



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, August 7, 2014
7:00 p.m.**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF MEETING MINUTES: July 3, 2014 (open & closed session) and July 17, 2014 (cancelled)**
- 3. CITIZEN INPUT**
- 4. COMMUNICATIONS TO THE COUNCIL**
 - a. Public Notices: 1) Official Notice Voting By Absentee Ballot For August 12, 2014 Partisan Primary Election, 2) Advertisement for Bids – 2014 Sidewalk Improvement Program
 - b. Regarding Fund 225 (Waterloo Regional Trailhead Facility) From Laura Cotting
 - c. McKay Way Neighborhood Meeting From Maureen Giese (Also Routed To Public Works & Property Committee)
- 5. CONSENT AGENDA ITEMS**
 - a. Reports Of City Officials & Contract Service Providers
 - i. Waterloo Active Fire Department For April, May & June 2014
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For June 2014
 - iii. Public Works Director Gary Yerges For June 2014
 - iv. Police Chief Denis Sorenson For June 2014
 - v. Library Director Kelli Mountford For June 2014
 - vi. Waterloo Water & Light Commission – July 1, 2014
 - vii. Watertown Humane Society For June 2014
 - b. Approval To Grant Operator's License For A Period Ending June 30, 2015
 - i. Tiffany Lee Warren, 905 Riverview Court, Marshall
- 6. NEW BUSINESS**
 - a. Wisconsin Public Power Inc. President/CEO Mike Peters – Informational Presentation
 - b. 2013 Municipal Audit: Financial Statements & Communications – Baker Tilly Staff Review
 - c. Resolution #2014-35 Issuance Of 2014-2019 Private Well Permits
- 7. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
 - a. Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer
 - i. Payroll For May, 2014 - \$66,297.75
 - ii. Pay Vouchers – June 20, 2014 Through July 17, 2014
 - iii. Treasurer's Report & Budget Reports For June, 2014
 - b. Public Safety & Health Committee: Ordinance 2014-06 Creating Chapter 126-8 Keeping of Vietnamese Potbellied Pigs
 - c. Public Safety & Health Committee: Waterloo Chamber of Commerce, Application For A Special Event License, September 13, 2014, Wiener & Kraut Festival
 - d. Public Works & Property Committee: Resolution #2014-34 Awarding A 2014 Sidewalk Improvement Contract To Rennhack Construction Inc. Of Reeseville In The Amount of \$73,120
 - e. Parks Commission: Resolution #2014-27 2014-2016 Firemen's Park Operations And Management Agreement

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

a. 2013 Waterloo Utilities Audit – Baker Tilly Staff Review

9. ADJOURNMENT

Morton Hansen

Morton Hansen
Clerk/Treasurer

Posted and Emailed: August 4, 2014

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes of Municipal Committees, Commissions and Boards Attached

- Community Development Authority: 1/21/14; 2/18/24; 3/18/14; 4/15/14; 6/4/14; 6/26/14
- Plan Commission: 5/27/14
- Public Safety and Health Committee: 6/5/14
- CATV Regulatory Board: 5/28/14; 6/11/14; 6/16/14
- Parks Commission: 6/17/14

ADDITIONAL MINUTES

- Waterloo Regional Trailhead: 05/12/14
- Karl Junginger Memorial Library Board: 07/15/14
- Community Development Committee: 06/19/14
- No Meeting Minutes - 07/17/14 Community Development Committee; Finance, Insurance & Personnel; Council
- 07/22/14 Plan Commission

CITY OF WATERLOO COUNCIL MINUTES
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, July 3, 2014

