



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
THURSDAY, OCTOBER 2, 2014
7:00 p.m.

1. **Call to Order and Roll Call**
2. **Approval of Meeting Minutes**
September 18, 2014
3. **Citizen Input**
4. **Communications to Council**
 - a. Mayoral Proclamation – Designate the Week of October 5 – 11, 2014 as Fire Prevention Week
 - b. Notice of Published Notices: Voting by Absentee Ballot for November 4, 2014 General Election
5. **Consent Agenda Items**
 - a. Approval to grant operator's license for the license period ending June 30, 2015
 - i. Theodore J. Stenberg, 1317 Oak Street, Waterloo
6. **Committees, Commissions & Boards – Recommendations and Reports**
 - a. Public Safety & Health Committee:
 - i. John Svanda, Race Director, Battle of Waterloo CX
Temporary Street Closure Request, Hendricks Street through Firemen's Park on
Sunday, November 2, 2014
 - ii. Trick or Treat Hours
 - b. Plan Commission:
 - i. DGI – Waterloo, LLC (Dollar General), 200 Anna Street
Sign Permits (2) - Wall Sign – 3'9"x26' and Ground Sign – 6'x16'1"
7. **New Business**
 - a. Resolution #2014-41, Appointment of Election Officials
8. **Future Agenda Items and Announcements**
9. **Adjournment**

Lois A.M. Baird

Lois A.M. Baird
Interim Clerk/Treasurer

Posted and Emailed: September 30, 2014

I:\AGENDAS_MINUTES\2014\COUNCIL\2014-10\2014-10-02 COUNCIL AGENDA.doc

Minutes of Municipal Committees, Commissions and Boards Attached

- Community Development Authority – July 15, 2014, August 19, 2014
- Community Development Committee – August 21, 2014
- Finance, Insurance & Personnel Committee – June 19, 2014, August 7, 2014, August 21, 2014, September 4, 2014
- Karl Junginger Memorial Library Board of Trustees – August 19, 2014
- Plan Commission & Public Hearings – June 30, 2014
- Public Works & Property Committee – September 4, 2014
- Waterloo Fire Department Board of Trustees Treasurer's Report – August, 2014

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**CITY OF WATERLOO COUNCIL MINUTES
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
THURSDAY, SEPTEMBER 18, 2014**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Springer, Quimby, Griffin, Thomas, Stinnett and Reynolds. Absent – none. Others present – Police Chief Sorenson, Diane Graff of the Courier, Tammy Krueger of the Daily Times, a videographer, and Interim Clerk/Treasurer Baird.
2. **APPROVAL OF MEETING MINUTES: September 4, 2014. Motion:** Moved by Ziaja, seconded by Stinnett to approve the meeting minutes as presented. Voice vote: Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL**
 - a. **Notice of Public Hearing – Public Service Commission of Wisconsin – September 24, 2014 in Madison, and October 8, 2014 in Milwaukee.** Noted
 - b. **Firemen’s Park Operations Agreement, from Waterloo Fire Department – Board of Trustees -** Noted
 - c. **Notice of Waterloo Fire Department Grant Award from Wisconsin Department of Health Services.** Noted
5. **CONSENT AGENDA ITEMS. Motion:** Moved by Thomas, seconded by Stinnett to approve all consent agenda items as listed below. **Voice vote:** Motion carried.
 - a. **Reports of City Officials & Contract Service Providers**
 - i. **Waterloo Active Fire Department for August 2014 – no report**
 - ii. **Building Inspector - Building, Plumbing, And Electrical Permits for August 2014**
 - iii. **Public Works Director Gary Yerges for August 2014**
 - iv. **Police Chief Denis Sorenson for August 2014**
 - v. **Library Director Kelli Mountford for August 2014**
 - vi. **Waterloo Water & Light Commission – September 2, 2014**
 - vii. **Watertown Humane Society for August 2014**
 - b. **Approval To Grant Operator’s License for a Period Ending June 30, 2015**
 - i. **Brittany L. Grunewald, 469 E. Madison Street, Waterloo**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
 - a. **Finance, Insurance & Personnel Committee: Reports of the Clerk/Treasurer**
 - i. **Payroll For August - \$57,995.02. Motion:** Moved by Springer, seconded by Quimby to approve the payroll in the amount of \$57,995.02. Roll call vote: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
 - ii. **Pay Vouchers – August 22, 2014 through September 18, 2014. Motion:** Moved by Springer, seconded by Quimby to approve the pay vouchers from August 22, 2014 through September 18, 2014 in the amount of \$1,187,813.32. Roll call vote: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
 - iii. **Treasurer’s Report & Budget Reports for August, 2014. Motion:** Moved by Springer, seconded by Quimby to table the Treasurer’s Report & Budget Report for August 2014. Voice Vote. Motion carried.
 - iv. **Resolution #2014-40 Building Inspection Service Fee Increase. Motion:** Moved by Springer, seconded by Quimby to approve Resolution #2014-40, building inspection service fees increase effective September 19, 2014. Roll call vote: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
 - b. **Public Safety & Health Committee**
 - i. **Ordinance #2014-09 An Ordinance Amending Section §278-2 of the Municipal Code Relating to Bow Hunting and the Possession and Use of Dangerous Weapons. Motion:** Moved by Reynolds, seconded by Thomas to adopt Ordinance #2014-09, amending section §278-2 Bow Hunting and Possession and Use of Dangerous Weapons. Voice Vote. Motion carried.

7. NEW BUSINESS

- b. Council Confirmation of Heather Joas to the Plan Commission Filling an Unexpired Term Ending in 2016.** Motion: Moved by Reynolds, seconded by Stinnett to confirm the Mayor's appointment of Joas to the Plan Commission. Voice vote: Motion carried. (Note: Joas does not reside in the City of Waterloo so she could not accept the Mayor's appointment)
- c. Approval of a 2015-2017 Labor Agreement with the Waterloo Professional Police Association WPPA/LEER [The Council may convene to closed session. The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." Upon conclusion of the closed session the Council will reconvene in open session.]** Motion: Moved by Springer, seconded by Quimby to adjourn to closed session. Voice vote: Motion carried.

