



136 North Monroe Street Waterloo, Wisconsin 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

City of Waterloo Council Agenda
Council Chamber of the Municipal Building – 136 N. Monroe Street
Thursday February 5, 2015
7:00 P.M.

1. Call to Order, Roll Call, Meeting Sign-In

2. Pledge of Allegiance

3. Approval of Minutes

- Minutes from City Council Meeting of January 15, 2015
- Minutes from City Council Public Hearing and Meeting of January 29, 2015

4. Public Comment

Note: Under "Public Comment" the public can comment on any topic not on the agenda, but The Wisconsin Open Meetings Law does not allow for any discussion or action to be taken on issues not listed on the agenda. The City Council is not able to respond to questions or have discussion during this time.

5. Consent Agenda Items

6. Committees, Commissions & Boards – Recommendations and Reports

7. Discussion/Decision Items

- Issuance of On Street Parking Permit per Section 350-7(g) of the Municipal Code for Shirley Short at 385½ Taylor Street (tabled from January 15, 2015 Council meeting)
- JCEDC Presentation by Genevieve Borich
- Sidewalk Invoice for 431 S Jackson Street (Bernie Erlandson and Darlene Tucker)
- Contract for Ehlers regarding administering of TIF Districts
- Ordinance #2015-02 relating to Chapter 30 of the Waterloo Code

8. Future Agenda Items, Communications to the Council and Announcements

9. Adjournment

Chris Astrella
City Clerk/Treasurer

Posted and Emailed: February 2, 2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes of Municipal Committees, Commissions and Boards Attached

- Joint Community Development Authority and Community Development Committee – October 20, 2014 and November 17, 2014
- Waterloo Fire Department Board of Trustees Treasurer's Report – December, 2014
- Public Works and Property Committee – December 4, 2014 and January 15, 2015
- Public Safety and Health Committee – January 15, 2015
- Finance, Insurance and Personnel Committee – January 15, 2015
- Waterloo Regional Trailhead – December 10, 2014

Waterloo City Council Meeting Minutes from January 15, 2015

Mayor Thompson called the meeting to order at 7pm and all council members were in attendance. Clerk/Treasurer Chris Astrella, Police Chief Denis Sorenson, Diane Graff from The Courier, Tammy Krueger from the Watertown Daily Times, Shirley Short, and Maureen Giese were also in attendance. The pledge of allegiance was recited.

2. Approval of meeting minutes from December 4 and 18, 2014 and the Budget Public Hearing on December 4, 2014. Alder Quimby made a motion to approve all the minutes and it was seconded by Alder Stinnett. The motion passed unanimously.

3. Citizen Input: Maureen Giese spoke to the Council about how Council Agendas are set up. She asked about Unfinished Business and also spoke regarding the Veteran's Memorial downtown. She liked the flyer that came in her property tax bill.

4. Communications to the Council: There is a special Council meeting on January 29th at 3pm in the City Council Chambers. This meeting is due to the posting/publishing requirements of the new floodplain ordinance. The Public Hearing Notice of this meeting was also included in with the packets.

5. Consent Agenda Items: Alder Stinnett made a motion to approve the consent agenda items and it was seconded by Alder Thomas. The motion passed unanimously. The Consent agenda items are listed below:

- a. Reports of City Officials & Contract Service Providers
 - Waterloo Active Fire Department for December 2014
 - Building Inspector - Building, Plumbing, and Electrical Permits for December 2014
 - Public Works Director Gary Yerges for December 2014
 - Police Chief Denis Sorenson for December 2014
 - Library Director Kelli Mountford for November and December 2014
 - Waterloo Water & Light Commission – January 6, 2014
 - Watertown Humane Society for December 2014

6a. Finance, Insurance, and Personnel Committee Report: Alder Springer made a motion to approve payroll for December in the amount of \$70,681.88. It was seconded by Alder Quimby and passed unanimously. Alder Springer made a motion to approve the vouchers from November 21 through December 18, 2014. It was seconded by Quimby and passed unanimously. Alder Springer made a motion to approve Vouchers from December 19, 2014 through December 31, 2014. It was seconded by Alder Quimby and passed unanimously. Alder Springer made a motion to approve the vouchers from January 1 through January 15, 2015. It was seconded by Alder Quimby and passed unanimously. The Treasurer's and Budget Reports for November and December were not ready at this time. Alder Springer made a motion to table them until they were ready. It was seconded by Alder Quimby and passed unanimously.

6b. Public Safety and Health Committee, Special Event License for the Waterloo School District, May 8, 2015, Waterloo School District Fun Run Walk: Alder Reynolds reported the Public Safety Committee approved the Special Event License at their meeting. Alder Reynolds made a motion to approve the Special Event License and it was seconded by Alder Griffin; the motion passed unanimously.

7a. Resolution #2015-01, Renewal of Jefferson County Nutrition Site Contract: Alder Quimby made a motion to approve the contract and it was seconded by Alder Stinnett. The motion passed unanimously.

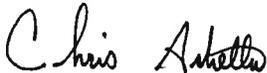
7b. Issuance of On Street Parking Permit per Section 350-7(g) of the Municipal Code for Shirley Short at 385½ Taylor Street: Shirley Short was in attendance to speak about why she needed the parking permit. After some discussion, Alder Springer made a motion to table this issue until the next council meeting so the landlord could come before the council and answer questions regarding this situation. It was seconded by Alder Thomas and passed unanimously.

7c. Clerk/Treasurer Report: Clerk/Treasurer Astrella had numerous items to report on from his time in the office. The JCEDC meeting is one meeting that is not appropriate for him to attend because the board is made up of Mayors and Administrators, neither of which he is. Mayor Thompson is unable to make their normal meeting times, but would explore having a member of the Council or a Committee member take this meeting over. C/T Astrella also reported on numerous business contacts he's had over the weeks and that none of them would be willing to locate an operation in Waterloo. Only PDQ expressed a specific reason why; that being they cannot compete with Kwik Trip's prices. He is still waiting to hear back from Milio's, Culvers, and Cam Rock Café. Astrella also noted that we go through large amounts of paper and noted that many of the items contained in packets were not necessary to include in city council packets. He is looking to eliminate the Waterloo FD, Police, Public Works, and Watertown Humane Society reports in an effort to save paper. These are all public records and can be requested by anyone, however it was noted the Watertown Daily Times or The Courier do not use these items for their reports. C/T Astrella reported that he has 8 meetings each month (included JCEDC) and he's looking at shifting responsibilities in the office or not having anyone attend a few of the meetings. Alder Thomas expressed some concern over this, and believes by attending most meetings; the Clerk/Treasurer has the pulse of the city. At this point, no action is needed, this was more of an information item. Finally, after getting a quote from Hurley Computers (distributed to the Council) it was determined the city will purchase through an outside source to save money.

8. Future Agenda Items and Announcements: None were presented.

9. Adjournment: Alder Springer made a motion to adjourn the meeting; it was seconded by Alder Quimby and passed unanimously. The meeting was adjourned at 7:55pm

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer

**Waterloo City Council Public Hearing and Council Meeting Minutes
from January 29, 2015**

Mayor Thompson called the meeting to order at 3pm and all council members were in attendance except Alders Ziaja and Stinnett. Clerk/Treasurer Chris Astrella was also in attendance. The pledge of allegiance was recited.

