



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

COMMITTEE: Public Works & Property Committee

DATE: Thursday, September 4, 2014

TIME: 6:30 p.m.

LOCATION: Council Chambers of the Municipal Building, 136 N. Monroe Street

1. Roll Call And Call To Order
2. Approval Of Previously Unapproved Meeting Minutes: August 7, 2014
3. Citizen Input
4. Project Status Reports:
 - a. 2014 Sidewalk Repairs, Schedule Update
 - b. Railroad Avenue Reconstruction Update
5. Unfinished Business
 - a. Review Of Proposed Modifications To Snow & Ice Ordinance, Draft #4
6. New Business
 - a. Railroad Avenue Reconstruction - Approval Of Change Order Creating Municipally Rented Parking On The South End Of Railroad Avenue
 - b. 2015 Capital Project Planning
7. Future Agenda Items And Announcements
8. Adjournment

Mo Hansen, Clerk/Treasurer

*** See Council Packet

Committee Members: Springer, Ziaja and Stinnett

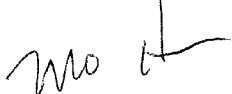
Printed, Posted, E-mailed and Distributed: August 28, 2014

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
August 7, 2014**

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:00 p.m. Committee members present – Springer and Stinnett. Absent – Ziaja. Others present – Maureen Giese, Lee Stock, Darin Pfaff and spouse, Mayor Thompson, Mitch Leisses Gary Yerges and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes: May 1, 2014, June 5, 2014 (No Quorum, Public Hearing Only), and July 3, 2014.** **Motion:** Moved by Stinnett, seconded by Springer to approve all meeting minutes as listed. **Voice vote:** Motion carried.
3. **Citizen Input**
 - a. **McKay Way Neighborhood Meeting, July 28, 2014.** **Discussion:** Lee Stock presented a written complaint saying that weeds were excessive and that no notification was given to residents for an early July bike race where race volunteers staffing an nearby intersection prevented guests from driving to his home. Maureen Giese and Darin Pfaff also complained of excessive weeds and the street crack filling that took place on July 18th.
 - i. **July 18th Crack Filling**
 - ii. **Overgrowth Of Vegetation/Weeds In Subdivision**
4. **Project Status Reports:**
 - a. **2014 Sidewalk Repairs, Schedule Update.** Noted.
 - b. **Railroad Avenue Reconstruction Update.** Noted.
5. **Unfinished Business**
 - a. **Review Of Proposed Modifications To Snow & Ice Ordinance, Draft #4.** **Motion:** Moved by Stinnett, seconded by Springer to table until the next meeting. **Voice vote:** Motion carried.
6. **New Business**
 - a. **Resolution #2014-34 Awarding A 2014 Sidewalk Improvement Contract To Rennhack Construction Inc. Of Reeseville In The Amount of \$73,120, Recommendation To Council.** **Discussion:** Leisses said the bids were competitive. He recommended getting bids out earlier in the season. **Motion:** Moved by Springer, seconded by Stinnett to recommend Council approval of the resolution as presented. **Voice vote:** Motion carried.
 - b. **Railroad Avenue Reconstruction - Approval Of Change Order Creating Municipally Rented Parking On The South End Of Railroad Avenue.** **Discussion:** The concept was generally described. No action taken.
 - c. **2015 Capital Project Planning.** **Motion:** Moved by Springer, seconded by Stinnett to table the matter until the next meeting. **Voice vote:** Motion carried.
7. **Future Agenda Items And Announcements.** None.
8. **Adjournment.** **Motion:** Moved by Stinnett, seconded by Springer to adjourn. **Voice vote:** Motion carried. Time was approximately 6:23 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

ORDINANCE #2014-03 – DRAFT #4

(Revised after July 3, 2014 Public Works & Property Committee Meeting)

AMENDING CHAPTER 324 STREETS AND SIDEWALKS OF THE MUNICIPAL CODE RELATING TO SNOW AND ICE REMOVAL FROM SIDEWALKS AND A THE PROCESS FOR REMOVAL BY THE CITY IF NOT CLEARED

New Text – New language

Struck Text – ~~Deleted Text is shown as struck~~

Chapter 324. STREETS AND SIDEWALKS

§ 324-6. Snow and ice removal.

A. Required. The owner, occupant or person in charge of every building, lot or part of a lot within the City abutting upon a public sidewalk shall remove all snow and ice from said sidewalk within 24 hours from the time the snow ceases to fall. When ice is formed on the sidewalk so that it cannot be removed, it shall be kept sprinkled with ashes, salt, sand or like material. The entire sidewalk from edge-to-edge must be made safe for passage by a means described above.

[Amended 9-18-2008 by Ord. No. 2008-13]

B. Removal of snow from roofs. The owner, occupant or person having charge of any building within the City abutting upon or near any public street or place that snow or ice may fall from the roof thereof into or upon such street or place, or upon the sidewalk thereof, shall cause all snow and ice to be removed from such roof within 24 hours after the snow or ice has ceased falling or forming, or provide suitable guards so that the ice or snow shall not be discharged upon the sidewalk.