OPEN SESSION

Motion: Moved by Springer, seconded by Quimby to approve the tentative labor agreement with the Waterloo Professional Police Association and the City for 2015-2017 as presented. Roll call vote: Ayes: Ziaja, Quimby, Springer, Griffin, Stinnett and Reynolds. Noes: Thomas. Motion carried.

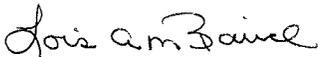
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

The Council was reminded that the Council meeting on October 16, 2014 was cancelled to attend the Wisconsin League of Municipalities conference.

Two vacancies exist on the Parks Commission, contact City Hall if interested.

- 9. ADJOURNMENT.** Motion: Moved by Springer, seconded by Quimby to adjourn. Voice vote: Motion carried. Time was approximately 7:30 pm.

Attest:



Lois A.M. Baird
Interim Clerk/Treasurer

**City of Waterloo, Wisconsin
Proclamation**

WHEREAS, the city of Waterloo, WI is committed to ensuring the safety and security of all those living in and visiting Waterloo; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,700 people in the United States in 2013, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 369,500 home fires; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and

WHEREAS, when smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and

WHEREAS, Waterloo's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Waterloo's residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and

WHEREAS, Waterloo's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Waterloo's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Waterloo's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2014 Fire Prevention Week theme, "Working Smoke Alarms Save Lives: Test Yours Every Month!" effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

THEREFORE, I, Jeni Quimby, Council President of the Common Council of Waterloo do hereby proclaim October 5-11, 2014, as Fire Prevention Week throughout this city, and I urge all the people of Waterloo to test their smoke alarms at least every month by pushing the test button, and to support the many public safety activities such as

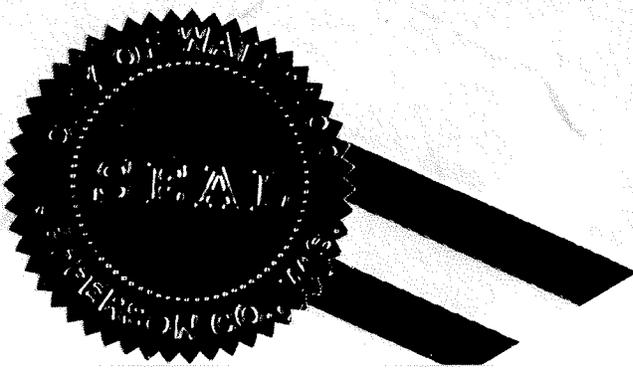
**Fire Prevention Week OPEN HOUSE
October 11, 2014 from 12:00 noon to 4:00 p.m. at the Fire Station**

and efforts of Waterloo's fire and emergency services during Fire Prevention Week 2014.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Council President Jeni Quimby

Date: October 2, 2014



**OFFICIAL NOTICE
VOTING BY ABSENTEE BALLOT
FOR NOVEMBER 4, 2014
FALL 2014 GENERAL ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI.-
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

You must make a request for an absentee ballot in writing.

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail or in person.

Making application to receive an absentee ballot by mail

**The deadline for making application to receive an absentee by mail is:
5 pm on the fifth day before the election, THURSDAY, OCTOBER 30, 2014**

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

**The first day to vote an absentee ballot in the clerk's office is:
MONDAY, OCTOBER 20, 2014**

**The last day to vote an absentee ballot in the clerk's office:
FRIDAY, OCTOBER 31, 2014 5:00 P.M.**

No in-person absentee voting may occur on a weekend or legal holiday.

Village of Marshall - Michelle Murphy, Clerk
130 S. Pardee St., Box 45
Marshall, WI. 53559-0045
Phone # (608) 655-4017 ext. 214
Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.
Friday, October 31, 2014 8:00 a.m. – 5:00 p.m.

Town of Medina - Jean Johnson, Clerk
50 E. Waterloo Road
Waterloo, WI. 53594
Phone # (920) 478-2615
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of Portland - Nancy Thompson, Clerk
N120 Hickory Lane
Waterloo, WI. 53594
Phone # (920) 478-3724
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

City of Waterloo – Lois Baird, Interim Clerk/Treasurer
136 North Monroe Street
Waterloo, WI. 53594
Phone #(920) 478-3025
Mon-Fri: 8:00 a.m. - 4:30 p.m.
Friday, October 31, 2014 8:00 a.m. – 5:00 p.m.

Town of Waterloo - Cindy Schroeder, Clerk
N7874 Hwy 89
Waterloo, WI. 53594
Phone #(920) 648-3230
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of York – Nicole Bronkhorst, Clerk
398 Sun Prairie Rd
Waterloo, WI. 53594
Phone # (608) 516-0828
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on NOVEMBER 4, 2014. Any ballots received after the polls close will be counted by the board of canvassers if postmarked by Election Day and received no later than 4:00 p.m. on the Friday following the election.

(Note: The Type E Notice is published by the municipal clerk on the 4th* Tuesday before each primary and each election held in the municipality. If a weekly paper is used for publication, the notice is published in the closest preceding issue to the 4th* Tuesday before each primary and each election. If a municipality chooses to post this notice in lieu of publication, the notice must be posted no later than the 4th* Tuesday before the primary or the election.)

* The Type E Notice for a special primary or election for national state, county or municipal or special district office, not held concurrently with the spring or general election, is published on the 3rd Tuesday preceding the primary or election. Wis. Stat. §§ 10.01(2)(e), 10.06(3)(f).

PART B APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

I, the undersigned, do hereby make application to the local governing body of the City of Waterloo, for a license to serve Fermented Malt Beverages and Intoxicating Liquor from the date hereof until June 30, 2015, unless revoked or suspended sooner, subject to the limitations imposed by §125.32 (2) and §125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY USING BLACK INK. Use the reverse side of paper if you cannot answer any question in the space provided.