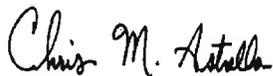
2. Public Hearing from Ordinance #2015-01 Referring to Repealing and Recreating Chapter 375 of the Floodplain Ordinance for the city of Waterloo: Mayor Thompson opened the public hearing at 3:01. There were a few questions regarding the flood maps and if they had been changed. C/T Astrella had the floodplain maps and the ordinance for Waterloo available for inspection for all in attendance. After all questions were answered, the Public Hearing was closed at 3:06pm.

3. Discussion/Decision Items: Ordinance #2015-01 Referring to Repealing and Recreating Chapter 375 of the Floodplain Ordinance for the City of Waterloo: Alder Thomas made a motion to approve the ordinance and it was seconded by Alder Quimby. The motion passed 5-0.

Post Prom Event at Firemen's Park: Mayor Thompson reported to the City Council that a Post-Prom event was going to be held at Firemen's Park this spring, but they need Council approval to go past the designated "quiet time" in the Code Book. Alder Quimby made a motion to allow the post prom events go as late as needed, and it was seconded by Alder Thomas. The motion passed 5-0.

5. Adjournment: Alder Springer made a motion to adjourn. It was seconded by Alder Quimby and passed 5-0. The meeting was adjourned at 3:08pm.

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
 Phone (920) 478-3025
 Fax (920) 478-2021

PARKING PERMIT APPLICATION – Municipal Code 350-7(G)

Chapter 350: VEHICLES AND TRAFFIC
 § 350-7. Parking restrictions.

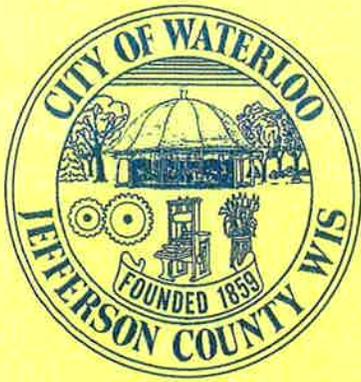
G. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E or as hereinafter set forth:

- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1. Editor's Note: The Fee Schedule is on file at the office of the City Clerk-Treasurer.
- (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
- (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
- (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

APPLICATION DATE: 1-9-15 NAME: Shirley Short
 ADDRESS: 385 1/2 Taylor St Waterloo
 PHONE: 920-350-2318
 OWN OR RENT? Rent
 IF RENTER FURNISH NAME, ADDRESS & PHONE NUMBER OF LANDLORD:
Bob Scholenburg 920-988-3798
(NAME) (PHONE)
385 Taylor St Waterloo
(ADDRESS)
 BRIEFLY EXPLAIN NEED FOR PERMIT: limited parking space,
landlord (neighbor) has 3 cars in the driveway,
we have 3 cars in our home, we have space for 2 of
our cars.
 VEHICLE DESCRIPTION: MAKE: Chevy MODEL: Cavalier
 COLOR: Black YEAR: 1999 LICENSE#: 910-VAH

(OFFICE USE ONLY)

PERMIT # _____ ISSUE DATE: _____ EXPIRATION DATE: _____
 FEES PAID: 52⁷⁵ DATE: 1-9-15 RECEIPT NUMBER 30914



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-mail: cityhall@waterloowi.us
Website: www.waterloowi.us

INVOICE #0038-2015

TO: DARLENE TUCKER
431 S. JACKSON STREET
WATERLOO, WI 53594

JAN. 29, 2015

2015 SNOW & ICE CONTROL

TAX PARCEL #290-0813-0714-008

431 S JACKSON STREET, WATERLOO

**01-28-2015 SNOW SHOVELING AND/OR SALTING AT \$95.00 PER HOUR
MINIMUM**

2 EMPLOYEES FOR 5 MINUTES.....\$95.00 MINIMUM

TOTAL AMOUNT DUE THE CITY OF WATERLOO.....\$95.00

PLEASE MAKE ALL PAYMENTS PAYABLE TO CITY OF WATERLOO TREASURER

PAYABLE WITHIN TEN DAYS

LOIS A. M. BAIRD
DEPUTY CLERK/TREASURER

STATEMENT

CITY OF WATERLOO
136 N. MONROE STREET
WATERLOO, WI 53594-1198

TAX PARCEL # 290-0813-0714-008

OWNERS NAME Darlene Tucher

ADDRESS 431 Jackson St.

PLEASE MAKE ALL PAYMENTS TO WATERLOO CITY TREASURER

DESCRIPTION OF WORK PERFORMED

SNOW & ICE CONTROL

DATE: 1-28-15

START TIME: 10:03 A. M.

FINISH TIME: 10:08 A. M.

COMMENTS:

PUBLIC WORKS EMPLOYEES CLEARED
THE SIDEWALK OF SNOW AND/OR ICE
FROM THE ABOVE PROPERTY.

*1 1/2 in. of snow/sleet with
this weather event.*

MINIMUM CHARGE: \$ 95.⁰⁰

DPW LABOR: 1. (2) 3. 4. 5. MEN.

EQUIPMENT USED:

TRUCK-SNOW PLOW AND/OR SANDER W/OPERATOR = \$85.00/HR MINIMUM

TRACTOR/SNOW BLOWER/BLADE W/OPERATOR = \$75.00/HR MINIMUM

SNOW SHOVELING AND/OR SALTING = \$95.00/HR MINIMUM X

THE SNOWFALL STARTED ON 1/26/15 AT 9 :00 P M.

THE SNOWFALL ENDED ON 1/27/15 AT 2 :00 A M.

SIGNATURE OF PUBLIC WORKS OFFICIAL

Gary Gergen

01/28/2015 10:03 AM



01/28/2015 10:07 AM





January 5, 2015

Lois Baird
Deputy Clerk/Treasurer
City of Waterloo
136 N Monroe St
Waterloo, WI 53594

Re: Letter of Engagement to Retain Ehlers as Dissemination Agent for Issuer Continuing Disclosure Required Under Securities and Exchange Commission (SEC) Rule 15c2-12 (the "Rule")

As an issuer of municipal securities, the City ("Issuer") is required to comply with all continuing disclosure obligations enumerated in the Continuing Disclosure Agreement/Certificate/Undertaking (CDU) associated with each issue of securities subject to the Rule. Many Issuers have CDUs that vary significantly from one CDU to another. Ehlers & Associates, Inc. ("Ehlers") has been helping you comply with all CDU obligations as Issuer's Dissemination Agent. Fulfilling this obligation requires research, preparation and filing of disclosure reports within specific time frames.

This Letter of Engagement ("Letter") is being presented to memorialize and clarify the terms of the Issuer's engagement of Ehlers as the Issuer's Dissemination Agent. In this regard, Ehlers agrees to provide Issuer with those services described in Appendix A ("Services"). Ehlers shall be entitled to compensation by the Issuer also as described in Appendix A.

This Letter shall be effective as of the date of its execution by the Issuer and shall remain in effect for a period of one (1) year (the "Initial Term"). This Letter shall renew automatically on each anniversary of the effective date of this Letter (each an "Additional Term"). Notwithstanding the foregoing, this Letter may be terminated by either party upon sixty (60) days prior written notice. The Initial Term and each Additional Term shall collectively be referred to herein as the "Term".