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Griffin, Thomas, Stinnett and Reynolds. Absent – Quimby and Springer. Others present – Police Chief Sorenson, Diane Graff of the Courier, a videographer, Kevin Pickering, Nikki Spoon, Todd Strauss, Amy L. Hopfinger, Sharon Burbach and Clerk/Treasurer Hansen.
2. **APPROVAL OF MEETING MINUTES: June 19, 2014. Motion:** Moved by Reynolds, seconded by Stinnett to approve the June 19, 2014 meeting minutes with the several typographical corrections noted. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO COUNCIL: 2014 Impact Fees Annual Adjustment.** Noted.
5. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
 - a. **Plan Commission: Kevolutionary Ventures, LLC - 1003 North Monroe Street. Requesting A Change In Land Use From R-2, Single Family Residential District To C-1 General Commercial District For Purposes Of Establishing A Restaurant, A State Approved Kitchen Suitable For Food Processing Services Including Off-Site Sales And Allowing For Fruit And Vegetable Production. Discussion:** Thompson said a Plan Commission public hearing was held on June 30, 2014 and a unanimous recommendation to approve was forwarded. **Motion:** Moved by Stinnett, seconded by Ziaja to rezone the parcel as requested by the applicant. **Roll call vote:** Ayes: Ziaja, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Quimby and Springer absent. Motion carried.
 - b. **Plan Commission: Kevolutionary Ventures, LLC - 1003 North Monroe Street, Requesting A Conditional Use Permit To Allow For Outdoor Restaurant Service And Food Preparation. Discussion:** Thompson again noted that a Plan Commission public hearing was held on June 30, 2014 and a unanimous recommendation to approve was forwarded. **Motion:** Moved by Stinnett, seconded by Reynolds to grant the conditional use permit as requested by the applicant. **Voice vote:** Motion carried.
 - c. **Plan Commission: City Of Waterloo, Firemen's Park 500 Park Avenue, Requesting A Conditional Use Permit To Allow For A Dog Park For The Southern Most Section Of Firemen's Park, South Of The Maunsha River And Immediately West Of The Waste Water Treatment Plant. Discussion:** Thompson noted that a Plan Commission public hearing was held on June 30, 2014. Ziaja said his research showed a significant number of professional certified trainers speaking out against dog parks. He said well socialized animals do fine, but poor dog trainers can produce dangerous incidents. He said the proposed area was too small, raising dog density within the confined area as a concern. Ziaja raised additional concerns about safety. He raised concerns about aesthetics, saying the fence type was not suitable and more fencing would be unsightly in the park. Ziaja raised conservation concerns saying the park should be off limits to dogs in the winter and sanitation was a concern. Ziaja concluded by saying a larger site away from Firemen's Park should be chosen. Reynolds replied saying sanitation was the #1 concern, that volunteers would have to lead on clean-up with two or more annual clean-up days being organized. She said vehicle parking availability was being discussed with the Utility Superintendent as part of the proposed vehicle access to the area was on Water & Light property. She said smaller parks exist as do larger sized parks. She said Ag fence as available is suitable adding that chain-linked fence would be cost prohibitive. In reply to a Thomas question, Reynolds said if parking is not permitted east of the proposed area, dogs would have to be walked on-leash from parking areas located further north in the park, west on Park Avenue or from the Mill Street parking area. Sharon Burbach spoke against the dog park proposal expressing concerns for maintenance in the park. She said the park does not generate enough volunteers currently. She said activities more profitable than a dog park should be considered. Reynolds replied that the plan called for: rounded fence corners; it involved no direct expense to the City; the project had the support of the Trustees; and funding would be self-sustaining by way of a dog park tag purchased to use the park. **Motion:** Moved by Ziaja, to deny the conditional use permit as submitted. **NOTE:** Motion failed due to the lack of a second. **Further motion:** Moved by Reynolds, second by Thomas to approve the conditional use permit as presented. **Roll call vote:** Ayes: Thomas, Stinnett and Reynolds. Noes: Ziaja and Griffin with Quimby and Springer absent. Motion carried.
 - d. **Parks Commission: Resolution #2014-27 2015-2017 Firemen's Park Operations And Management Agreement. Discussion:** Stinnett said the Parks Commission had further work to do on this item. Hansen

said Quimby called saying the same. **Motion:** Moved by Stinnett, seconded by Ziaja to refer the resolution back to the Parks Commission. **Voice vote:** Motion carried.

