

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
OCTOBER 2, 2014**

1. Roll Call and Call to Order

Aldersperson Springer called the meeting to order at 6:30 p.m. Committee members present – Springer, Ziaja and Stinnett. Absent – none. Others present – Mitch Leisses of Kunkel Engineering Group, Maureen Giese, and Interim Clerk/Treasurer Baird.

2. Approval of Meeting Minutes

September 4, 2014

Motion: Moved by Stinnett, seconded by Ziaja to approve the September 4, 2014 meeting minutes as presented. Voice vote: All yes. Motion carried.

3. Citizen Input

Maureen Giese wished to make the Public Works Committee aware of an e-mail she had addressed to the City, the Public Works Committee, the Department of Public Works, the Chief of Police and the Mayor dated September 8, 2014. The e-mail referenced the car parked near the Welcome to Waterloo sign on S. Washington Street. Also referenced was the vegetation growth over 12 inches on the DeWitt property. A thank you e-mail was sent on September 25th thanking the Department of Public Works for taking care of the overgrowth of vegetation. Geise also reported that this evening Chief Sorenson stated he would instruct Lt Lange to investigate the parked car situation.

Springer stated all complaints should be sent to City Hall and not to the Committee.

4. Project Status Reports:

- a. 2014 Sidewalk Repairs

Discussion: Leisses reported the sidewalk project should be finished next week.

- b. Railroad Avenue Reconstruction Update

Discussion: Leisses reported that Railroad Ave should be paved on Friday, weather permitting and the restoration work is to follow. The entire project should be completed by the end of next week.

5. Unfinished Business

- a. Review of Proposed Modifications to Snow & Ice Ordinance, Draft #5

Discussion: Springer stated the only thing that was added to draft #5 was section B as determined by the Public Works Director. Maureen Giese stated in section D Removal by City the word parkway still needs to be changed to tree lawn.

Motion: Moved by Stinnett, seconded by Ziaja to recommend approval of Ordinance #2014-03, snow & ice removal draft #5 with section D parkway being changed to tree lawn. Roll Call: Ayes – Ziaja, Stinnett and Springer. Noes – none. Motion carried.

6. New Business

- a. Sussek Machine Company, 805 Pierce Street

Application for driveway permit on Railroad Ave – 55 feet in width at street edge (36 feet allowed in an industrial area)

Discussion: Leisses reported that with Sussek Machine's new loading dock their driveway approach needed to be extended on the north side by 19 feet. Thirty-six feet is allowed in an industrial district, the driveway approach was widened to 55 feet on Railroad Ave.

Motion: Moved by Stinnett, seconded by Ziaja to approve the application for driveway permit for Sussek Machine Company at 805 Pierce Street from 36 feet to 55 feet on Railroad Ave. Roll Call: Ayes – Ziaja, Stinnett and Springer. Noes – none. Motion carried.

- b. 2015 Sidewalk Repairs

Leisses reported that the Public Works Director is looking at doing another quarter section of sidewalk repairs in the City for 2015. The next section being proposed is the southeast corner of the City.

c. 2014 Fee schedule changes for 2015.

Motion: Moved by Ziaja, seconded by Stinnett to table the 2014 fee schedule changes for 2015 until input from DPW Director Yerges is received. Voice vote: All yes. Motion carried.

7. Future Agenda Items and Announcements

None

8. Adjournment

Motion: Moved by Ziaja, seconded by Stinnett to adjourn. Voice vote: All yes. Motion carried. Time was approximately 6:50 p.m.

Attest:

Lois A.M. Baird
Interim Clerk/Treasurer