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**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
DECEMBER 16, 2014  
5:00 p.m.**

**1. Call to Order and Roll Call**

Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Steve Battenberg, Laura Cotting and Bobbi Foutch-Reynolds. Others present: CATV Director Jesus Burgos.

**2. Approval of Previously Unapproved Meeting Minutes**

**Motion:** Moved by Bobbi Foutch-Reynolds, seconded by Laura Cotting to approve the following minutes: April 15, 2013 (open and closed), April 29, 2013, August 13, 2014, September 10, 2014, October 22, 2014 and November 19, 2014 and December 3, 2014 were cancelled. **Voice Vote:** Motion carried.

**3. Citizen Input**

None

**4. Directors Report.**

Jesus Burgos reported on the credit card situation which has not allowed us to go on line to purchase new programming since the credit card was under the past City Clerk/Treasurer Mo Hansen. He followed up by mentioning that he already had a meeting with the new City Clerk/Treasurer Chris Astrella. Chris agreed upon the idea of having a separate credit card for CATV and was going to work on making it happen as soon as possible.

Jesus also reported that the releases were approved by the principal to record the upcoming basketball games at the Waterloo High School gym. The recording of the swim team meets in January will be recorded also.

Jesus also reported on the possibilities of airing a new one hour international daily news show free of charge. The name of the show is Democracy Now, which is televised live out of Washington DC. In order to air this program we would need to look into pricing a satellite dish as well as a receiver. Once we have that information we will report to the CATV board.

**5. Unfinished Business.**

**A. Municipal Web Site Upgrade.** Jesus Burgos reported on the meeting he had with Chris Astrella pertaining to the upgrade of the web site. Chris Astrella mentioned that he needed more time to look at the web site so that he could make the proper decisions on what steps to take to continue working on the project. The board asked the director to look into paying Greenleaf at least one third of the amount to be paid for services rendered according to the contract. Jesus Burgos mentioned that he would take care of it before the end of the year.

**B. Commission Agreement Update.** In our previous meeting Laura Cotting wanted to know who would be eligible to work in sales for CATV according to the contract and Jesus Burgos consulted with Attorney Timothy D. Fenner. After the board reviewed his reply a motion was made by Laura Cotting, seconded by Bobbi Foutch-Reynolds to amend the draft of the CATV Commission Agreement Contract to exclude sitting CATV board members and their immediate family, as well as, the station director from receiving a commission for

selling air time on our TV stations. **Voice Vote:** Motion approved.

**C. Interactive Map:** Laura Cotting refreshed the board's memory on the amount of \$5,000 which was budgeted to upgrade the interactive map with the understanding that The Community Development Authority would match these funds. Since it has been over two years the board asked the Director if he could look into this and inform the board if these funds still exist.

**6. New Business:** None.

**7. Future agenda items and announcements.**

Next meeting was set for January 20, 2015 at 5 PM.

**8. Adjournment**

**Motion:** Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds to adjourn. **Voice vote:** Motion carried.

Jesus Burgos  
WLOO Coordinator/Director