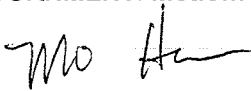
- e. **Public Safety & Health Committee: Waterloo Chamber of Commerce, Application For A Special Event License, September 13, 2014, Wiener & Kraut Festival.** **Discussion:** Thomas said additional time was needed for the two submitting organizations to communicate and reply back. **Motion:** Moved by Reynolds, seconded by Thomas to refer the application to the August Public Safety & Health Committee meeting. **Voice vote:** Motion carried.
- f. **Public Safety & Health Committee: VFW Krause/Langer Post 6614, Application For A Special Event License, September 13, 2014, Wiener & Kraut Festival.** **Discussion:** As above, it was noted that additional time was needed for the two submitting organizations to coordinate and use the same space under a single permit. **Motion:** Moved by Reynolds, seconded by Thomas to refer the application to the August Public Safety & Health Committee. **Voice vote:** Motion carried.
- g. **Public Works & Property Committee: Resolution #2014-31 Awarding A Tree Removal Contract.** **Discussion:** In reply to a Griffin question, it was noted that this project was for mature trees damaging public sidewalks. Hansen said Kunkel Engineering has recommended awarding a contract to Beaver Tree Service of Beaver Dam in the amount of \$13,248. **Motion:** Moved by Reynolds, seconded by Stinnett to approve resolution #2014-31 awarding a tree removal contract to Beaver Tree Services in the amount of \$13,248. **Roll call vote:** Ayes: Ziaja, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Quimby and Springer absent. Motion carried.
- h. **Finance Insurance & Personnel Committee: #2014-32 Authorizing The City Of Waterloo To Enroll As An Experience Works Program Host Agency.** **Discussion:** Hansen noted that the Finance, Insurance & Personnel Committee, at its June 19th meeting, recommended to the Common Council that it authorize the City of Waterloo to enroll as a host community. The program provides senior citizens an opportunity to gain employment skills working in the Clerk/Treasurer's office at no cost to the municipality. **Motion:** Moved by Stinnett, seconded by Ziaja to approve the resolution as presented. **Voice vote:** Motion carried.
- i. **Community Development Authority: Resolution #2014-33 Authorizing The Sale Of 120 West Madison Street.** **Discussion:** In reply to a Sharon Burbach question Hansen noted the statutory exceptions for holding a closed session listed as part of the posted agenda. **Motion:** By consensus the body convened to closed session. **Voice vote:** By consensus the City Council agreed to meet in closed session. **NOTE:** The statutory exception for the closed session was Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." An additional statutory exception for the closed session was Wis. Statute 19.85(1)(g) conferring "... with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"

Upon conclusion of the closed session the Council reconvened in open session. **Motion:** Moved by Stinnett, seconded by Ziaja to approve the resolution amended adding the following conditions to the approval of the property title transfer to Todd Strauss: (1) The buyer is to furnish a financial statement; (2) the buyer is to agree to enter into a purchase money mortgage; and (3) the buyer is to indemnify the City from claims related to the property. **Roll call vote:** Ayes: Ziaja, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Quimby and Springer absent. Motion carried.

6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. # The Independence Day Celebration at Firemen's Parks was announced as being held Saturday, July 5th.

7. ADJOURNMENT. **Motion:** Moved by Reynolds, seconded by Ziaja to adjourn. The time was approximately 8:15 p.m.

Attest:
Morton Hansen, Clerk/Treasurer



**CITY OF WATERLOO COUNCIL MINUTES
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
July 17, 2014**

Cancelled due to lack of a quorum.

Attest:

A handwritten signature in black ink, appearing to read 'Morton J. Hansen', written over the printed name.

