

**Waterloo Regional Trailhead
Meeting Minutes – 10/30/2014 7:00 pm**

1. Call to Order

Meeting called to order about 7 pm. (clock not working). All but Tom Bergan and Tara Scott present. Chuck Crave and Chris Doyle here as invited guests.

2. Approval of 8-18-2014 minutes and no-quorum notice 9-08-2014

Motion Crave, 2nd Jones to approve as presented. Approved unanimously.

3. The Hensler Archeological Group (Informational)

The “Hensler Dig” is moving into a more active phase. Footage will be taken shortly of the dig and artifacts. The local public access station, WLOO CATV, is in a dialogue with the archeologists regarding filming and producing an episode or perhaps a series about the dig. The films would be available at the WRT some day.

4. Update on outstanding items

The Lake Mills Cub Scouts did a great job painting the trash cans. Cotting will paint in the lettering as time permits.

The Jefferson County Bike Club pledged \$800 toward bike racks.

The Trek Cyclocross Event reserved the WRT and its parking lot for disabled cyclists.

“Mac” Chopin, Waterloo School Tech Ed teacher, agreed to have his advanced metalworking class create a commemorative plaque for the bench to be placed in front of the WRT. He said Myles Kovacs was one of his best and most interested Tech Ed students.

Other Updates:

1) Eric Seidl said **5 Stihl bike racks** planned for under the trellis, we discussed and agreed including **a mobile bike rack** to go in the vending machine alcove.

2) **DPW punch list** was reviewed- items to be installed are the dedication plaque, the shelf for above the warming room counter, the hanging peg board for the “Changing Room” (Family bathroom). Jeff Robbins said the DPW would probably not have time to install these items till Spring.

3) **Snow Removal** It was noted that snow removal arrangements needed to be made. By consensus, the Team agreed to recommend the following to the City: either purchase the right piece of equipment so DPW can remove snow, or put the work out to bid locally. Cotting volunteered to bring the matter up during her upcoming meeting with Acting Clerk-Treasurer Lois Baird.

4) **Warranty Items** Building warranty items were reviewed. Eric Seidl noted the scupper, the duct taped pipe in the Office, and unstained support posts for the picnic area still not addressed. Cotting stated Mitch Leisses of Kunkel Engineering has been made aware of the warranty items repeatedly during the year. Many, such as the automatic doors, have already been addressed.

Concern was expressed by several members that the remaining items would not.

5) **Budget** The budget was discussed. (Grants + Donations) - Expenses = ????. No one knows, except the number is positive. Cotting noted the current plan was to submit 2014 expenses less those for the intern as the 2015 budget. Cotting is meeting with Acting Clerk-Treasurer Lois Baird to go over project finances and the proposed budget submittal and will report back to the Team.

6) **Facility Maintenance** Cotting reported the poor condition of the facility when she opened it for the meeting. The orange tree in the warming room was nearly dead from lack of watering, the heat was turned off, warming room garbage had not been emptied and was overflowing, the cigarette butt receptacle in front was taken apart and butts piled up, warming room tables were not wiped, and the alarm system apparently had a "fault" earlier that hadn't been noticed. She said she would go over the roles of City personnel for facility maintenance during her meeting with Lois Baird. Cotting volunteered to check the facility over every Sunday afternoon.

5. **Future of the WRT Implementation Team**

There was lengthy discussion regarding next steps forward. Cotting suggested forming a 501(c)(3) "Friends of WRT" corporation per Attorney Battenberg's information at the 8-18-14 WRT meeting. Seidl said if the way forward was for the Team to become a 501(c)3 it shouldn't be until January at the earliest.

Nehmer expressed concern that all partners in the project be included going forward, which the current arrangement facilitates and a 501(c)3 would not.

Crave said dissolving the Team and forming a 501(c)3 would be divisive and

counterproductive. The conclusion was the WRT Implementation Team plays an important unifying role for the project and for the GHA, and therefore should not be dissolved. Cotting noted that grant and donation opportunities for the City seemed to be played out and that a private 501(c)3 would have more fundraising options. The discussion moved toward the utility of having two groups, the Team and the non-profit. Cotting expressed a strong interest in forming the "Friends of the Waterloo Regional Trailhead Inc." and in resigning as the WRT Volunteer Coordinator. By consensus, it was agreed to take this matter up at the next meeting.

In addition, It was proposed that a joint meeting of the Parks Commission and the WRT Team be scheduled.

Chuck Crave accepted Cotting's invitation to join the Implementation Team.

6. Final Announcements

Chris Doyle, new resident manager of Faville Grove, mentioned seed collecting at the preserve. He said Faville is partly funded by grants, which placed restrictions on which and how much of their seed could be donated to the WRT.

7. Adjourn Motion Crave, second Jones. Adjourned approx. 9:00