundation. The foundation will pay for the replacement plantings, as well as the maintenance of the plants.*
- VIII. New Business
  - A. Sue Cantrell and Dustin Foust from MWFLS – Presentation (moved to IV)
  - B. 2014 Annual Report – Action

*Fiedorowicz moved to approve the draft of the annual report. Battenberg seconded. Motion passed unanimously.*

*C. Update about Waterloo District's Construction plan by Connie Schiestl - Informational Schiestl reported on the school's plan for a dedicated bus driveway, and suggested the school remove a part of the library's sidewalk when doing that work (that part of the sidewalk would become non-functional). The school is waiting to hear about state aid before moving forward.*

*D. Jefferson County Meetings with other Systems - Informational Jefferson County Board Committee members met with MWFLS, Lakeshores, Waukesha, Arrowhead and South Central. Directors were asked to the rank systems. Mountford reported that she is happy with MWFLS. Her second favorite is South Central. Van delivery could be an issue with other library systems.*

*This committee will meet again. March 2nd is next Jefferson County Board meeting.*

*E. Strategic Planning – Informational*

*Mountford reported that in Johnson Creek the library someone assisting them with strategic planning; could be a resource to KJML.*

*F. Kindle Policy – Action*

*Battenberg moved to approve the policy presented by Mountford, adding "Do not leave the Kindle in the car". Reynolds seconded. Motion passed unanimously.*

**IX. Future agenda items**

*Possibly strategic planning.*

**X. Date, place, and time of next meeting in the library conference room**

*March 10, 5:15 in the Conference Room*

**XI. Adjournment**

*Schiestl moved to adjourn at 6:32PM. Reynolds seconded. Motion passed unanimously.*