**Morton J. Hansen
Clerk/Treasurer**

**OFFICIAL NOTICE
VOTING BY ABSENTEE BALLOT
FOR AUGUST 12, 2014
PARTISON PRIMARY ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI. -
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot.

You must make a request for an absentee ballot in writing.

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail or in person.

Making application to receive an absentee ballot by mail

**The deadline for making application to receive an absentee by mail is:
5 pm on the fifth day before the election, THURSDAY, AUGUST 7, 2014**

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

**The first day to vote an absentee ballot in the clerk's office is:
MONDAY, JULY 28, 2014**

**The last day to vote an absentee ballot in the clerk's office:
FRIDAY, AUGUST 8, 2014 5:00 P.M.**

No in-person absentee voting may occur on a weekend or legal holiday.

Village of Marshall - Michelle Murphy, Clerk
130 S. Pardee St., Box 45
Marshall, WI. 53559-0045
Phone # (608) 655-4017 ext. 214
Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.
Friday, August 8, 2014 8:00 a.m. - 5:00 p.m.

Town of Medina - Jean Johnson, Clerk
50 E. Waterloo Road
Waterloo, WI. 53594
Phone # (920) 478-2615
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of Portland - Nancy Thompson, Clerk
N120 Hickory Lane
Waterloo, WI. 53594
Phone # (920) 478-3724
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

City of Waterloo - Morton J. Hanson, Jr., Clerk/Treasurer
136 North Monroe Street
Waterloo, WI. 53594
Phone #(920) 478-3025
Mon-Fri: 8:00 a.m. - 4:30 p.m.
Friday, August 8, 2014 8:00 a.m. – 5: p.m.

Town of Waterloo - Cindy Schroeder, Clerk
N7874 Hwy 89
Waterloo, WI. 53594
Phone #(920) 648-3230
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of York – Tina Kleven, Clerk
1163 Sun Prairie Rd
Marshall, WI. 53559
Phone # (608) 628-9870
Available by Appointment, Mon-Fri: 5:00 p.m. – 7:00 p.m.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on AUGUST 12, 2014. Any ballots received after the polls close will be counted by the board of canvassers if postmarked by Election Day and received no later than 4:00 p.m. on the Friday following the election.

(Note: The Type E Notice is published by the municipal clerk on the 4th* Tuesday before each primary and each election held in the municipality. If a weekly paper is used for publication, the notice is published in the closest preceding issue to the 4th* Tuesday before each primary and each election. If a municipality chooses to post this notice in lieu of publication, the notice must be posted no later than the 4th* Tuesday before the primary or the election.)

* The Type E Notice for a special primary or election for national state, county or municipal or special district office, not held concurrently with the spring or general election, is published on the 3rd Tuesday preceding the primary or election. Wis. Stat. §§ 10.01(2)(e), 10.06(3)(f).

ADVERTISEMENT FOR BIDS

City of Waterloo 2014 Sidewalk Improvement Program

Sealed proposals will be received until **10:00 am, local time, on August 1, 2014**, by the City of Waterloo at Waterloo City Hall, 136 N Monroe St, Waterloo, WI 53594, at which time and place all proposals received will be publicly opened and read aloud.

The principal items for which proposals are invited are:

10,000 SF Concrete Sidewalk (4" & 6" Thick)

All proposals shall be submitted on bidding forms included in the Project Manual furnished by Kunkel Engineering Group, LLC, and in accordance with the provisions of the Project Manual. Specifications and other Contract Documents are on file at the Waterloo City Hall, 136 N Monroe St, Waterloo, WI 53594. **Bidders MUST purchase Bid Documents from Engineer to submit a bid. Reproduction of Bid Documents will not be accepted from Bidders.**

Complete digital project bidding documents are available at kunkelengineering.com or www.questcdn.com. You may download the digital plan documents for **\$20.00 each, non-refundable** by inputting Quest project #3435033 into the website's Project Search field. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership, downloading of documents and working with this digital project information.

