



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
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**PUBLIC NOTICE OF A COMMITTEE MEETING  
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

**COMMITTEE:** Public Works & Property Committee

**DATE:** Thursday, August 7, 2014 **TIME:** 5:30 p.m.

**LOCATION:** Council Chambers of the Municipal Building, 136 N. Monroe Street

1. Roll Call And Call To Order
2. Approval Of Previously Unapproved Meeting Minutes: May 1, 2014, June 5, 2014 (No Quorum, Public Hearing Only), and July 3, 2014
3. Citizen Input
  - a. McKay Way Neighborhood Meeting, July 28, 2014
    - i. July 18<sup>th</sup> Crack Filling
    - ii. Overgrowth Of Vegetation/Weeds In Subdivision
4. Project Status Reports:
  - a. 2014 Sidewalk Repairs, Schedule Update
  - b. Railroad Avenue Reconstruction Update
5. Unfinished Business
  - a. Review Of Proposed Modifications To Snow & Ice Ordinance, Draft #4
6. New Business
  - a. Resolution #2014-34 Awarding A 2014 Sidewalk Improvement Contract To Rennhack Construction Inc. Of Reeseville In The Amount of \$73,120, Recommendation To Council \*\*\*
  - b. Railroad Avenue Reconstruction - Approval Of Change Order Creating Municipally Rented Parking On The South End Of Railroad Avenue
  - c. 2015 Capital Project Planning
7. Future Agenda Items And Announcements
8. Adjournment *Mo Hansen*

Mo Hansen, Clerk/Treasurer

\*\*\* See Council Packet

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: August 4, 2014

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

A Neighborhood Meeting regarding McKay Way Road was held at the home of Maureen Giese, July 28, 2014. The purpose of the meeting was two fold;

discuss why McKay Way Rd was due for "crack filling" on July 18, secondly, all the overgrowth of vegetation/weeds in the subdivision located on McKay Way.

Maureen noted she had called the City Hall re: crack filling on the road on July 18 and complained about why was it done? Who ordered it? The answer from City Hall was a road maintenance industry standard i.e. "Paser Rating" was used, thereby minimizing the lifecycle cost of a roadway. Also a Priority List of road repair was used. The Paser Rating was requested.

The Paser Rating Booklets and 2013 Rating Sheet plus a short list of city streets that were slated for future reconstruction, were delivered to Maureen's home on the 24<sup>th</sup> for her review.

The three home owners, Maureen Giese, Lee Stock, Darin Pfaff (renting to buy), discussed the above McKay Way concerns.

### **Thoughts regarding the McKay Way Road.**

After reviewing the Paser Rating list which is an acceptable manual to guide local authority to manage local funds for road repair, we found it well written and rating system noteworthy.

However, in the 2013 Paser Rating System McKay Way had a rating of seven "9s" one "8" one "six;" this is 10 -9 being excellent, 8 being Very good, 6 being good. There are numerous streets that have a rating of 1, 2, 3 being Poor.

Question: Why was McKay Way Road cracks being filled? Why was there an interruption of the road at the Apartment section, no cracks or no repair of any kind done, then picked up again toward Hwy 19 intersection?? What good is a rating system if it is not used??

On the Priority "short list" (Public Works Dept.) sent, McKay Way is **not** listed. Of that list is Adams St., Mill St. Rood Ave, Pierce St and Edison Street. Adams St is rated 1 and 2, Mill St. is rated Poor. Additional comments on Adams St. refer to "reprofiled to crack filling."

Thoughts regarding communication to homes on McKay Way when loud equipment/road repair, road closings, and bicycle events are scheduled? *Why*

*was there no email, flyer, or newspaper warning given to citizens of these events, esp. "Road Closing?"*

### **Overgrowth of vegetation/grass on McKay Way.**

July 3, Maureen submitted a statement to the Public Works Committee Meeting pertaining to the high grass, critters of all sorts, existing on the unsold lots in the DeYoung Subdivision (McKay Way), under the control of John DeWitt and Waterloo Development Group. Maureen was told DeWitt has been fined before because of this and the City is aware of this condition. The July 3<sup>rd</sup> statement was requested be sent to Mr. DiWitt. Update?

What has been done to date of this overgrowth? Has the commission on weed control issued a notice to the "noxious weed" condition? As cited under 261-8 Weed Control?

On p. 4, under 261-3 Public Nuisances Affecting Health the following points are listed: (H) ...growth of vegetation, and all weeds, grasses and plants over 12 inches in height, excluding trees and shrubs, which:

- 1) detract from the surrounding area and properties
- 2) become a possible fire hazard as determined by the Fire Chief
- 3) become a health hazard due to their pollen or a potential cover disease carrying rodents or other small animals,
- 4) are of infectious or poisonous nature in adjacent to a populated area regardless of height,
- (5) become a potential hazard to vehicular traffic in vision clearance triangles.