C. Deposit on streets prohibited. No person shall deposit or cause to be deposited any snow or ice upon any sidewalk, alley, parkway, public place or street in the City; provided, however, that snow or ice removed from the sidewalk in front of or abutting any premises or the premises which abut such sidewalk may be deposited on the parkway and, in the event there is no parkway on the street fronting such premises prior to snow or ice being plowed, windrowed and removed from the street by the City.

D. Removal by City. If snow or ice is not removed from sidewalks or sprinkled, as required by Subsection A above, or snow is not removed from roofs, as required by Subsection B above, or if snow or ice is deposited on any sidewalk, alley, parkway, public place or street in the City in violation of Subsection C above, the City may remove or cause to be removed all such snow or ice, and the person in charge of the premises from which the snow or ice was removed and so deposited shall be charged. ~~for the City cost. of such removal.~~ City cost The charge will consist of a Public Works Department charge bill for time spent at the task with a minimum charge of one-hour per visit as specified in the Municipal Fee Schedule. Repeat offenders within any given snow season shall be charged an enhanced penalty consisting of two times the standard charge. If not paid within 30 days, such charge shall be placed on the tax roll, pursuant to § 66.0627, Wis. Stats. ~~The Public Works Director, or the Director's designee, will first identify sidewalk hazards noting the location. A list will be presented to the Police Department. The Police Department will visit the property and issue a warning or citation after which the list will be redirected to o the Public Works Department for shoveling, sanding or salting.~~

Procedure – Removal by City:

(1) The Public Works Director, or the Director's designee, will identify violations noting the

location no sooner than 24 hours from the time the snow ceases to fall.

(2) The Public Works Director, or the Director's designee will present to the Police Department a list of locations identified as being in violation. The Police Department will issue a warning or citation which may result in penalties, pursuant to Section 1-4 of the municipal code, above beyond the charge by the Public Works Department for the removal of snow and or ice.

(3) Removal of snow or ice by the Public Works Director or the Director's designee may commence upon identification of a violation.

City Hall

From: City Hall [cityhall@waterloowi.us]
Sent: Tuesday, August 05, 2014 8:28 AM
To: lklein@devortool.com; Parker Dow (Parker@Wil-Park.com); Chris Feller
Cc: mleisses@kunkelengineering.com; dpw@waterloowi.us; Bob Thompson Traveling (zip53594Mayor@hotmail.com); City of Waterloo, Mayor; bspringr@charter.net; Ziaja, Matt; Angie Stinnett
Subject: Railroad Ave - south end improvements

Railroad Avenue Property Owners:

A modest change order is being proposed for the Railroad Avenue reconstruction project. It is before the Public Works & Property Committee Thursday. It consists of:

- Adding a standard curb line and driveway apron at the south end of Railroad Avenue
- Resurfacing the current public right-of-way south from the curb line to the bump out of the Leonard Klein's building
- Adding additional asphalt in the right-of-way east to property line
- Establishing municipally rented parking spots perpendicular to the north-south property line
- In exchange for rent of some, but not all of the parking spots, I would ask Sussek Machine Company or Leonard Klein to provide snow removal services for the parking spots and access to the parking spots.

A next step is to formally identify change order costs. I hope this improvement benefits property owners by increasing public parking in this area.


Mo Hansen

Clerk/Treasurer
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594-1198

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CITY OF WATERLOO
 2014 SIDEWALK IMPROVEMENTS
 SPECIAL ASSESSMENT PROCESS
 SCHEDULE AS OF: 6/26/2014

| ACTIONS | DATE |
|--|----------------------------|
| Public Works Comm. recommends Council adoption of preliminary resolution: | May 1, 2014 |
| Council adopts preliminary resolution: | May 15, 2014 |
| Engineer's Report filed with the Clerk/Treasurer | Completed April 24, 2014 |
| Publish Class 1 Notice 10 days before Public Hearing: | Completed May 22, 2014 |
| Mail Notice to every interested property owner at least 10 days before Public Hearing: | Completed June 22, 2014 |
| Public Hearing before Public Works Committee not less than 10 day nor more than 40 days after Public Notice: | Held June 5, 2014 |
| Council approves Preliminary Special Assessment Resolution | Adopted June 19, 2014 |
| Awarded contract - tree removal | July 3, 2014 or later |
| Awarded contract - sidewalk repairs | August 7, 2014 or later |
| Follow up communication with affected property owners: | August 8, 2014 or later |
| Engineer's Final Report filed with the Clerk/Treasurer | Upon Completion of Repairs |
| Publish Class 1 Notice 10 days before Public Hearing: | Upon Completion of Repairs |
| Mail Notice to every interested property owner at least 10 days before Public Hearing: | Upon Completion of Repairs |
| Public Hearing before Public Works Committee not less than 10 day nor more than 40 days after Public Notice: | Upon Completion of Repairs |
| Council approves Preliminary Special Assessment Resolution | Upon Completion of Repairs |
| Tentative completion of contract work | September 25, 2014 |