Contract documents and Specifications are also available for pickup from Kunkel Engineering Group, LLC, 107 Parallel Street, Beaver Dam, Wisconsin, 53916, (920) 356-9447, upon payment of \$45.00 each, **non-refundable**.

Bids shall be accompanied by a Certified Check or Bid Bond payable to the City of Waterloo in an amount equal to 5% of the Bid, as a guarantee that if the Bid is accepted, the Bidder will execute and file the Contract, the Contract Performance Bond and Payment Bond, and the Insurance Certificate(s), as required by the Contract Documents, within 15 days after the Notice of Award of the Contract by the City of Waterloo. Failure on the part of the Bidder to do so will result in forfeiture of the Bidder's Certified Check or Bid Bond to the City of Waterloo as liquidated damages.

The City of Waterloo reserves the right to accept or reject any or all bids and to waive any informalities in bidding. No bid may be withdrawn for a period of 60 days after the scheduled time for opening bids.

The minimum wage rates to be paid on the project shall be in accordance with the established State Wage Rates included in the Bidding Documents. The Contractor must comply with Sections 66.0901 and 66.0903 of the Wisconsin Statutes concerning bidding and wage rates. Letting of the contract is subject to Sections 61.54, 61.55, and 62.15 of the Wisconsin Statutes as applicable.

Published by authority of the Common Council.

KUNKEL ENGINEERING GROUP, LLC
107 Parallel Street
Beaver Dam, Wisconsin 53916
(920) 356-9447 Voice
(920) 356-9454 Fax

CITY OF WATERLOO
Bob Thompson, Mayor
Mo Hansen, Clerk/Treasurer

Published: July 17, 2014 & July 24, 2014

City Hall

From: Laura Cotting [cottingel@gmail.com]
Sent: Friday, August 01, 2014 12:31 PM
To: Waterloo City Hall; Waterloo City Hall Mayor
Subject: RE: Fund 225

The City must take some responsibility for bringing in revenue, especially since so many others have given so generously to a project that benefits the community and its local businesses. I think it is fair to expect the City to cover utility bills and site maintenance EXCEPT landscaping. The original concept was rental fees covered utility bills. It seems logical to expend effort toward the following:

- 1) City markets facility as a rental and handles rental arrangements. NOTE: Joe Nehmer offered county help in marketing facility as a rental, so you will be getting help with getting the word out.
- 2) Enable online donations through Facebook page and through website. Only you can do that.

Regarding having someone staffing the facility: I recommend inviting Greg Matthews to make his office there. The DNR would appreciate it and Greg salary is already paid for by others.

Regarding 501c(3): there have been preliminary discussions, the initial concern is this could become another dysfunctional and exploitative relationship like the one the City has with the Firemens Park Trustees. Although there is a lot of interest toward fundraising for capital items and a Director, there is no interest in taking over basic maintenance for the City's property.

I would be happy to meet with you and the Mayor to bring you up to date sometime. My time is limited, as I have a mapping contract for next few months.

On Aug 1, 2014 12:06 PM, "City Hall" <cityhall@waterloowi.us> wrote:

A Neighborhood Meeting regarding McKay Way Road was held at the home of Maureen Giese, July 28, 2014. The purpose of the meeting was two fold;

discuss why McKay Way Rd was due for "crack filling" on July 18, secondly, all the overgrowth of vegetation/weeds in the subdivision located on McKay Way.

Maureen noted she had called the City Hall re: crack filling on the road on **July 18** and complained about why was it done? Who ordered it? The answer from City Hall was a road maintenance industry standard i.e. "Paser Rating" was used, thereby minimizing the lifecycle cost of a roadway. Also a Priority List of road repair was used. The Paser Rating was requested.

The Paser Rating Booklets and 2013 Rating Sheet plus a short list of city streets that were slated for future reconstruction, were delivered to Maureen's home on the 24th for her review.