In conclusion, we feel questions have not been answered to our satisfaction. We would appreciate a complete analysis of the points presented above. Granted, the "crack filling" organization is a credible group of workers, *but was the cost of priority of McKay Way Road justified?*

**Due to the City Ordinance Chapter 261 Nuisances, 261-8 Weed Control; if no action is taken by the City of Waterloo, other means of this ordinance enforcement shall be examined.**

CITY OF WATERLOO  
 2014 SIDEWALK IMPROVEMENTS  
 SPECIAL ASSESSMENT PROCESS  
 SCHEDULE AS OF: 6/26/2014

ACTIONS	DATE
Public Works Comm. recommends Council adoption of preliminary resolution:	May 1, 2014
Council adopts preliminary resolution:	May 15, 2014
Engineer's Report filed with the Clerk/Treasurer	Completed April 24, 2014
Publish Class 1 Notice 10 days before Public Hearing:	Completed May 22, 2014
Mail Notice to every interested property owner at least 10 days before Public Hearing:	Completed June 22, 2014
Public Hearing before Public Works Committee not less than 10 day nor more than 40 days after Public Notice:	Held June 5, 2014
Council approves Preliminary Special Assessment Resolution	Adopted June 19, 2014
Awarded contract - tree removal	July 3, 2014 or later
Awarded contract - sidewalk repairs	August 7, 2014 or later
Follow up communication with affected property owners:	August 8, 2014 or later
Engineer's Final Report filed with the Clerk/Treasurer	Upon Completion of Repairs
Publish Class 1 Notice 10 days before Public Hearing:	Upon Completion of Repairs
Mail Notice to every interested property owner at least 10 days before Public Hearing:	Upon Completion of Repairs
Public Hearing before Public Works Committee not less than 10 day nor more than 40 days after Public Notice:	Upon Completion of Repairs
Council approves Preliminary Special Assessment Resolution	Upon Completion of Repairs
Tentative completion of contract work	September 25, 2014

## ORDINANCE #2014-03 – DRAFT #4

(Revised after July 3, 2014 Public Works & Property Committee Meeting)

### AMENDING CHAPTER 324 STREETS AND SIDEWALKS OF THE MUNICIPAL CODE RELATING TO SNOW AND ICE REMOVAL FROM SIDEWALKS AND A THE PROCESS FOR REMOVAL BY THE CITY IF NOT CLEARED

New Text – New language

Struck Text – ~~Deleted Text is shown as struck~~

#### **Chapter 324. STREETS AND SIDEWALKS**

##### **§ 324-6. Snow and ice removal.**

A. Required. The owner, occupant or person in charge of every building, lot or part of a lot within the City abutting upon a public sidewalk shall remove all snow and ice from said sidewalk within 24 hours from the time the snow ceases to fall. When ice is formed on the sidewalk so that it cannot be removed, it shall be kept sprinkled with ashes, salt, sand or like material. The entire sidewalk from edge-to-edge must be made safe for passage by a means described above.

##### **[Amended 9-18-2008 by Ord. No. 2008-13]**

B. Removal of snow from roofs. The owner, occupant or person having charge of any building within the City abutting upon or near any public street or place that snow or ice may fall from the roof thereof into or upon such street or place, or upon the sidewalk thereof, shall cause all snow and ice to be removed from such roof within 24 hours after the snow or ice has ceased falling or forming, or provide suitable guards so that the ice or snow shall not be discharged upon the sidewalk.

C. Deposit on streets prohibited. No person shall deposit or cause to be deposited any snow or ice upon any sidewalk, alley, parkway, public place or street in the City; provided, however, that snow or ice removed from the sidewalk in front of or abutting any premises or the premises which abut such sidewalk may be deposited on the parkway and, in the event there is no parkway on the street fronting such premises prior to snow or ice being plowed, windrowed and removed from the street by the City.

D. Removal by City. If snow or ice is not removed from sidewalks or sprinkled, as required by Subsection A above, or snow is not removed from roofs, as required by Subsection B above, or if snow or ice is deposited on any sidewalk, alley, parkway, public place or street in the City in violation of Subsection C above, the City may remove or cause to be removed all such snow or ice, and the person in charge of the premises from which the snow or ice was removed and so deposited shall be charged. ~~for the City cost. of such removal.~~ City cost The charge will consist of a Public Works Department charge bill for time spent at the task with a minimum charge of one-hour per visit as specified in the Municipal Fee Schedule. Repeat offenders within any given snow season shall be charged an enhanced penalty consisting of two times the standard charge. If not paid within 30 days, such charge shall be placed on the tax roll, pursuant to § 66.0627, Wis. Stats. ~~The Public Works Director, or the Director's designee, will first identify sidewalk hazards noting the location. A list will be presented to the Police Department. The Police Department will visit the property and issue a warning or citation after which the list will be redirected to o the Public Works Department for shoveling, sanding or salting.~~

##### Procedure – Removal by City:

(1) The Public Works Director, or the Director's designee, will identify violations noting the

location no sooner than 24 hours from the time the snow ceases to fall.

(2) The Public Works Director, or the Director's designee will present to the Police Department a list of locations identified as being in violation. The Police Department will issue a warning or citation which may result in penalties, pursuant to Section 1-4 of the municipal code, above beyond the charge by the Public Works Department for the removal of snow and or ice.

(3) Removal of snow or ice by the Public Works Director or the Director's designee may commence upon identification of a violation.