Applicant Information

Last Name <u>Stenberg</u>		First Name <u>Theodore</u>	Middle Name <u>John</u>	Maiden Name
Address of Residence <u>1317 Oakst</u>			Best Contact Phone Number <u>920 988 6012</u>	
City <u>Waterloo</u>	State <u>WI</u>	Zip Code <u>53594</u>	Place of Birth <u>Columbus</u>	
How long have you lived in Wisconsin? <u>30 yrs</u>	City and State of Former Residency (if applicable)		Date of Birth <u>3-23-84</u>	
Previous Address			Sex: <u>Male</u>	Race: <u>W</u>
Driver's License Number <u>S357-8108-4103-03</u>		State of Issuance <u>WI</u>		

Employer Information Pertaining to the Operator's License

Employer's Name <u>Stubbs Bowl</u>		Date of Employment <u>10-15-14</u>	
Address of Employer <u>127 E Madison st.</u>		Employer Phone Number <u>920-470-3743</u>	
City <u>Waterloo</u>	State <u>WI</u>	Zip Code <u>53594</u>	Type of Establishment <u>Bowling alley</u>

Applicant Questionnaire

- Do you now hold or have you ever been issued any license or permit associated with the sale of alcoholic beverages and issued in the State of Wisconsin? Yes No

If Yes, Type of license or permit. Bowling
 Dates License Held 1 / 1 / ? to 1 / 1 / ?
 Issuing Municipality Waterloo

- Have you successfully completed a Responsible Beverage Service Course in Wisconsin within the last two (2) years? (Attach certificate of completion) Yes N/A

- Are you currently enrolled in a Responsible Beverage Service Course? Yes No

If Yes, Location of Course: _____
 Date of Course / / Date of Completion / /
 (Attach proof of course enrollment)

- Have you EVER been convicted of any felony, misdemeanor, or ordinance violation other than minor traffic violations? Yes No

Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction

- Are there currently any criminal charges presently pending against you? Yes No

Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction

PART C TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC OR CITY CLERK

READ CAREFULLY BEFORE SIGNING. Under penalty provided by law, the undersigned, being duly sworn on oath, says that he/she is the person who made the foregoing application and that the information supplied is true and correct. False, inaccurate or omitted information may be grounds for denial of the application. The signer certifies that he/she is familiar with the laws and regulations pertaining to the sale of alcoholic beverages. Signer agrees to observe the provisions of the City of Waterloo Municipal Code, and the Wisconsin Statutes. The signer agrees that the license, if granted, will not be assigned to another. **YOU MUST CARRY ON YOUR PERSON A VALID PICTURE ID ISSUED BY A GOVERNMENTAL AGENCY (DRIVER'S LICENSE, PASSPORT, ETC.) AT ALL TIMES WHILE WORKING PURSUANT TO THE OPERATOR'S LICENSE. WHILE WORKING PURSUANT TO A PROVISIONAL LICENSE, YOU MUST ALSO KEEP THIS FORM ON YOUR PERSON AT ALL TIMES.**

[Signature]
Applicant's Signature

9.18.14
Date

City of Waterloo
Jefferson County
State of Wisconsin

Sworn to and subscribed before me on this 18 day of September, 2014

Rainelle M. Butzner Notary Public Municipal Clerk
Notary or Clerk Signature

My commission expires: 5/25/2018 or is permanent.

CITY SEAL/NOTARY SEAL

For Police Department Office Use Only	
Background Check Completed <u>Yes</u> /No	
Officer: <u>Chief Louis P. Soriano</u>	
Date Referred to Police Dept:	<u>9/18/14</u>
Date of Background Check:	<u>9/19/14</u>
Date Referred Back to Clerk:	<u>9/19/14</u>
Approval Recommended:	<u>Yes</u> /No
Reason	_____

Waterloo City Hall

From: john@3ftclear.com
Sent: Monday, September 22, 2014 2:29 PM
To: cityhall@waterloowi.us
Subject: Temporary street closure request

To whom it may concern,

My name is John Svanda and I am organizing a bicycle race that will take place inside of Firemen's Park on Sunday, November 2, 2014. I am writing to request the temporary closure of the westbound lane, where it splits into a one-way street near the pavilion and exits onto Spring street. I ask that the street remain closed from approximately 7:00am until 4:30pm. Both the eastbound lane and two-way sections of the street shall remain open throughout the day. We will provide signage indicating "CAUTION - Bike Race Ahead," to notify motorists using the streets.

If we are again given permission to close this street, I will be happy to contact any additional city departments to arrange signs and/or cones. If I've missed anything, please contact me at your convenience.

Kind regards,

John Svanda
Race Director - Battle of Waterloo CX
Work: 262-953-5341
Cell: 414-378-7827



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
 Phone: (920) 478-3025
 Fax: (920) 478-2021
 E-mail: cityhall@waterloowl.us
 Website: www.waterloowl.us

APPLICATION FOR SIGN/BILLBOARD

(Review and Action by City Plan Commission/Common Council)

Name and Address of Applicant: DGI - Waterloo, LLC Contact: Mike Pfefferte

200 E. Washington Street, Suite 2A, Appleton, WI 54911

Location of Property on which Sign/Billboard is to be Located: SE corner of N. Monroe Street and Anna Street

Owner of Property on which Sign/Billboard is to be Located: Prospective Buyer: DGI - Waterloo, LLC

Zoning District in which Sign/Billboard is to be Located: C-1

TYPE OF SIGN: Ground Wall Roof Window Special Event
 Advertising Business Industrial Shopping Center Banner
 Industrial Park Billboard Illuminated Non-Illuminated Memorial
 Bulletin Board Real Estate Warning Directional Other Pylon

Sign/Billboard Size: Length 16'-1" Height 21' Square Feet 96.5 Pylon
26' 3'-9" 91.5 Wall

Submit Sign/Billboard Site Plan and the Following Information:

1. Construction materials and dimensions.
2. Distance from grade to bottom and top of graphic.
3. Distance of Sign/Billboard from public right-of-way
4. Proposed Sign/Billboard location in relation to property lines.
5. Design calculations for 30# wind load (except flush mounted signs).