In order to perform the engagement, Issuer agrees to provide Ehlers all documents and information as are deemed necessary to fulfill the Issuer's reporting requirements under each respective CDU, and within the applicable timeframe(s) ("Disclosure Information"). With respect to Issuer's obligation to report the occurrence of any event for which a material event notice ("Event Notice") is to be filed, Issuer shall provide Disclosure Information related to the event to Ehlers within five (5) days of its occurrence. All other Disclosure Information must be provided to Ehlers within fourteen (14) days of Issuer's receipt of any such request from Ehlers. If Issuer fails to provide any Disclosure Information to Ehlers in accordance with the foregoing, Ehlers shall not be held liable for any reason in the event that any necessary disclosure filing is



not disseminated to the appropriate party within the applicable timeframe(s). Further, if for any reason Issuer fails to provide required Disclosure Information to Ehlers in accordance with the foregoing and Issuer's delay results in any disclosure filing being after a stated deadline, Ehlers shall, without further direction or instruction from Issuer, file a notice(s) with the applicable recipient submitting information provided by Issuer, if any, and/or describing the failure and providing any other information as Ehlers deems appropriate.

Ehlers shall deem all Disclosure Information provided to it by the Issuer to be accurate and free of defect, as well as not containing any material misstatements, falsehoods, or omissions of fact. Issuer acknowledges that Ehlers shall be entitled to rely on all Disclosure Information provided by the Issuer without further investigation as to its completeness or accuracy.

Issuer shall indemnify, hold harmless and defend Ehlers from and against any damages, costs or other liabilities (including reasonable attorneys' fees) arising from or relating to any breach of this Letter by Issuer, including, but not limited to, damages, costs and other liabilities arising out of any Disclosure Information received and disseminated by Ehlers. Further, in no event shall Ehlers' total aggregate liability under this Letter be in excess of the amount of fees paid by Issuer to Ehlers during the Term then in effect notwithstanding anything contained herein. In addition, Issuer acknowledges that Ehlers shall not be responsible and/or liable for any errors, misstatements or omissions associated with any continuing disclosure report or filing, or for the correction thereof, that was prepared or disseminated by any party other than Ehlers.

This Letter constitutes the entire agreement between the parties and is intended to supersede any and all agreements, whether oral or written, between the parties that were entered into relative to the subject matter hereof prior to the effective date of this Letter. No amendment or modification of this Letter shall be deemed valid unless made in writing and signed by both parties.

Our records show that Issuer is subject to Ful CDU's. Ehlers will continue to act as Issuer's Dissemination Agent for the CDU's we have been handling.

This Letter covers these securities and any subsequent securities for which Ehlers has acted as the Municipal Advisor. The Issuer may request in writing that Ehlers act as the Dissemination Agent on any future securities subject to the Rule not involving Ehlers.

If our engagement under the terms of this Letter is acceptable, please sign this Letter in the appropriate signature block below and return a signed copy to us for our records. If, however, you do not wish to engage our services, please note that election and return a copy of this Letter to us.

Please contact me if you have any questions or would like to discuss our engagement further.

Sincerely,

Ehlers

Philip Cosson
Senior Financial Advisor

SO ACCEPTED BY ISSUER

Issuer hereby accepts this Letter and engages Ehlers to provide the services noted herein and executes this Letter as of the date noted below:

By: _____

Title: _____

Name: _____

Date: _____

SO DECLINED BY ISSUER

Issuer hereby acknowledges that it will be responsible for updating and submitting all necessary continuing disclosure reports and filings as may be required of Issuer without the assistance of Ehlers. Issuer further acknowledges and agrees that Ehlers assumes no responsibility for the compilation and/or submission of any such continuing disclosure reports or filings.

By: _____

Title: _____

Name: _____

Date: _____

APPENDIX A

EHLERS DISSEMINATION AGENT SERVICES AND FEES

Ehlers' continuing disclosure services are designed to assist the Issuer in meeting its continuing disclosure obligations. Depending on the size of a transaction and the total amount of debt outstanding at the time of issuance, different debt issues may be subject to different reporting requirements. Ehlers will provide the services identified below, which are reflective of the Issuer's requirements under its respective Continuing Disclosure Undertaking (CDU). In no event will Ehlers assist Issuer with assessing whether information provided or omitted as part of an annual filing is "material" or whether an event is "material" under the federal securities laws requiring the filing of an event notice pursuant to a CDU. If the Issuer accepts this letter and engages Ehlers as the Dissemination Agent, Ehlers shall provide the following services and charge the following fees:

Full Disclosure Services.

Background

Since 1995, Securities and Exchange Commission (SEC) rule 15c2-12 (the "Rule") has required underwriters of municipal securities to ensure that issuers are obligated to provide periodic reporting of specific information with respect to certain issues of municipal securities. An issuer is classified as a "full disclosure" reporting entity when it issues securities subject to the Rule in an amount of \$1 million or more, and further provided that total securities subject to the Rule and currently outstanding exceed \$10 million. Full disclosure reporting entities must:

- File reports consisting of specific information at least annually with the Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access (EMMA) system (<http://emma.msrb.org>).
- File "Event Notices" regarding enumerated events specified in SEC rules and CDUs within 10 business days of occurrence. Event Notices are filed through the same EMMA system.

Description of Services

Issuer engages Ehlers to provide the following services in connection with the preparation and dissemination of Issuer's continuing disclosure reports and Event Notice filings in connection with all outstanding debt issues of Issuer subject to the Rule and for which continuing disclosure reports or filings are required. During the Term of the engagement, Ehlers shall provide the services hereinafter described with respect to all existing and future securities of the Issuer subject to the Rule and having continuing disclosure requirements. Ehlers shall provide these services for any other securities of the Issuer when requested in writing by the Issuer.

Annual Filings, or More Frequently, if Required

- a. Review and catalog of all Continuing Disclosure Agreement/Certificate/Undertaking (CDU)'s of Issuer relative to current and future issues of securities subject to the Rule.
- b. Creation of a timetable for the anticipated schedule of events relating to the preparation of Issuer's annual (or more frequently, if required) continuing disclosure report.
- c. Collection of information from third parties and Issuer, as applicable, to the extent necessary to prepare the annual (or more frequently, if required) continuing disclosure report.
- d. Preparing the annual (or more frequently, if required) continuing disclosure report in a standardized format acceptable for submission to the EMMA system, or any future industry standard.
- e. Submission of the annual (or more frequently, if required) continuing disclosure report and any Event Notices to the designated recipient based on the applicable CDU's of Issuer and all laws, rules and regulations relative thereto.

- f. Delivering a copy of any report or notice submitted in accordance with (e. above) to Issuer for its records, as well as confirmations of receipt of filing(s).
- g. Respond to Underwriter/Investor inquiries and requests.
- h. Providing recommendations to Issuer relating to future continuing disclosure related matters.

Event Notices

- a. Informing Issuer of the types of events that may require the filing of an “Event Notice” and the required reporting period for such notices.
- b. Notifying Issuer of any information Ehlers discovers that may require the filing of an Event Notice, and preparation and filing of the required Event Notice.
- c. Upon notification by Issuer of any circumstances that may require the filing of an Event Notice, preparing, filing, and providing confirmation of filing the required Event Notice.

