



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
E-Mail: [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
Website: [www.waterloowi.us](http://www.waterloowi.us)

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## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held:

**COMMITTEE:** FINANCE, INSURANCE & PERSONNEL COMMITTEE

**DATE:** October 2, 2014                      **TIME:** 5:00 p.m.

**LOCATION:** Council Chamber of the Municipal Building  
136 N. Monroe Street

to consider the following:

1. Call to Order and Roll Call
2. Citizen Input
3. **Approval of the following Meeting Minutes**  
March 18, 2014 Closed Session  
June 19, 2014  
August 7, 2014,  
August 21, 2014  
September 4, 2014  
September 18, 2014
4. **Unfinished Business**
  - a. 2015 Budget
5. **New Business**
  - a. Police Department Request – 2014 budget amendment transfer from wage account to police patrol computer outlay to purchase three squad car Panasonic Toughbooks - \$12,834.00
6. **Future Agenda Items and Announcements**
7. **Adjournment**

*Lois A.M. Baird*

Lois A.M. Baird  
Interim Clerk/Treasurer

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: September 30, 2014

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**CITY OF WATERLOO -- FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES**  
**WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER**  
**September 18, 2014 5:30 p.m.**

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 5:30 p.m. Members present: Springer, Quimby and Griffin. Absent – none. Others present: Mayor Thompson, Police Chief Sorenson, Vern Butzine, Wes Benisch, Kurt Dornacker, Tim Thomas and Interim Clerk/Treasurer Baird.

2. **CITIZEN INPUT.** None.

3. **UNFINISHED BUSINESS**

a. **2015 Budget – Review Police Department Submittal, Fire Department Budget Re-submittals and all other Portions of the Municipal Budget.**

Springer stated during the 2014 budget process it was decided that the salary for the position of Police Chief was to be a zero percent increase and the Lieutenant was to receive a \$1,000.00 increase to make the gap between the two positions closer. Due to a clerical error the position of Police Chief and the Lieutenant both received a 3% increase for 2014, making the Police Chief's annual wage \$66,206.69 and the Lieutenant's annual wage \$62,153.50. This defeated the effort to bring the gap closer. The 2015 budget should have a 0% increase for both positions.

The Mayor stated he is proposing a zero percent wage increase for all non-represented employees.

The Fire Department resubmitted a 2015 budget with a decrease of \$12,000.00. The radio repair account was decreased by \$6,000.00, there were two line items for professional dues so one was eliminated and fire inspection services were decreased by \$4,540.00. The Fire Department was able to purchase radios from the Watertown Fire Department this year at a savings, but will need to purchase pagers next year. Next year the Fire Department will also be able to save money by having Fire Department personnel recheck some of the fire inspection violations. The Fire Department can report to the townships at the annual meeting (10-20-2014) that the budget will stay the same as 2014; the only difference is the change in the equalized value percentage for each township.

Next budget meeting will be held Thursday, October 2, 2014 at 5:00 p.m.

4. **NEW BUSINESS**

- a. **Payroll for July – \$57,995.02. Motion:** Moved by Quimby, seconded by Griffin to approve the payroll in the amount of \$57,995.02. Roll call vote: Ayes: Quimby, Griffin and Springer. Noes: none. Motion passed unanimously.
- b. **Pay Vouchers – August 22, 2014 Through September 18, 2014. Motion:** Moved by Quimby, seconded by Griffin to approve the pay vouchers in the amount of \$1,187,813.32. Roll call vote: Ayes: Quimby, Griffin and Springer. Noes: none. Motion passed unanimously.
- c. **Treasurer's Report & Budget Reports for August 2014.** Moved by Quimby, seconded by Griffin to table the treasurer's report and budget report for August, 2014. Roll call vote: Ayes: Quimby, Griffin and Springer. Noes: none. Motion passed unanimously.
- d. **Police Department Request – 2014 Budget Transfer from Salary/Wages to Defibrillator Equipment Purchase. Motion:** Moved by Springer, seconded by Quimby to approve the budget transfer from the wage account to purchase defibrillator equipment in the amount of \$6,056.40. Roll call vote: Ayes: Quimby, Griffin and Springer. Noes: none. Motion passed unanimously.
- e. **Resolution #2014-40 Building Inspection Service Fee Increase. Motion:** Moved by Quimby, seconded by Griffin to recommend to the Council to approve Resolution #2014-40, building inspection service fee increases, effective September 19, 2014. Roll call vote: Ayes: Quimby, Griffin, Springer. Noes: none. Motion passed unanimously.
- f. **Request For Proposal – Building Inspection Services. Motion:** Moved by Quimby, seconded by Springer to table the RFP process until the 2016 budget process. Voice Vote: Motion passed.
- g. **Economic Development Consulting Services. Motion:** Moved by Quimby, seconded by Griffin to table the economic development consulting services until the Clerk/Treasurer position is filled. Voice Vote: Motion passed.