I hereby agree to locate, construct and maintain such Sign/Billboard in compliance with the applicable requirements of the Municipal Code of the City of Waterloo.

Date: 9/15/14


 Signature of Applicant

Plan Commission Action 9/23/2014 Fee Paid 100.00
 Council Action _____ Receipt # 30693
 Permit # _____
 Date Issued _____ Date Paid 9/18/2014

Fee: 10 sq. ft. or smaller - \$10.00 minimum
 Each additional sq. ft. \$1.00 to a maximum of \$50.00 for a 50 sq. ft. sign or larger.

26'-0"

DOLLAR GENERAL®

MAIN BUILDING WALL SIGN



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

RESOLUTION #2014-41

APPOINTMENT OF ELECTION OFFICIALS

WHEREAS, Wisconsin State Statutes §7.30 provides for the Mayor to nominate to the governing body the necessary number of election officials for the City of Waterloo;

WHEREAS, the Clerk/Treasurer certifies that the nominees listed below are qualified electors, thereby making them eligible for appointment;

WHEREAS, the Clerk/Treasurer has made training opportunities available to all current election officials and will make training opportunities available to all new appointees as required by State Statute;

NOW, THEREFORE BE IT RESOLVED, that the City Council appoints the following nominees to serve as City of Waterloo Election Officials for a term ending December 31, 2015.

Maureen Giese, 495 McKay Way

Anne Ranguette, 569 Van Buren Street

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Council approves the appointments and thanks all the nominees for providing this valuable service to the community.

PASSED AND ADOPTED this 2nd day of October, 2014.

Robert H. Thompson, Mayor

Attest:

Lois A.M. Baird, Interim Clerk/Treasurer

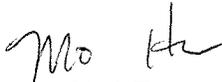
SPONSOR(S) – Clerk/Treasurer

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

July 15, 2014 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Strasser called the meeting to order at 6:30 p.m. Members present: Strasser, Stinnett, Freund, and Ziaja. Absent: Norton and Thurnbauer. Others attending: Eric Seidl and Clerk/Treasurer Hansen.
2. **Approval Of The Past Unapproved Meeting Minutes. Motion:** Moved by Freund, seconded by Ziaja to table approval of July minutes until such time as they are completed. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Unfinished Business**
 - a. **203 East Madison Street – Concept Planning With McKay Nursery. Discussion:** Eric Seidl from McKay Nursery outlined the project saying the purpose of the work was to generate a deliverable to aid in getting grant awards. No action taken.
 - b. **Find Your Path Here 2.0 / Additional Discussion. Discussion:** The attendees reviewed a Hansen handout. By consensus it was determined that RoxAnne Witte Administrative Assistant With The Jefferson County Economic Development Consortium was to be invited to the next meeting. No action taken.
5. **Future Agenda Items And Announcements.** Stinnett highlighted features of the UW-Milwaukee report; she said more use of Facebook should take place. Strasser offered to make available a prioritization matrix.
6. **Adjournment. Motion:** By consensus the body adjourned. Time was approximately 8:00 p.m.

Attest:



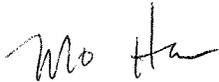
Mo Hansen, Clerk/Treasurer

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

August 19, 2014 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Strasser called the meeting to order at 6:30 p.m. Members present: Strasser, Stinnett, Norton, Freund, Thurnbauer, Hermanson and Ziaja. Absent: none. Others attending: Clerk/Treasurer Hansen.
2. **Approval Of The Past Unapproved Meeting Minutes.** **Motion:** Moved by Freund, seconded by Ziaja to table approval of July minutes until such time as they are completed. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Unfinished Business**
 - a. **203 East Madison Street – Concept Planning With McKay Nursery.** **Motion:** Moved by Stinnett and seconded by Norton to table the matter until a later meeting. **Voice vote:** Motion carried.
 - b. **Find Your Path Here 2.0 / Additional Discussion.** **Discussion:** RoxAnne Witte Administrative Assistant With The Jefferson County Economic Development Consortium briefed the CDA on county and regional housing programs, reviewing a hand out. No action taken.
5. **Future Agenda Items And Announcements.** Ziaja proposed that a joint meetings of the CDA and the CDA be held. By consensus it was determined that an invitation to the CDC members would be extended.
6. **Adjournment.** **Motion:** By consensus the body adjourned. Time was approximately 7:30 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

**CITY OF WATERLOO COMMUNITY DEVELOPMENT COMMITTEE MINUTES
THE MUNICIPAL BUILDING - 136 NORTH MONROE ST
August 21, 2014**

1. **CALL TO ORDER & ROLL CALL.** Alderperson Reynolds called the meeting to order at 6:30 p.m. in the Police Training Room. Alderpersons present – Reynolds, Ziaja and Thomas. Absent – none. Others attending – Clerk/Treasurer Hansen for a portion of the meeting.
2. **APPROVAL OF JUNE 19, 2014 AND JULY 17, 2014 (no meeting) MEETING MINUTES.** By consensus the meeting minutes were approved as presented.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS**
 - a. **Mission Statement Draft.** No action taken.
 - b. **Ranking Of UW-Milwaukee Applied Planning Workshop Recommendations.** Discussion: Each member reviewed items of interest from the report. No action taken.
 - c. **Consideration Of Joint Meetings With the Community Development Authority.** Discussion: The members reviewed hand outs and communications about a joint meeting. A September 23, 2014 meeting date was shared. No action taken.
 - i. **The CDA Has Invited The CDC To A September 11, 2014 Joint Meeting.** No action taken.
 - ii. **Considering The Adoption Of Meeting Rules And Procedures For Joint Meetings.** No action taken.
5. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
 - a. **2014 Calendar and Planning Outline**
6. **ADJOURNMENT. Motion:** Moved by Thomas, seconded by Ziaja to adjourn. Motion carried. Approximate time: 6:55 p.m.