Description of Fees

Full Disclosure Services fees shall be assessed as follows:

Number of Issuer Continuing Disclosure Undertakings	Annual Fee
One (1) to three (3) CDU’s	\$2,800
Four (4) to six (6) CDU’s	\$3,300
Seven (7) or more CDU’s	\$3,800

Plus any out of pocket expenses.

Special Circumstances

If an Issuer’s CDU requires periodic filings (quarterly or semiannually) in addition to the annual filings, a fee of \$500 per required CDU filing shall be assessed.

Limited Disclosure Services.

Background

In 2009, the Securities and Exchange Commission put into place revised rules regarding a limited scope of continuing disclosure requirements for certain municipal securities issuers. These rules apply to any securities issued on or after July 1, 2009 in amounts of \$1 million or more and where the Issuer’s total amount of principal outstanding and subject to the Rule is less than \$10 million upon issuance. Any issuer meeting the aforementioned parameters must comply with a limited disclosure undertaking and file annual reports. Issuers subject to limited disclosure requirements must file audited financial statements (or unaudited financial statements if allowed under a CDU) on an annual basis, rather than both financial statements and operating and statistical data.

Description of Services

Ehlers shall provide the following services in connection with the preparation and dissemination of Issuer’s continuing disclosure reports and Event Notice filings for all current and future outstanding securities of Issuer subject to the Rule and for which continuing disclosure reports or filings are required. During the Term of the engagement, Ehlers shall provide the services hereinafter described with respect to all future issuances for which Ehlers provides municipal advisory services and that have continuing disclosure requirements. Ehlers will also provide these services for any other issues when requested in writing by the Issuer.

Services to be provided are as follows:

Annual Filings

- a. Review of all Continuing Disclosure Agreement/Certificate/Undertaking (CDU)'s of Issuer relative to currently outstanding issuances.
- b. Creation of a timetable for the anticipated schedule of events relating to the dissemination of Issuer's annual updated financial information and operating data.
- c. Submitting the Issuer's annual financial statements to the designated recipient thereof based on the applicable CDU's of Issuer and all laws, rules and regulations relative thereto.
- d. Delivering a copy of any report or notice submitted in accordance with (c above) to Issuer for its records.
- e. Respond to Underwriter/Investor inquires and requests.
- f. Providing recommendations to Issuer relating to future continuing disclosure related matters.

Event Notices

- a. Informing Issuer of the types of events that may require the filing of an "Event Notice".
- b. Notifying Issuer of any information Ehlers discovers that may require the filing of an Event Notice, and preparation and filing of the required Event Notice.
- c. Upon notification by Issuer of any circumstances that may require the filing of an Event Notice, prepare and file the required Event Notice.

Description of Fees

Limited Disclosure Services shall be provided annually for a fee of \$750.

Future Fee Changes

Ehlers reserves the right to adjust fees during the Term of the engagement without prior consent of the Issuer, but not more than annually. Prior to any fee adjustments, the Issuer will be notified in writing of the revised fees and their effective date.

APPENDIX B

EVENT NOTICES

If any one of the listed events occurs in relation to the Issuer and/or any of the Issuer's securities subject to this agreement, you must notify Ehlers at the earliest possible time to discuss the applicability and the need for any filing of an Event Notice. The Issuer may also wish to discuss the matter with its legal counsel to gauge materiality of any occurrence.

Mandatory Event Notices

- Principal and interest payment delinquencies
- Non-payment related defaults, if material
- Unscheduled draws on debt service reserves reflecting financial difficulties
- Unscheduled draws on credit enhancements reflecting financial difficulties
- Substitution of credit or liquidity providers or their failure to perform
- Adverse tax opinions, IRS notices or material events affecting the tax status of the security
- Modifications to rights of security holders, if material
- Bond calls, if material
- Defeasances
- Release, substitution or sale of property securing repayment of the securities, if material
- Rating changes
- Tender offers
- Bankruptcy, insolvency, receivership or similar event of the obligated person
- Merger, consolidation, or acquisition of the obligated person, if material
- Appointment of a successor or additional trustee, or the change of name of a trustee, if material

Additional / Voluntary Event-Based Disclosures

- Amendment to continuing disclosure undertaking
- Change in obligated person
- Notice to investors pursuant to bond documents
- Certain communications from the Internal Revenue Service
- Secondary market purchases
- Bid for auction rate or other securities
- Capital or other financing plan
- Litigation / enforcement action
- Change of tender agent, remarketing agent, or other on-going party
- Derivative or other similar transaction
- Other event-based disclosures



136 North Monroe Street
Waterloo, Wisconsin 53594
Phone (920) 478-3025
Fax (920) 478-2021

Ordinance #2015-02

An Ordinance Amending Chapter §30 COMMON COUNCIL of the Municipal Code Relating to Regular and Special Meetings of the Common Council, Conduct of Meetings and Standing Rules

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER §30 COMMON COUNCIL is hereby repealed and recreated as follows:

See accompanying pages.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law. This ordinance was adopted in book form and is available for public inspection at the City Clerk/Treasurer's Office, 136 North Monroe Street, Waterloo Wisconsin [Wis. Statutes 66.0103(2)].

Acted on and adopted at a regular meeting of the Common Council on February 5, 2015

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Chris M. Astrella, WCPC
Clerk/Treasurer

Date Adopted: February 5, 2015

Date Published: The Courier, February 12, 2015

Chapter 30. COMMON COUNCIL

[HISTORY: Adopted by the Common Council of the City of Waterloo 10-19-1987 by Ord. No. 87-6 as Ch. 2 of the 1987 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Elections — See Ch. 42.

Emergency management — See Ch. 47.

Officers and employees — See Ch. 85.

§ 30-1. General provisions.

A.

The Mayor and seven Alderpersons shall constitute the Council. See Chapter 85, § 85-2, of this Code.

B.

The Mayor shall be the chief executive officer of the City. He shall have the powers and duties prescribed in Ch. 62, Wis. Stats., and applicable sections of the Wisconsin Statutes.

C.

The regular terms of office of the Mayor and the Alderpersons shall commence on the third Tuesday of April in the year of their election.

D.

The Council shall be the judge of the election and qualification of its members, may compel their attendance, and may fine or expel members for neglect of duty. [See § 62.11(3), Wis. Stats.]

E.

The Council shall adopt the proper rules of procedure as necessary and shall have such duties and powers as are provided by state law and this Code.

F.

At its first meeting subsequent to the regular election and qualification of new members, the Council shall, after organization, choose from its members a President who, in the absence of the Mayor, shall preside at meetings of the Council and, during the absence or inability of the Mayor, shall have the powers and duties of the Mayor, except that he shall not have power to approve an act of the Council which the Mayor has disapproved by filing objections with the Clerk-Treasurer. He shall, when so officiating, be styled "Acting Mayor."

§ 30-2. Regular and special meetings.

A.

Regular meetings. The regular meeting of the Council ~~shall~~ **may** be held in the Council room of the Municipal Building on the first and third Thursday of each month at 7:00 p.m., ~~except that when the day for holding any regular meeting shall be a legal holiday, the regular meeting shall be held on the next following Monday at the same place and hour unless otherwise determined by the Council.~~ **A regular meeting may be cancelled or postponed for holidays or any reason deemed appropriate by the Mayor or Council.**

[Amended by Ord. No. 96-4; 1-19-2004 by Ord. No. 2004-1]

B.

Special meetings.