**5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.**

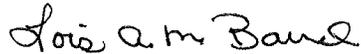
**a. 2015 Budget Schedule and Organizational Calendar**

**6. ADJOURNMENT.**

**Motion:** Moved by Quimby, seconded by Griffin to adjourn. Voice Vote: Motion passed.

Time: 6:40 p.m.

Attest:



Lois A.M. Baird  
Interim Clerk/Treasurer

# BAYCOM

serious mobility  
when it matters most

TIM COONEY  
2040 RADISSON ST.  
GREEN BAY, WI 54302  
PHONE: 920-544-4282  
FAX: 920-468-8615  
EMAIL: [tcooney@baycominc.com](mailto:tcooney@baycominc.com)

WATERLOO POLICE DEPT.  
RANDY LANGE  
136 N MONROE ST.  
WATERLOO, WI 53594  
920-478-2343  
8/7/2014  
[rlange@waterloowi.us](mailto:rlange@waterloowi.us)

QUOTE NO. TC20140807A

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:  
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
D.O.A. STATE CONTRACT # 11-20454-001			
3	Panasonic Toughbook CF-31 Intel Core i5-3340M 2.70GHz vPro Processor 13.1" XGA Touchscreen Display 4GB SDRAM 500GB Hard Drive w/ Heater Intel Advanced-N 6235 802.11a/b/g/n Ethernet NIC 10/100/1000 Bluetooth Windows 7 Pro (Win 8 COA) Emissive Backlit Keyboard AC Power Adapter 3 Year Parts & Labor Warranty - Preferred	\$3,410.00	\$10,230.00
OPTIONS:			
	1 Year Extended Warranty: \$189.00 each		
	2 Year Extended Warranty: \$298.00 each		
	3 Year No Fault Warranty Upgrade: \$225.00 each		
	1 Year Warranty Extension with No Fault: \$449.00 each		
	2 Year Warranty Extension with No Fault: \$709.00 each		
	Upgrade to 8GB SDRAM: \$109.00 each		
	Add Fingerprint Reader: \$155.00 each		
	Add Integrated GPS: \$325.00 each		
3	Add Integrated 4G LTE Multi-Carrier	\$285.00	\$855.00
	Add Integrated CD/DVD Super Drive: \$315.00 each		
	Desktop Port Replicator: \$289.00 each		
	CF-30/31 Docking Station: \$459.00 each	459 <sup>00</sup>	1,377 <sup>00</sup>
	Docking Station Power Supply: \$124.00 each	124 <sup>00</sup>	372 <sup>00</sup>

12,834<sup>00</sup> Total

EQUIPMENT COST: \$11,085.00  
SHIPPING: Included  
TAX: Exempt  
TOTAL: \$11,085.00

Payment With Order: Net 10 Day  
Quotation Good Throughout 2014

We impose a surcharge of 2% on credit card purchases over \$1,000 which is not greater than our cost of acceptance.

Your signature is an agreement to purchase and an acceptance of Baycom's Terms & Conditions (<http://terms.baycominc.com>)

Approved By: \_\_\_\_\_ / \_\_\_\_\_  
Signature / Date

All of the information listed on this proposal is confidential and proprietary information.  
If You Have Any Questions, Please Contact Tim Cooney at (920) 544-4282

[www.baycominc.com](http://www.baycominc.com)

920.468.6426

800.726.6426



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