Attest:

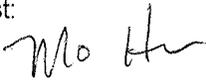


Morton Hansen
Clerk/Treasurer

CITY OF WATERLOO -- FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
June 19, 2014 6:30 p.m.

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Quimby called the meeting to order at 6:30 p.m. Members present: Quimby and Griffin. Absent – Springer. Others present: Mayor Robert Thompson and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Griffin to approve all minutes presented from January. **Voice vote:** Motion carried.
3. **NEW BUSINESS**
 - a. **Payroll for May - \$87,389.41.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes at which time they are ready. **Voice vote:** Motion carried.
 - b. **Pay Vouchers – May 16, 2014 Through June 19, 2014.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes at which time they are ready. **Voice vote:** Motion carried.
 - c. **Treasurer's Report & Budget Reports For May 2014.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes at which time they are ready. **Voice vote:** Motion carried.
 - d. **Revaluation Assessment Services, Clerk-Treasurer Recommendation.** Note. No action taken.
 - e. **Economic Development Consulting Services.** Note. No action taken.
 - f. **Experience Works Staffing Opportunity** Note. No action taken.
4. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
 - a. **Finance, Insurance & Personnel Organizational Calendar.** Noted.
 - b. **Request For Proposal – Building Inspection Services.** Noted.
 - c. **Review of 2013 Audit Review.** Noted.
5. **ADJOURNMENT.** **Motion:** Moved by Quimby, seconded by Griffin to adjourn. **Voice Vote:** Motion passed.
Time: 6:50 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO -- FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
August 7, 2014 6:00 p.m.

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Quimby and Griffin. Absent – none. Others present: Mayor Thompson, Police Chief Sorenson, Wes Benisch, Kurt Dornacker, Art Biermaier and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes at which time they are ready. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS**
 - a. **Economic Development Consulting Services – Approval Of Request For Proposal.** **Discussion:** The memo was reviewed. Hansen said he needed more time to complete. No action taken.
5. **NEW BUSINESS**
 - a. **Payroll for June - \$66,297.75.** **Motion:** Moved by Quimby, seconded by Griffin to approve. Motion carried unanimously.
 - b. **Pay Vouchers – June 20, 2014 Through July 17, 2014.** **Motion:** Moved by Quimby, seconded by Griffin to approve. Motion carried unanimously.
 - c. **Treasurer's Report & Budget Reports For June 2014.** **Motion:** Moved by Quimby, seconded by Griffin to approve. Motion carried unanimously.
 - d. **Wisconsin League Of Municipalities Annual Conference, October 15-17, Middleton WI.** **Motion:** Moved by Springer, seconded by Quimby to refer to Council. **Voice vote:** Motion carried.
 - e. **2015 Cleaning Contract, D & D Cleaning Service.** No action taken.
 - f. **2015 Budget Schedule And Organizational Calendar.** No action taken.
6. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
 - a. **Request For Proposal – Building Inspection Services.** Noted.
7. **ADJOURNMENT.** **Motion:** Moved by Quimby, seconded by Griffin to adjourn. **Voice Vote:** Motion passed.
Time: 6:35 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO -- FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
August 21, 2014 6:00 p.m.

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Quimby and Griffin. Absent – none. Others present: Mayor Thompson, Police Chief Sorenson, Wes Benisch, Kurt Dornacker, Art Biermaier and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes at which time they are ready. **Voice vote:** Motion carried.
3. **NEW BUSINESS**
 - a. **Payroll for July – \$58,571.04.** **Motion:** Moved by Quimby seconded by Springer. **Roll call vote:** Motion passed unanimously.
 - b. **Pay Vouchers – July 18, 2014 Through August 21, 2014.** **Motion:** Moved by Quimby seconded by Springer. **Roll call vote:** Motion passed unanimously.
 - c. **Treasurer's Report & Budget Reports For July 2014.** **Motion:** Moved by Quimby seconded by Springer. **Roll call vote:** Motion passed unanimously.
 - d. **2015 Budget Schedule And Organizational Calendar.** **Motion:** Moved by Quimby seconded by Springer. **Roll call vote:** Motion passed unanimously.
 - e. **Consideration Of A 2015 Budget Recommendations.** **Discussion:** Springer, Griffin and Quimby reviewed handouts. The Fire Department was prioritized as first in line for review to assist the Towns with their budget planning. No formal action taken.
 - i. **Review Of Submittals**
 - ii. **Waterloo Fire Department**
 - iii. **2015 Cleaning Contract, D & D Cleaning Service.** **Discussion:** Quimby said a communication is to be forward to Venden about reducing a day if manageable. No action taken.
4. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** No action.
5. **ADJOURNMENT.** **Motion:** Moved by Quimby, seconded by Griffin to adjourn. **Voice Vote:** Motion passed.
Time: 7:00 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

**CITY OF WATERLOO -- FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
SEPTEMBER 4, 2014 3:00 p.m.**

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 3:00 p.m. Members present: Springer, Quimby and Griffin. Absent – none. Others present: Police Chief Sorenson, Wes Benisch, Kurt Dornacker, Art Biermaier and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Griffin to table previously unapproved meeting minutes until such time as they are ready. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS**
 - a. **2015 Budget - Consideration Of A 2015 Budget Recommendations.** **Discussion:** Springer, Griffin and Quimby inquired about details of the Waterloo Fire Department submittal. Thompson suggested doing inspections in-house. Springer noted several line items which on a percentage basis were greater than the prior year. Hansen reviewed a handout about setting the taxing jurisdiction appropriation. **Motion:** Moved by Quimby, seconded by Springer to approve the tax appropriations distribution and directed the Fire Department to resubmit. **Voice vote:** Motion carried.
5. **NEW BUSINESS**
 - a. **Clerk/Treasurer Position.** **Discussion:** A draft job description was reviewed. By consensus an October 3, 2014 application submittal deadline was set.
6. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** No action.
7. **ADJOURNMENT.** **Motion:** Moved by Quimby, seconded by Griffin to adjourn. **Voice Vote:** Motion passed.
Time: 4:20 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