(1)

Special meetings of the Council may be called by the Mayor, or in his absence the President of the Council, at such time as he may appoint, by written notice of the purpose and time thereof to each member delivered to him personally or left at his usual place of abode, at least six hours before the meeting.

(2)

Upon petition of two or more Alderpersons, the Mayor, or in his absence the President of the Council, shall call a special meeting of the Council.

(3)

In addition to all other notice requirements, the requirements of Subsection C below shall be complied with.

C.

Open meetings. Except as provided in § 19.85, Wis. Stats., all meetings of the Council or of any City board, commission, committee or otherwise designated formally constituted subunit of City government shall be open sessions as defined by § 19.82, Wis. Stats. Pursuant to § 19.84, Wis. Stats., notice of all meetings shall be given as to time, place and subject matter not less than 24 hours prior to the commencement of such meetings unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no event less than two hours in advance of the meeting. In addition, such notice shall be posted for a like period on the Municipal Building bulletin board. The subject matter of all closed sessions shall be announced by the Mayor and a roll call vote taken on the motion to go into closed session so as to comply with the requirements of § 19.85, Wis. Stats.

[Amended 3-15-2007 by Ord. No. 2007-06]

D.

Adjournments. Any regular or special meeting may be adjourned by a majority vote of the members present, but not fewer than three affirmative votes. No adjournment shall be made to a time later than the next regular meeting.

§ 30-3. Conduct of meetings.

A.

Call to order. The Mayor, or in his absence the President of the Council, shall promptly call each meeting of the Council to order at the hour fixed for the holding of such meeting. In case of the absence of the Mayor and the President, the Clerk-Treasurer shall call the meeting to order and the Alderpersons present shall elect one of their number President Pro Tem. In the absence of the Clerk-Treasurer, the Mayor shall appoint a clerk for that meeting.

B.

Roll call. After the presiding officer calls the meeting to order, the Clerk-Treasurer shall call the roll.

C.

Order of business. At all meetings, the following order shall may be observed in disposing of business before the Council unless otherwise provided in the agenda:

(1)

Call to order.

(2)

Roll call.

(3)

Approval of previous minutes.

(4)

Citizens' comments, ~~ten~~ three minute limit, except by consent of Council.

(5)

Reports of committees, commissions and boards.

(6)

Approval of claims.

(7)

Communications and ~~miscellaneous business~~ and announcements.

(8)

~~Unfinished business.~~ Discussion/Decision Items (including new and old/unfinished business)

(9)

~~New business, including introduction of ordinances.~~

(10)

Reports of City officials.

(11)

Adjournment.

D.

Business taken in order; exception. No business shall be taken up out of said order except by either unanimous consent and without debate or by two-thirds vote under suspension of the rules as provided in § 30-4K of this chapter.

§ 30-4. Standing rules.

The standing rules for the government of the Council shall be as follows:

A.

Presiding officer. The Mayor, at the stated hour, shall call the meeting to order. He shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Robert's Rules of Order, Revised, unless otherwise provided by statute or these rules. Any member shall have the right to appeal from a decision of the presiding officer. No appeal shall be debatable, and the appeal may be sustained by a majority of the members present, exclusive of the Mayor.

B.

Absence of Mayor. If the Mayor is absent at the designated time for any meeting, the President of the Council, or in his absence the Clerk-Treasurer, shall call the meeting to order and preside.

C.

Presiding officer may vacate chair. Whenever the presiding officer shall desire to speak upon any question or to make any motion, he shall vacate the chair and designate an Alderperson to preside temporarily.

D.

Quorum; voting.

(1)

Five members of the Council shall be a quorum. A lesser number than a quorum may compel the attendance of absent members and may adjourn. A majority of all the members present shall be necessary to a confirmation on all questions. In case of a tie, the Mayor shall have a vote. When the Mayor does vote in case of a tie, his vote shall be counted in determining whether a sufficient number of the Council has voted favorably or unfavorably on any measure. The Mayor shall not be counted in determining whether a quorum is present at a meeting. (See § 62.11, Wis. Stats.)

(2)

Unless approved by unanimous consent of the members, the ayes and noes shall be taken and recorded by roll call upon all questions before the Council. It shall not be in order for any member to explain his vote during such call. On confirmation and on the adoption of any measure assessing or levying taxes, appropriating or disbursing money, or creating any liability or charge against the City, or any fund thereof, the vote shall be by ayes and noes.

(3)

All ordinances, rules, resolutions and motions shall be passed by an affirmative vote of a majority of the members of the Council present unless an extraordinary vote is otherwise required.

(4)

The Mayor shall have the veto power as to all acts of the Council, except such as to which it is expressly or by necessary implication otherwise provided by Wisconsin law. All acts of the Council shall be submitted to the Mayor by the Clerk-Treasurer and shall be enforced upon approval evidenced by the Mayor's signature or upon failing to approve or disapprove within five days, which fact shall be certified thereon by the Clerk-Treasurer. If the Mayor disapproves, the Mayor's objection shall be filed with the Clerk-Treasurer, who shall present it to the Council at the next meeting. A two-thirds vote of all the members of the Council shall then be required to make the act effective notwithstanding the objections of the Mayor. If the last day for exercising a veto falls on a Sunday or a holiday, the Mayor may exercise a veto on the next succeeding secular day.

E.

Ordinances and resolutions referred to committee. All ordinances, resolutions, communications and other matters submitted to the Council shall be read by title and author and may be referred to the appropriate committee by the Mayor. The Clerk-Treasurer shall read and record each such reference by title. Any Alderperson may require the reading in full of any matter at any time it is before the Council. All bills and other financial claims against the City shall, upon receipt thereof, be immediately referred by the Clerk-Treasurer to the Finance, Insurance and Personnel Committee for report thereon at the ensuing meeting of the Council.

F.

Committee reports. Each committee ~~shall~~ may, at the next regular meeting, submit a written or oral report on all matters referred to it unless a longer time is granted by vote of the Council, and such report shall be entered in the proceedings. Such report shall recommend a definite action by the Council on each item, shall be signed by a majority of the committee, and shall be filed with the Clerk-Treasurer prior to each meeting. Minority reports may be submitted. Previous notice of each committee meeting shall be filed with the Clerk-Treasurer, and each meeting shall be open to the public. Any committee may require any City officer to confer with it and supply information needed in connection with any matter pending before the committee.

G.

Vote on committee reports. An aye and nay vote shall be taken on each committee report immediately following its submission, provided that any Alderperson may require a separate vote on any ordinance, resolution or other matter in any report. Action upon a specific matter included in any committee report shall be deferred until the next regular meeting following the submission of the report upon the request of any two Alderpersons. The approval of a committee report in which the adoption of an ordinance or resolution is recommended shall comprise final action on such ordinance or resolution, and likewise for other actions recommended by the committee on any matter.

H.

Appropriations. All ordinances or resolutions appropriating money or creating any charge against the City other than the payment of claims for purchases or work previously authorized by the Council shall only be acted upon by the Council at the next regular meeting, provided that this provision may be suspended by affirmative action by 3/4 of all members of the Council. A roll call vote shall be taken and recorded on all appropriations.

I.

Reconsideration of question. Any member voting in the majority may move for a reconsideration of the vote of any question at that meeting or at the succeeding regular meeting. A motion to reconsider being put and lost shall not be renewed. An Alderperson may not change his vote on any question after the result has been announced.