The three home owners, Maureen Giese, Lee Stock, Darin Pfaff (renting to buy), discussed the above McKay Way concerns.

Thoughts regarding the McKay Way Road.

After reviewing the Paser Rating list which is an acceptable manual to guide local authority to manage local funds for road repair, we found it well written and rating system noteworthy.

However, in the 2013 Paser Rating System McKay Way had a rating of seven "9s" one "8" one "six;" this is 10 -9 being excellent, 8 being Very good, 6 being good. There are numerous streets that have a rating of 1, 2, 3 being Poor.

Question: Why was McKay Way Road cracks being filled? Why was there an interruption of the road at the Apartment section, no cracks or no repair of any kind done, then picked up again toward Hwy 19 intersection?? What good is a rating system if it is not used??

On the Priority "short list" (Public Works Dept.) sent, McKay Way is **not** listed. Of that list is Adams St., Mill St. Rood Ave, Pierce St and Edison Street. Adams St is rated 1 and 2, Mill St. is rated Poor. Additional comments on Adams St. refer to "reprofiled to crack filling."

Thoughts regarding communication to homes on McKay Way when loud equipment/road repair, road closings, and bicycle events are scheduled? *Why*

was there no email, flyer, or newspaper warning given to citizens of these events, esp. "Road Closing?"

Overgrowth of vegetation/grass on McKay Way.

July 3, Maureen submitted a statement to the Public Works Committee Meeting pertaining to the high grass, critters of all sorts, existing on the unsold lots in the DeYoung Subdivision (McKay Way), under the control of John DeWitt and Waterloo Development Group. Maureen was told DeWitt has been fined before because of this and the City is aware of this condition. The July 3rd statement was requested be sent to Mr. DiWitt. Update?

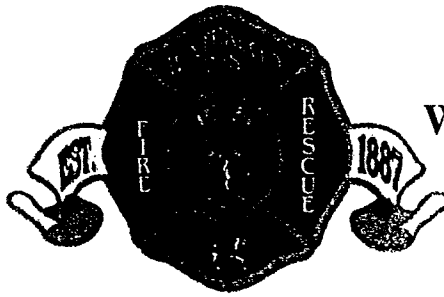
What has been done to date of this overgrowth? Has the commission on weed control issued a notice to the "noxious weed" condition? As cited under 261-8 Weed Control?

On p. 4, under 261-3 Public Nuisances Affecting Health the following points are listed: (H) ...growth of vegetation, and all weeds, grasses and plants over 12 inches in height, excluding trees and shrubs, which:

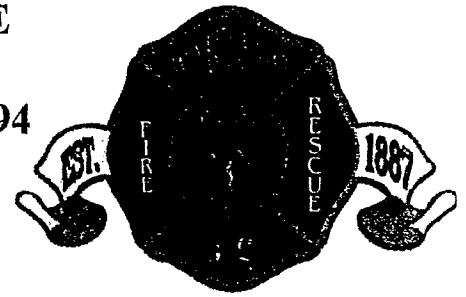
- 1) detract from the surrounding area and properties
- 2) become a possible fire hazard as determined by the Fire Chief
- 3) become a health hazard due to their pollen or a potential cover disease carrying rodents or other small animals,
- 4) are of infectious or poisonous nature in adjacent to a populated area regardless of height,
- (5) become a potential hazard to vehicular traffic in vision clearance triangles.

In conclusion, we feel questions have not been answered to our satisfaction. We would appreciate a complete analysis of the points presented above. Granted, the "crack filling" organization is a credible group of workers, *but was the cost of priority of McKay Way Road justified?*

Due to the City Ordinance Chapter 261 Nuisances, 261-8 Weed Control; if no action is taken by the City of Waterloo, other means of this ordinance enforcement shall be examined.



**WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594**



Thursday May 1st, 2014

On Monday April 14th, 2014 we had our monthly EMS training. Some of our members had gone to a WEMSA convention and when they go to a convention they need to bring something back and let the rest of the membership what they had learned. The 1st member had made a presentation about farm accidents and what new equipment is out there to better help with those types of emergencies. The 2nd member had a presentation of tactical EMS, this is when there is a high potential of getting injured due to a shooting or a riot. The 3rd member had spoken about getting in trouble with EMS. This was about documentation of the emergency call, making sure you put as much information in the reports so if needed to go to court. We also went over FETN, FETN is an online training site that we offer to the members for extra training and they have to start completing a training once a month with also coming to the training nights. The last part was our drivers went out and trained on evasive maneuvers and backing skills.

On Monday April 21st, 2014 we had our monthly Fire training. We trained on hydrant hook-ups, this is a timed training. We used both of our engines test the members on how quickly and efficient they were at hooking up to the hydrant. The training only allows 2 minutes to get the hydrant hooked up and flowing water without any problems. This training relays' on communication and teamwork.

On every EMS call we send out a survey card to help improve our service, we have put together the 2013 survey and here are the results.

Rate & Response – Fair 3, Good 12 & Excellent 48

Members Concern/Attitude – Fair 0, Good 12 & Excellent 51

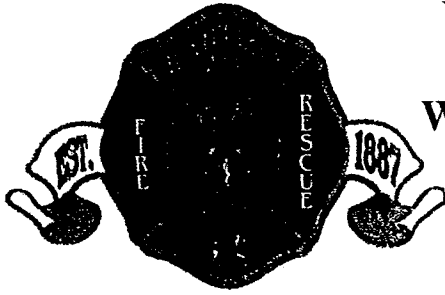
Members Knowledge – Fair 1, Good 16 & Excellent 46

Members Professionalism – Fair 0, Good 10 & Excellent 53

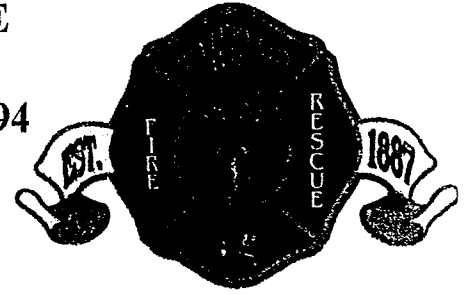
Quality of Service – Fair 0, Good 8 & Excellent 55

Also there is a spot for comments or improvements:

1. You were perfect
2. Can't think of a darn thing
3. Continue good services, Thanks with a smiley face
4. Keep up the good work
5. It hurt when they put the IV in.
6. Thank you
7. Smile
8. Nothing. People were so good and polite made my spouse comfortable & not scared
9. Thanks to all who helped my child, they are much better
10. Not a thing. Thank you so much. God bless all of you



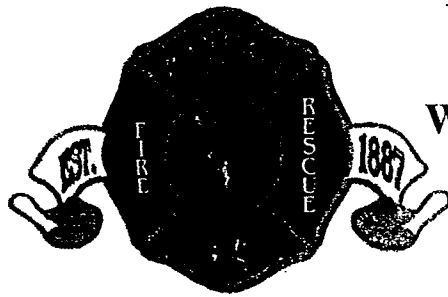
**WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594**