Karl Junginger Memorial Library
Board of Trustees Meeting
August 19 2014
5:15pm
Conference Room

- I. Call to Order/Roll Call 5:16
Kelli Mountford, Mike Strasser, Art Biermeier, Lindsay Reynolds, Lee Fiedorowicz
Absent: Deb Battenberg, Ellen Sullivan, Connie Schiestl
- II. Correspondence, Appearance, Public Comments
Deb Battenberg sent an email to Kelli Mountford about not being at the meeting and loving the new furniture and look in the library.
Dorothy Jensen (former KJML Board Member) has passed away, and the library has received memorial cards and letters with monies.
- III. Approval of agenda
Fiedorowicz moved to approve the agenda. Strasser seconded. Motion passed unanimously.
- IV. Reading and Approval of open minutes from July 15, 2014
Strasser moved to approve the meetings as presented. Fiedorowicz seconded. Motion passed unanimously.

- V. Director's Report
Mountford provided updates meetings and workshops attended by library personnel.

TRIO update – Beaver Dam's library board voted on Friday, August 15th to not join trio. System will let each library know the amount of the replacement and maintenance fund increase when they figure these numbers out. MWFLS votes on each member library to pay \$2800 for van delivery, this will be in the 2015 budget.

Mountford reported that the KJML was chosen for a testing site for trio. Breuckner, Zibell, and Mountford will become system mentors and take a yearlong online class for Sirsi/Dynix.

Mountford reported on the new furniture in the YA section has arrived.

Mountford is starting to get bids on the new flooring in the large community room.

Mountford is attending a New Director boot camp in September through a LSTA grant.

For the October board meeting we will have John from Thompson investment. This will move up our October board meeting one week to Tuesday, Oct. 14th.

319 signed up for the summer reading program and the Scholastic book fair went well. Plans for the 20th anniversary week are well under way with a special Open House taking place on Thursday, Sept. 11 from 5:30 to 7 p.m.

In addition, Mountford discussed with the board Cornerstone church would like to use our community room on Sundays for 4 months at 10 a.m. Discussed that Mountford should call and ask them if they could have their meetings at 9 a.m. so that other patrons can still rent the room on Sundays.

VI. Unfinished Business

- A. *Library Finances - Mountford updated board on 2015 budget – it was submitted to the city with no wage increase as of yet.*
- B. *Roofing Bids – Action*
Strasser moved to continue seeking bids for repair and or replacement of the roof. Reynolds seconded; Motion passed unanimously.
- C. *Scholarship – discussed that Mountford should call back to the contact for the scholarship and see why we cannot use the funds for a Waterloo student who is attending UW Milwaukee.*
- D. *The library has received \$620 in memorial funds in Dorothy Jensen’s name.*
- E. *Mountford has received one bid for the parking lot grate. She is working on getting more bids.*

VII. New Business

- A. *Review The Library board will convene to Closed Session on the matter per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of nay public employee over which the body has jurisdiction or exercises responsibility.” The committee will reconvene in open session upon conclusion of the closed session.– Library Director Job Evaluation – Action*
Moved by Fiedorowicz to postpone Director’s evaluation until next board meeting. Strasser seconded; Motion passed unanimously.
- B. *Review The Library board will convene to Closed Session on the matter per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of nay public employee over which the body has jurisdiction or exercises responsibility.” The committee will reconvene in open session upon conclusion of the closed session.– Employee’s evaluations and raises – Action*
Moved by Reynolds to postpone employee’s evaluations and raises until next board meeting. Fiedorowicz seconded; Motion passed unanimously.

VIII. Date, place, and time of next meeting

Tuesday September 16 at 5:15PM

Adjournment:Reynold’s moved to adjourn 6:28PM. Fiedorowicz seconded; motion passed unanimously.

**CITY OF WATERLOO PLAN COMMISSION
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
PUBLIC HEARING MINUTES
REZONING REQUEST AND CONDITIONAL USE PERMIT
FOR 1003 N. MONROE STREET
June 30, 2014**

1. CALL PUBLIC HEARING TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Members present: Leisses Crosby, Thompson, Lannoy and Reynolds. Absent: Butzine with one vacancy. Others present: Kevin Pickering, Parker Dow, Linda Norton, Diane Graff, Lyle Braunschweig, Robert Hensler and Clerk Treasurer Hansen.

The applicant, Kevolutionary Ventures, LLC of Waterloo, Wisconsin, is requesting a change in land use from R-2, Single Family Residential District to C-1 General Commercial District for purposes of establishing a restaurant, a state approved kitchen suitable for food processing services including off-site sales and allowing for fruit and vegetable production.

Further the applicant is requesting a conditional use permit to allow for outdoor restaurant service and food preparation. Chapter §385-12 C(3) states that all businesses, servicing and processing, except for off-street parking or loading, shall be conducted within completely enclosed buildings.

The property is described as follows:

Tax Parcel: #290-0813-0611-004
Legal Description: LOT 1, CSM 3725-17-160
Jefferson County, Wisconsin
Also known as: 1003 North Monroe Street, Waterloo

Kevin Pickering gave a short presentation of his intentions for a restaurant, a state approved kitchen suitable for food processing including off-site sales and allowing for fruit and vegetable production. Pickering mentioned that they would like to prepare most of their foods with locally grown foods, local beers, liquors, and some organic foods. There will be a meeting space available to rent. He is trying to bring people to the community. He also explained his intentions for outdoor restaurant service and food preparation.

