



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
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Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held:

WATERLOO PARKS COMMISSION

DATE: November 18, 2014 **TIME:** 5:00 P.M.
LOCATION: Municipal Building – 136 North Monroe Street

to consider the following:

1. Roll Call and Call to Order
2. Approval of Meeting Minutes
September 16, 2014
3. Citizen Input
4. Updates, Reports and Informational Items
 - a. Waterloo Regional Trailhead - Volunteer Coordinator Update (recurring item)
 - b. Dog Park (Dog Park Committee Representative)
5. Unfinished Business
 - a. Firemen's Park Repairs, Improvements – Update From Kunkel/Trustees March Meeting (Joyce)
 - b. Partnering with the Village of Marshall for Future Park Administration Services
6. New Business
7. Announcements, Future Agenda Items and Next Meeting Date
 - a. Parks Commission Project Prioritization & Update of Comprehensive Outdoor Recreation Plan (Quimby/Clerk-Treasurer)
 - b. Parks Commission Organizational Calendar
8. Adjournment

Lois A.M. Baird
Interim Clerk/Treasurer

Parks Commissioners: Notify the Clerk/Treasurer's office (478-3025) if unable to attend.

Posted, Emailed & Mailed: 11/17/2014

-Committee Members: Stinnett, Kegler, Quimby, Springer, Joyce with two vacancies. Advisory Members: Gary Yerges

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

MINUTES
WATERLOO PARKS COMMISSION
MUNICIPAL BUILDING – COUNCIL CHAMBERS, 136 NORTH MONROE STREET
SEPTEMBER 16, 2014
5:00 P.M.

1. **Roll Call and Call to Order**
Parks Commission Chairperson Springer called the meeting to order at 5:00 p.m. Members present: Stinnett, Kegler, Quimby, and Springer. Absent: Joyce and Yerges with two vacancies. Others present: Interim Clerk/Treasurer Baird.
2. **Approval of Meeting Minutes**
July 15, 2014
August 19, 2014
Motion: Moved by Stinnett, seconded by Kegler to approve the meeting minutes of July 15, 2014 and August 19, 2014. Voice Vote: All yes. Motion carried.
3. **Citizen Input**
None.
4. **Updates, Reports and Informational Items**
 - a. **Waterloo Regional Trailhead - Volunteer Coordinator Update.**
Discussion: The meeting minutes of the Trailhead Implementation Team stated they were proposing some type of fundraising for September or October, 2014.
 - b. **Youker Park Landscaping Improvements.**
Discussion: Kegler reported 250 plants were planted Saturday and 75 more plants will be planted along the bike path from Zastrow's to the park. Eleven interns from the UW-Extension helped with the planting. UW extension will also be donating sunflowers to be planted.
 - c. **Dog Park**
Discussion: It was noted that the dog park committee will be inserting a request for donations to the dog park with the next utility statements. Kegler stated he would be willing to talk to Wurst, along with a dog park committee representative to discuss a donation to the dog park.
5. **Unfinished Business**
 - a. **Firemen's Park Repairs, Improvements – Update from Kunkel/Trustees March Meeting**
Discussion: Springer stated the repairs and improvements to Firemen's Park involved a lot of money, which from the financial standpoint of the City, there is none.
 - b. **Skate Board Facility**
The Trustees of the WFD previously donated \$1,000.00 to the Waterloo Skate Park. On July 22, 2014 the Trustees retracted the amount to the skateboard park and transferred the donation to the dog park. Kegler suggested \$500.00 be designated to the dog park and \$500.00 to the Memorial Display.
Motion: Moved by Quimby, seconded by Kegler to transfer \$500 from the skateboard park budget to the Veteran's Memorial Park at 720 W. Madison Street and \$1,000 from the Trustees donation to the dog park fund. Roll Call vote: Ayes – Springer, Kegler, Stinnett and Quimby. Noes – none with Joyce absent and two vacancies. Motion carried.
 - c. **Memorial Display at Veteran's Memorial Park and 720 W. Madison Street – Phase Planning**
Kegler stated he would be donating 10 Colorado blue spruce trees to be planted along the river to cover the cement wall at 720 W. Madison Street. Springer stated he would contact Engineer Leisses for an update on the Vet's Memorial plan.
 - d. **Waterloo Regional Trailhead – Rental Agreement**
Motion: Moved by Stinnett, seconded by Quimby to approve the Waterloo Regional Trailhead Rental Agreement dated September 10, 2014, with the addition of #18 added back into the agreement (organizations approved by the Parks Commission). Roll Call vote: Ayes – Springer, Kegler, Stinnett and Quimby. Noes – none with Joyce absent and two vacancies. Motion carried.

6. **New Business**

a. **Partnering with the Village of Marshall for Future Park Administration Services**

Discussion: Stinnett said she was at the last WYSO meeting and the coaches there wanted to get out of running the concession stand. If they did not have to run the concessions, there would be more people volunteering to be coaches. Springer said the concessions should be opened up to other organizations. Each child's parents were responsible for running the concession stand sometime during the season. The parents had to pay \$50 for the season; if they worked the concessions their check was returned. WYSO was to reach out to other organizations that might be interested. Springer said until the budget is known the issue of partnering with the Village of Marshall would have to be put on hold. The item will be placed on future agendas as Unfinished Business.

b. **2015 Budget and Fund 225 (Waterloo Trailhead Facility)**

Interim Clerk/Treasurer Baird reported the Trailhead grant was finalized and grant dollars were unknown at this time. The budget for fund 225 was discussed briefly. The committee felt the cell phone was not needed at this time. Budget numbers were requested for the next meeting.

7. **Announcements, Future Agenda Items and Next Meeting Date**

a. **Parks Commission Project Prioritization & Update of Comprehensive Outdoor Recreation Plan**

Quimby stated the Outdoor Recreation Plan changes were made and the plan needs to be reformatted.

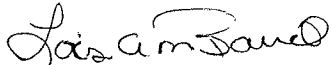
b. **Parks Commission Organizational Calendar**

No changes.

8. **Adjournment**

Motion: Moved by Quimby, seconded by Kegler to adjourn. Voice vote: All yes. Motion carried.

Attest



Lois A.M. Baird
Interim Clerk/Treasurer