J.

**JOINT COMMUNITY DEVELOPMENT AUTHORITY
AND
COMMUNITY DEVELOPMENT COMMITTEE
MINUTES
OCTOBER 20, 2014**

1. Roll Call and Call to Order

Strasser called the meeting to order at 6:02 p.m. Members present from CDA: Strasser, Stinnett, Norton, Freund, Hermanson and Ziaja. Absent: Thurnbauer. Members present from CDC: Ziaja and Thomas. Absent: Reynolds. Others attending: Interim Clerk/Treasurer Baird and Maureen Giese.

2. Approval of the Following Meeting Minutes

a. Joint CDA & CDC – September 23, 2014

Motion: Moved by Hermanson, seconded by Stinnett to approve the minutes as presented. Voice vote: All yes. Motion carried.

b. Community Development Committee – August 21, 2014

Motion: Moved by Ziaja, seconded by Hermanson to approve the minutes as presented. Voice vote: All yes. Motion carried.

3. Citizen Input

Maureen Giese presented the following thoughts for consideration:

1. The area between Youker Park and Firemen's Park looks great! Was this once considered to be a River Walk? I am against the Trailhead connection...the early stones where the parking is now, could be modified into a more welcome sight...possible some signage crediting the early builders of that wall and City Hall?
2. The U W Milwaukee Report is excellent, but don't forget the Comprehensive City Plan done in 2008 includes some of the same points/concepts. Comment: The report ranked the logo and mission statement as top priorities.
3. The City Logo was adopted in 1978-1979; please do accept The Carousel City as a given in advancing the idea of what works in bringing people to Waterloo. Comment: There should be one logo. When the Find Your Path here program was adopted the Carousel was dismissed. Comments: UW Milwaukee did their report without knowing or investigating what had already been done by the CDA in regards to the logo. The City's sign or logo is not consistent over the entire City.
4. Please include the citizens of Waterloo via The Courier or flyer in the Utility Bill on input of signage
5. Please redo the web site of Waterloo so it is all inclusive of Waterloo groups, i.e. Historical Society events, Wiener and Kraut Day, Holiday Parade, July 4th and The Firemen's Park events. Comments: The City is in the process of redoing the City's web site.

4. Business for Joint Consideration

a. 203 East Madison Street – Concept Planning With McKay Nursery

Ziaja reported that he has a meeting scheduled to discuss the concept plan of 203 E. Madison Street with Eric Seidel from McKay Nursery. The three items discussed were 1) utilize the space with as much parking as possible, 2) designate a loading and unloading zone.

The committee felt a budget of \$500.00 was needed to do a study of the property. Also the property line ownership of the two adjoining property owners needs to be investigated.

b. Considering Find Your Path Here 2.0

Discussion of forming a sub-committee to work with Roxanne Witte from Jefferson County was discussed to make citizens aware of the County programs available to home owners. Bring Bankers, Investors, and Realtors together to make the citizens aware of the programs that exist. Setup a home fair to educate people and to help enroll the home buyer in the assistance program. Also make citizens aware of the programs available to fix an existing home.

i. Ranking of UW-Milwaukee Applied Planning Report Recommendations

The joint committee discussed the following big and small paybacks and the easy and hard things to accomplish:

EASY TO DO	BIG PAYBACK	SMALL PAYBACK
		FYPH 2.0
		Loyalty Card

HARD TO DO	Promote Identity	Camping Facility
	Design a Logo to Represent Waterloo	Kayak Park
	Create committee on Community Identity	
	Host Local Events	
	Trailhead	
	Website make more user friendly	
	Gauthier Property	
	Social Media Presence	
	Shared Use Plaza	
	Improve Accessibility info for Interested Businesses (website)	

5. **Future Agenda Items and Announcements**

The next meeting is scheduled for Monday, November 17, 2014 at 6:00 p.m. at the Waterloo Regional Trailhead located at 760 McKay Way.

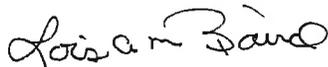
7. **Reference Material**

- a. Community Development Committee April 16, 2014 Planning Outline

8. **Adjournment**

Motion: Moved by Norton, seconded by Freund to adjourn. Voice Vote: Motion carried. Time was approximately 7:50p.m.

Attest:



Lois A.M. Baird
Interim Clerk/Treasurer

**JOINT COMMUNITY DEVELOPMENT AUTHORITY
AND
COMMUNITY DEVELOPMENT COMMITTEE
MINUTES
NOVEMBER 17, 2014**

1. Roll Call and Call to Order

Strasser called the meeting to order at 6:10 p.m. CDA members present: Strasser, Stinnett, Freund and Ziaja. Absent: Thurnbauer, Norton and Hermanson. CDC members present: Ziaja, Reynolds and Thomas. Absent: none. Others attending: Interim Clerk/Treasurer Baird.

2. Approval of Meeting Minutes

- a. October 20, 2014.

Tabled

3. Citizen Input

None

4. Business for Joint Consideration

- a. 203 East Madison Street – Concept Planning With McKay Nursery

Ziaja informed the committee that he met with Eric Seidl of McKay Nursery. Seidl's recommendation was to make the project simple. Land acquisition may be necessary once the project plans are completed. Two to three properties will need a title search completed to determine the property lines. It was determined to complete the plans first and then approach the three property owners affected by the project. The conversation turned to the structure of the trailhead pertaining to the parking lot and what may be involved when the DNR looks at the site and its project. With the DNR simple is better.

- b. Considering Find Your Path Here 2.0

Strasser asked for volunteers to work on Find Your Path Here 2.0. Strasser, Thomas and Stinnett volunteered. It was decided to work with RoxAnne Witte of Jefferson County to host a spring event to connect the citizens of Waterloo with the housing programs available through Jefferson County.

- c. Ranking of UW-Milwaukee Applied Planning Report Recommendations

It was suggested to invite the Chamber of Commerce to the next Joint CDA/CDC Meeting to discuss the City's identity. What are we, what do we want to be. It was also suggested to invite Maureen Giese to the next meeting.

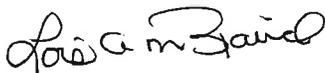
5. Future Agenda Items and Announcements

The next meeting is scheduled for Monday, December 15, 2014 at the Trailhead on McKay Way.

6. Adjournment

Motion: Moved by Stinnett, seconded by Freund to adjourn. Voice Vote: Motion carried. Time was approximately 7:25 p.m.