There were some concerns about chemicals and pesticides being used on the plants in the greenhouse. Pickering said that none would be used. The owner of the land next to the proposed property will be talked to about their spraying of the field. Another concern was the hours of operation. Weeknights it would probably be open until 9 pm and on weekends until 11 pm. Questions about future building were asked to which he said the greenhouse was the major issue right now and some construction in the front but no major remodeling on the outside. Mayor asked what the occupancy of the building would be. He said the max would probably be 25-30.

2. PUBLIC HEARING ADJOURNED. With no additional comments for or against coming from the floor, Mayor Thompson concluded the public hearing at approximately 7:12 p.m.

Attest:

Morton Hansen
Clerk/Treasurer

**CITY OF WATERLOO PLAN COMMISSION
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
PUBLIC HEARING MINUTES
CONDITIONAL USE PERMIT
FOR FIREMEN'S PARK - DOG PARK
June 30, 2014**

1. CALL PUBLIC HEARING TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 7:13 p.m. Members present: Leisses Crosby, Thompson, Lannoy and Reynolds. Absent: Butzine with one vacancy. Others present: Kevin Pickering, Parker Dow, Linda Norton, Diane Graff, Lyle Braunschweig, Robert Hensler and Clerk Treasurer Hansen.

The applicant, the City of Waterloo, is requesting a conditional use permit to allow for a dog park for the southern most section of Firemen's Park, south of the Maunasha River and immediately west of Waste Water Treatment Plant. The intent is to use the area as a public dog park.

The property is described as follows:

Tax Parcel:	#290-0813-0532-000
Legal Description:	PT of Out Lot 77 in NW 1/4 SW 1/4 ASR PLT Jefferson County, Wisconsin
Also known as:	Firemen's Park, 500 Park Ave

Clerk/Treasurer Hansen explained the process leading up to the Dog Park. The dog park area is described as being in the southern most section of Firemen's Park, south of the Maunasha River and immediately west of the Waste Water Treatment Plant. For the people who have lived in the area for years, it is the area where the tennis courts were located and the area where the fireworks are shot off on Independence Day. Parker Dow asked who would be responsible for cleaning up the debris from the fireworks. Reynolds informed the group that Chris Abel, President of the Trustees of the Waterloo Fire Department would clean everything up the next day, even if they would have to close the park for the day. Another question was raised about the non use of the park if it did not get cleaned up. Mayor Thompson said that people need to use a little common sense. If it's closed, it's closed. Dow was informed to read the rules of the park to which Mayor Thompson read "You enter this dog park at your own risk. The City of Waterloo, all committees assigned, and the Waterloo Firemen's Park Trustees are not responsible for injuries, accidents, losses, or liabilities which may occur here." Dow asked about the parking. Reynolds said with the park being closed during the winter months, she is working with Gene Weihert in possibly using some of the parking next to the Waste Water Treatment Plant.

2. PUBLIC HEARING ADJOURNED. With no additional comments for or against coming from the floor, Mayor Thompson concluded the public hearing at approximately 7:20 p.m.

Attest:

Morton Hansen
Clerk/Treasurer

**CITY OF WATERLOO PLAN COMMISSION MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
June 30, 2014**

1. **Call To Order And Roll Call.** Mayor Thompson called the meeting to order at approximately 7:10 p.m. Members present: Leisses, Crosby, Thompson, Lannoy and Reynolds. Absent: Butzine none with one vacancy. Others present: Kevin Pickering and Parker Dow, Linda Norton, Diane Graff, Lyle Braunschweig and Clerk/Treasurer Hansen.
2. **Approval Of The Past Meeting Minutes And Public Hearing Minutes.** Moved by Lannoy, seconded by Reynolds to approve the May meeting minutes. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **New Business**
 - a. **Kevolutionary Ventures, LLC -- Rezoning Request (R-2 Residential To C-1 General Commercial), 1003 North Monroe Street**

The applicant is requesting a change in land use from R-2, Single Family Residential District to C-1 General Commercial District for purposes of establishing a restaurant, a state approved kitchen suitable for food processing services including off-site sales and allowing for fruit and vegetable production. **Motion:** Moved Lannoy, seconded by Crosby to recommend approval of the rezoning as request. **Voice vote:** Motion carried.
 - b. **Kevolutionary Ventures, LLC -- Conditional Use Application, 1003 North Monroe Street**

The applicant is requesting a conditional use permit to allow for outdoor restaurant service and food preparation. Chapter §385-12 C(3) states that all businesses, servicing and processing, except for off-street parking or loading, shall be conducted within completely enclosed buildings. **Motion:** Moved Crosby, seconded by Reynolds to recommend approval of the conditional use request. **Voice vote:** Motion carried.
 - c. **City of Waterloo, Conditional Use Application, Firemen's Park 500 Park Avenue**

The applicant is requesting a conditional use permit to allow for a dog park for the southern most section of Firemen's Park, south of the Maunessa River and immediately west of Waste Water Treatment Plant. The intent is to use the area as a public dog park. **Motion:** Moved Lannoy, seconded by Leisses to recommend approval of the conditional use request. **Voice vote:** Motion carried with Reynolds abstaining. Motion carried.
5. **Future Agenda Items And Announcements.** None.
6. **Adjournment.** **Motion:** Moved by Leisses, seconded by Lannoy to adjourn. **Voice Vote:** Motion passed. Time: 7:26 p.m.