Attest:



Lois A.M. Baird
Interim Clerk/Treasurer

Register Report-Park Board Acct #xxxxxx2402 - Last month

12/1/2014 through 12/31/2014

1/10/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 11/30/2014								13,734.91
12/1/2014	Checking	ATM	Deposit	Martin/Niedri... Rent-Upper P...				250.00
12/1/2014	Checking	DEP	Deposit	End of seaso...Beer & Soda				40.00
12/7/2014	Checking	21797	Mid-State Equ...	Invoice #P24... Park Maint-Eq...				-211.43
12/7/2014	Checking	21798	Neitzel Auto P...	Trans B2847... Park Maint - S...				-522.92
12/7/2014	Checking	21799	Piggly Wiggly	Bar Supplies Beer & Soda ...				-114.49
12/9/2014	Checking	Deb Card	Wal-Mart	Printer Ink/st... Park Admin				-68.78
12/11/2014	Checking	DEP	Deposit	Trek Event 9... Beer & Soda				1,200.00
12/11/2014	Checking	DEP	Deposit	Trek Event 0... Rent-Lower P...				350.00
12/11/2014	Checking	DEP	Deposit	Trek Event 1... Bartenders				100.00
12/11/2014	Checking	DEP	Deposit	Trek Event 0... Baseball Dia...				175.00
12/15/2014	Checking	EFT	Waterloo Utilit...	10/15/14-11/... Utilities:Gas &...				-629.59
12/15/2014	Checking	EFT	Waterloo Utilit...	10/15/14-11/... Utilities:Gas &...				-17.41
12/15/2014	Checking	EFT	We Energies	10/20/14-11/... Utilities:Gas &...				-170.83
12/21/2014	Checking	21800	Adt Security S...	January 2015 Park Maint. - ...				-46.99
12/21/2014	Checking	21801	US Cellular	Acct #21759... Park Admin				-103.86
12/21/2014	Checking	21802	Frontier	920-478-208... Utilities				-56.84
12/21/2014	Checking	21803	City Of Waterl...	Invoice #027... Wages & Ins.				-1,878.53
12/22/2014	Checking	DEP	Deposit	Appreciation ...Beer, Soda, Li...				564.88
12/22/2014	Checking	DEP	Deposit	Electrical us... WYSO				633.39
12/1/2014 - 12/31/2014								-508.40
BALANCE 12/31/2014								13,226.51
TOTAL INFLOWS								3,313.27
TOTAL OUTFLOWS								-3,821.67
NET TOTAL								-508.40

Register Report Park Board Acct#xxxxx5309 - Last month

12/1/2014 through 12/31/2014

1/10/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 11/30/2014								10,589.52
12/31/2014	SWIB Saving...	DEP	Interest	12/31/2014	Interest Inc			0.86
12/1/2014 - 12/31/2014								0.86
BALANCE 12/31/2014								10,590.38
TOTAL INFLOWS								0.86
TOTAL OUTFLOWS								0.00
NET TOTAL								0.86

**MINUTES
PUBLIC WORKS & PROPERTY COMMITTEE MEETING
COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
DECEMBER 4, 2014**

1. Call to Order and Roll Call

Aldersperson Springer called the meeting to order at 6:30 p.m. Committee members present – Springer, Ziaja and Stinnett. Absent – none. Others present – Mayor Robert Thompson, Public Works Director Gary Yerges and Interim Clerk/Treasurer Lois Baird.

2. Approval of Meeting Minutes

November 6, 2014

Motion: Moved by Ziaja, seconded by Stinnett to approve the November 6, 2014 meeting minutes as presented. Voice vote: All yes. Motion carried.

3. Citizen Input

None

4. Unfinished Business

5. New Business

a. Safety of 203 E. Madison Street property

Public Works Director Yerges informed the committee that the vacant lot at 203 E. Madison Street has become a liability to the City due to its poor condition. Stinnett reported that the CDA-CDC is currently reviewing a concept drawing of the area.

Motion: Moved by Springer, seconded by Stinnett to block off 203 E. Madison Street with cement barriers until further notice. Voice vote: All yes. Motion carried.

6. Future Agenda Items and Announcements

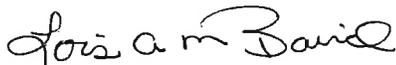
a. Sidewalk on Anna Street from Lum Avenue to Jaystone Terrace

b. Next meeting is scheduled for January 15, 2015 at 6:30 p.m. due to the January 1st holiday

7. Adjournment

Motion: Moved by Stinnett, seconded by Ziaja to adjourn. Voice vote: All yes. Motion carried. Time was approximately 6:45 p.m.

Attest:



Lois A.M. Baird
Interim Clerk/Treasurer

Public Works and Property Meeting Minutes from January 15, 2015

Chair Springer called the meeting to order at 6:30pm with Alders Ziaja and Stinnett in attendance. Mayor Bob Thompson, Maureen Giese, Mike Lannoy, Public Works Director Gary Yerges, Assistant Public Works Director Jeff Robbins and Clerk/Treasurer Chris Astrella were also in attendance.

2. Approval of Meeting Minutes from December 4, 2014 and January 1, 2015: Alder Stinnett made a motion to approve the minutes from both meetings. It was seconded by Alder Ziaja and passed 3-0.

3. Citizen Input: Maureen Giese spoke for a few minutes regarding tar coming off McKay Way. There are now exposed cracks that she feels should be addressed by Waterloo.

4a. Unfinished Business: there was no unfinished business

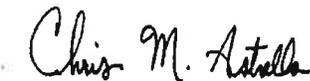
5. New Business:

- a. *Sidewalk on Anna Street from Lum Avenue to Jaystone Terrace:* Alder Ziaja made a motion to have Kunkel Engineering create an estimate for adding sidewalk in the noted areas and for the Clerk's office to notify the affected homeowners. It was seconded by Alder Stinnett and passed 3-0.
- b. *Piggly Wiggly, 810 N. Monroe Street to transfer Private Sanitary Sewer to Public Sanitary Sewer:* There was considerable discussion regarding the private sewer and water behind Piggly Wiggly. Mike Lannoy would like the city to take over the private sewer and water; however they are owned by three parties. Alder Springer made a motion to table this until the next meeting and it was seconded by Alder Stinnett. The motion passed 3-0.

6. Future Agenda Items: None were presented.

7. Adjournment: Alder Ziaja made a motion to adjourn the meeting; it was seconded by Alder Stinnett and passed unanimously. The meeting was adjourned at 6:56pm

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
January 15, 2015

1. **Call to Order**
The Public Safety Committee meeting was called to order by Alderperson Reynolds at 6:30PM
2. **Roll Call**
Committee members present – Alderperson Reynolds, Griffin, Thomas, and Chief Sorenson,
3. **Approval of Public Safety Committee Minutes of December 4, 2014. Jan 1, 2015 meeting was rescheduled to January 15, 2015.** Motion by Alderperson Thomas to approve minutes of December 4, 2014, second by Reynolds, motion carried.
4. **Citizen Input: None**
5. **Unfinished Business:** Special event license for the Waterloo School District Fun/Run Walk May 8th, 2015. Motion to approve by alder person Thomas, second by Griffin, motion carried.
6. **New Business:** Discussion about current winter on street parking being changed to alternate side street parking during winter months. Recommendation by street department superintendent Garry Yerges was to leave winter parking regulations as status quo based on cost effectiveness. No action taken
7. Future Agenda Items and announcements (None)
8. **Adjourn: Motion to Adjourn by Alderperson Griffin, Second by Thomas, motion carried.**

Attest: *Chief Dennis P. Sorenson*

Finance, Insurance, and Personnel Meeting Minutes from January 15, 2015

Chair Springer called the meeting to order at 6:00pm with Alder Quimby in attendance. Mayor Bob Thompson, Maureen Giese, Public Works Director Gary Yerges, Assistant Public Works Director Jeff Robbins and Clerk/Treasurer Chris Astrella were also in attendance.

2. Citizen Input: There was no citizen comment.

3. Approval of Meeting Minutes from December 18, 2014: Alder Quimby made a motion to approve the minutes and it was seconded by Alder Springer. The motion passed 2-0.

4a. Unfinished Business, Watertown Humane Society Service Agreement:

Clerk/Treasurer Astrella informed the committee that he spoke with Katie Osborne, the President of the Humane Society and she informed him that everything was sent to Waterloo in October. Astrella informed the committee that he checked with Lois and Raynelle in the office and they received no documents and also made multiple phone calls and never got a call back. He also followed up with a phone call on January 15th to Jacob, the Ops Manager and did not receive a call back. An update will be provided when more information is available. Alder Springer requested this remain on the agenda for the next meeting.

At 6:05pm Alder Griffin entered the chambers and was marked as being in attendance at the meeting.

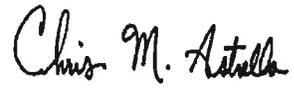
5. New Business:

- a. *Payroll for December 2014 \$70,681.88:* Alder Quimby made a motion to approve the monthly payroll for November in the amount of \$70681.88. It was seconded by Alder Griffin and passed 3-0.
- b. *Pay Vouchers – November 21, 2014 through December 18, 2014 –* Alder Quimby made a motion to approve the vouchers and it was seconded by Alder Griffin. The motion passed 3-0.
- c. *Pay Vouchers – December 19, 2014 through December 31, 2014:* Alder Quimby made a motion to approve the vouchers and it was seconded by Alder Griffin. The motion passed 3-0.
- d. *Pay Vouchers – January 1, 2015 through January 15, 2015:* Alder Quimby made a motion to approve the vouchers and it was seconded by Alder Griffin. The motion passed 3-0.
- e. *Treasurer's and Budget Reports for November and December:* Deputy Clerk/Treasurer was unable to complete all the reports in time for this meeting so Alder Quimby made a motion to table the reports and it was seconded by Alder Griffin. The motion passed 3-0.
- f. *The Finance, Insurance & Personnel Committee will convene to closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over the governmental body has jurisdiction or exercises responsibility."* The committee will reconvene in open session upon conclusion of the closed session: Alder Quimby made a motion to go into closed session and it was seconded by Alder Griffin. By roll call: Quimby, aye; Springer, aye; Griffin, aye. The committee began their closed session at 6:10pm. At 6:23pm Alder Quimby made a motion to come out of closed session and move back into open session and it was seconded by Alder Griffin. By roll call: Quimby, aye; Springer, aye; Griffin, aye. The committee resumed its meeting in open session at 6:23pm.

6. Future Agenda Items: None were presented.

7. Adjournment: Alder Quimby made a motion to adjourn the meeting; it was seconded by Alder Griffin and passed unanimously. The meeting was adjourned at 6:56pm

Minutes written and submitted by

A handwritten signature in cursive script that reads "Chris M. Astrella".

Chris Astrella, WCPC
Clerk/Treasurer

APPROVED 1-22-15

Waterloo Regional Trailhead Meeting Minutes – 12/10/2014 6:00 pm

1. Call to Order

Meeting called to order at 6:10 pm. Tom Bergan, Laura Cotting, Chuck Crave, Joni Crave, Dick Jones and Joe Nehmer present. Robbins, Seidl, Taylor absent.

2. Approval of 10-30-2014 minutes

Minutes approved as presented.

3. Financial Report

Cotting summarized a 10-31-14 meeting with Acting Clerk Treasurer Lois Baird regarding Trailhead finances, provided copies of a spreadsheet and e-mail correspondence on the subject and answered questions..

Main Points::

- 1) All matching stewardship funds have not been received from the DNR. Two checks have been paid so far, there is the possibility of a 3rd check.
- 2) The DNR does not consider the project "Closed Out" yet, as invoices and receipts are still being received. Close Out is being held till "next year" (no date). The 3rd check will be received when the project is closed out.
- 3) Outstanding Donations and Expenses not yet reported to the DNR were discussed and itemized. Outstanding Donations: Waterloo Utilities (lighting), M. Laufenberg (\$5K), Friends of Chris Thiel (\$5K), F&M (\$2K), Flagpole (donated by City), Jefferson County Bike Club (\$800). Outstanding Expenses: Gottschalk Invoice for excavation, several Fox Lane payments. Team members were urged to review the final list with Lois Baird and document any additional items. NOTE: Time spent on installing items for the facility is an allowable in-kind donation. DPW will be logging time spent.
- 4) The 2015 budget was submitted by Baird and approved by the City Council. For the budget, Baird simply presented the 2014 utility costs, excluding programming expenditures and wages.

APPROVED 1-22-15

5) No one knows what the final balance in Fund 225 is, because the transactions are still in flux, however Baird said it is "likely" one year of utility bills is covered.

4. Project Coordinator Resignation

a. Recommendation for replacement:

Cotting affirmed her intent to resign as coordinator and recommended Dick Jones and Chuck Crave be the new Project Coordinators. Cotting met with both prior to this meeting to discuss. The Team unanimously endorsed Cotting's recommendation.

b. Role of new Project Coordinator(s)

Jones and Crave will co-coordinate the project going forward. New tasks and how they will be shared will be discussed initially at a meeting of those two with Cotting this Friday, and fleshed out at subsequent meetings of the Implementation Team.

5. Facility Report

a. Outstanding Building Warranty Issues

Outstanding issues, such as the missing scupper and the untreated posts for the pavilion were reviewed. No new progress to report.

b. Bike Stands

The Jefferson County Bike Club will purchase \$800 worth of bike stands from Two Rivers Outdoor Company. The stands will be installed by Waterloo DPW. They will be of two types. One type is a movable rectangular stand with slots for bikes. Its first location will be in the niche in front of the building (where vending machines will go). The other is a fixed stand that can secure two bikes. Five of these will be mounted by the Waterloo DPW under the "bike trellis" in front.

c. Signage

McKay Nursery will be creating and installing signage on the kiosks this Spring.

d. Bench and plaque for the front

Eric Seidl not present, status of project unknown.

e. Volunteer staffing

Cotting has been and will continue spending several hours a week at the facility doing basic maintenance and monitoring tasks, and reporting issues to the DPW.

APPROVED 1-22-15

f. Snow Removal

Gary Yerges purchased a snowblower with front brushes and uses it to remove snow around the Trailhead plaza as needed. There has been no damage to the pavers or pavement from it.

6. Announcements

a. Friends of the Waterloo Regional Trailhead

Cotting announced the formation and incorporation of "Friends of the Waterloo Regional Trailhead Inc." a 501(c)3 non-profit organization whose mission is fundraising for the outstanding capital items for the facility: the playground and the education stations. The FWRT's first fundraising project is a calendar series called "Scenes from the Glacial Heritage Area" featuring photographs submitted by the public. The first calendar of the series, the 2015 calendar, is called "The Garman Nature Preserve Through the Seasons" featuring photographs of the Garman Preserve by Del Severson. It will be available for \$10 suggested donation. Donations are tax deductible.

b. Friends of the Glacial Heritage Area Winter Event at the Trailhead

'GHA Bird Event, Saturday, January 24 at Waterloo Regional Trailhead Facility.
Matt Reetz, Executive Director of Madison Audubon, will give a presentation about the effect of climate change on birds. We'll have treats and go for a winter hike/snowshoe on the trail behind the Trailhead into Garman Nature Preserve.

7. ADJOURN Motion Crave second Jones, carried unanimously. 8:30 pm.