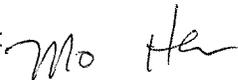
Attest:

Mo Hansen
Clerk/Treasurer

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
September 4, 2014**

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:30 p.m. Committee members present – Springer, Ziaja and Stinnett. Absent – none. Others present – Mayor Thompson, Mitch Leisses and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes: August 7, 2014. Motion:** Moved by Stinnett, seconded by Ziaja to approve the August 7, 2014 meeting minutes as presented. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Project Status Reports:**
 - a. **2014 Sidewalk Repairs, Schedule Update. Discussion:** Leisses reported that the work was more than a few weeks out. He was working with the Public Works Director to extend out the contract. No action taken.
 - b. **Railroad Avenue Reconstruction Update. Discussion:** Leisses reported that sewer and water were connected and that the project is under budget. No action taken.
5. **Unfinished Business**
 - a. **Review Of Proposed Modifications To Snow & Ice Ordinance, Draft #4. Discussion:** Hansen noted that “parkway” should be changed to “tree lawn.” Springer said “Determined by the Public Works Director” should be added. This item was to be returned back for further review. No action taken.
6. **New Business**
 - a. **Railroad Avenue Reconstruction - Approval Of Change Order Creating Municipally Rented Parking On The South End Of Railroad Avenue. Discussion:** Leisses was instructed to include the work as an extension of underused base contract amounts rather than doing a change order. No action taken.
 - b. **2015 Capital Project Planning. Discussion:** Leisses presented several estimates. Mayor Thompson asked if Clean Water Fund grants could be applied for? Leisses noted that an ITA could be submitted. No action taken.
7. **Future Agenda Items And Announcements.** None.
8. **Adjournment. Motion:** Moved by Stinnett, seconded by Springer to adjourn. **Voice vote:** Motion carried. Time was approximately 6:51 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

Register Report-Park Board #xxxxxx2402 - Last month

8/1/2014 through 8/31/2014

9/18/2014

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 7/31/2014								28,181.70
8/4/2014	Checking	Deb Card	Menards	Miscellaneous Park Maint - S...				-144.97
8/4/2014	Checking	Deb Card	Menards	Miscellaneous Park Maint - S...				-100.71
8/9/2014	Checking	DEP	Deposit	HTL beer pr... July 4th Inc.				320.00
8/9/2014	Checking	DEP	Deposit	HTL 08/03/2... Beer & Soda				596.25
8/9/2014	Checking	DEP	Deposit	2014 50/50 Baseball Raffl...				1,377.00
8/11/2014	Checking	Deb Card	Menards	Miscellaneous Park Maint - S...				-68.36
8/11/2014	Checking	Deb Card	GoDaddy.com...	New Park W... Park Admin				-42.82
8/12/2014	Checking	21733	Piggly Wiggly	Groceries July 4th Exp				-1,763.08
8/12/2014	Checking	21734	Frontier	920-478-208... Utilities				-50.31
8/12/2014	Checking	21735	Frontier FS	Gas Deliveries Park Maint - F...				-731.24
8/12/2014	Checking	21736	Neitzel Auto P...	Trans B2757... Park Maint - S...				-484.43
8/12/2014	Checking	21737	Watertown Si...	Gutter/Miter Park Maint - B...				-180.00
8/12/2014	Checking	21738	River City Dist...	Invoice #179... Beer & Soda ...				-207.20
8/12/2014	Checking	21739	Pepsi Cola Co...	Invoice #150... Beer & Soda ...				-87.00
8/12/2014	Checking	21740	Ott Schweitze...	Invoice #353... Beer & Soda ...				-126.50
8/12/2014	Checking	21741	Seven Up Bot...	Invoice #222... Beer & Soda ...				-72.00
8/12/2014	Checking	21742	City Of Waterl...	Invoices #01... Wages & Ins.				-3,452.42
8/12/2014	Checking	21743	John Joyce	Metzgar wed... Bartending Exp				-60.00
8/13/2014	Checking	DEP	Deposit	Metzgar 08/0...Rent-Upper P...				250.00
8/13/2014	Checking	DEP	Deposit	Metzgar 08/0...Bartenders				60.00
8/13/2014	Checking	DEP	Deposit	Metzgar 08/0...Beer & Soda				35.00
8/13/2014	Checking	DEP	Deposit	Benisch 08/2...Rent - Bingo				150.00
8/13/2014	Checking	DEP	Deposit	WYSO event Rent - Bingo				150.00
8/13/2014	Checking	DEP	Deposit	WYSO event Tournament F...				50.00
8/14/2014	Checking	DEP	Everbrite	Return of me...Park Maint-Eq...				50.00
8/15/2014	Checking	EFT	Waterloo Utilit...	06/16/14-07/... Utilities:Gas &...				-1,123.37
8/15/2014	Checking	EFT	Waterloo Utilit...	06/16/14-07/... Utilities:Gas &...				-19.57
8/20/2014	Checking	EFT	Kwik Trip	Invoice #928... Park Maint - F...				-101.72
8/21/2014	Checking	21744	Jim's Tap Cle...	08/14/2014 Park Maint-Eq...				-40.00
8/21/2014	Checking	Voids	Seven Up Bot...	Invoice #223... Beer & Soda ...				0.00
8/21/2014	Checking	21746	Us Cellular	Acct #21759... Park Admin				-103.20
8/21/2014	Checking	21747	Adt Security S...	September 2... Park Maint. - ...				-46.99
8/22/2014	Checking	21748	Leroy's Catering	08/22/14 Fis... Fish Fry sales				-1,248.00
8/23/2014	Checking	DEP	Deposit	08/22/2014 Fish Fry sales				2,296.50
8/1/2014 - 8/31/2014								-4,919.14

Register Report-Park Board #xxxxxx2402 - Last month
8/1/2014 through 8/31/2014

9/18/2014

Page 2

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 8/31/2014								23,262.56
TOTAL INFLOWS								5,334.75
TOTAL OUTFLOWS								-10,253.89
NET TOTAL								-4,919.14

Register Report-Park Board #xxxxxx5309 - Last month

8/1/2014 through 8/31/2014

9/18/2014

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 7/31/2014								10,586.64
8/29/2014	SWIB Saving...	DEP	INterest	08/29/2014	Interest Inc.			0.76
8/1/2014 - 8/31/2014								0.76
BALANCE 8/31/2014								10,587.40
TOTAL INFLOWS								0.76
TOTAL OUTFLOWS								0.00
NET TOTAL								0.76