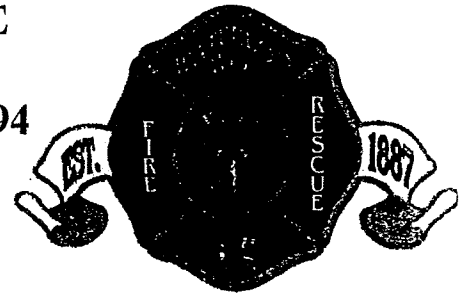
11. Jason & Eric were very kind & compassionate & gave excellent care to me. Thank you thank you thank you
12. Everything was great and thank you for coming
13. First responders were very fast! Made me feel much better. Great team! Thank you with a smiley face
14. Everyone taking care of my spouse was very professional. Thank you
15. Your service was wonderful for my spouse. He got to the hospital in time to receive TPA. God Bless you for your wonderful work.
16. Everyone was fantastic. Thanks so much with a smiley face
17. Response time seemed long over 11 mins. EMT's were all very good to my child & myself. Thank you!! Keep up the great job.
18. Thank you very much.
19. A very large smiley face
20. Everyone did their best. God bless Fire & Rescue what we do without them
21. Thanks for everything
22. Thanks Wes
23. Nothing keep on doing the way you are all doing.
24. Keep up the good work & thank you for being there for us with a smiley face
25. Hurry & get your new rescue unit – it was a very bumpy ride! LOL! You all were great.
Thank you

Sincerely,

Chief Vern Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
admin@waterloofd.com



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – April 2014
 Call Report for the month of April

EMS Calls:

| | |
|--------------------------|----|
| City of Waterloo | 10 |
| Township of Waterloo | 3 |
| Township of Milford | 1 |
| Township of Portland | 2 |
| Mutual Aid for Watertown | 1 |

Total EMS 17

EMS & Fire Accidents Calls:

| | |
|------------------|---|
| City of Waterloo | 1 |
|------------------|---|

Total MVA 1

False Alarms:

| | |
|------------------|---|
| City Of Waterloo | 1 |
|------------------|---|

Fire Calls:

| | |
|---------------------------|---|
| City of Waterloo | 2 |
| Township of Waterloo | 1 |
| Township of Portland | 2 |
| Mutual Aid for Watertown | 3 |
| Mutual Aid for Lake Mills | 1 |
| Mutual Aid for Reeseville | 3 |
| Mutual Aid for Columbus | 1 |

Hazardous Condition:

| | |
|------------------|---|
| City of Waterloo | 2 |
|------------------|---|

Weather Related Calls:

| | |
|------------------------|---|
| Waterloo Fire District | 0 |
|------------------------|---|

Good Intent:

| | |
|------------------|---|
| City of Waterloo | 0 |
|------------------|---|

Total Fire 16

April Total 34

Year totals:

| | |
|--|----|
| Fire (Structure, Wild land, Motor Vehicle) | 21 |
| Rescue/EMS | 82 |
| Hazardous Conditions (No Fire) | 5 |
| Good Intent Calls | 0 |
| False Alarm or Call | 3 |
| Motor Vehicle Accidents | 4 |
| Weather Related Calls | 0 |

Up to Date Total 115

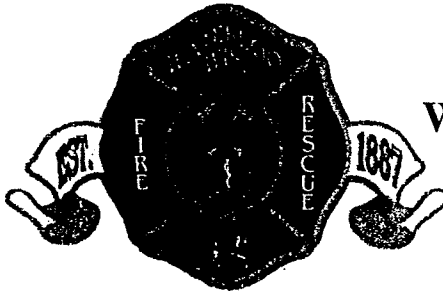
Up to Date Total Personnel Response: 742 (for the month): 248

Up to Date Year Response Time (All Incidents) 758

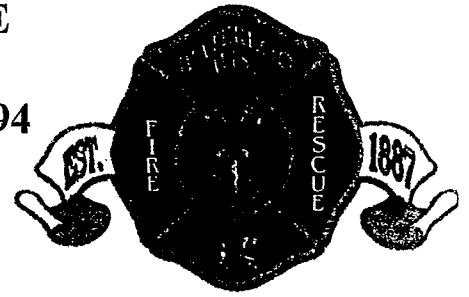
(From 1st page to enroute times) average 6.4 min (for the month)

Up to Date Minutes Spent Responding 434

(Enroute time to on scene time) average 4.3 min (for the month)



**WATERLOO FIRE & RESCUE
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Monday June 2nd, 2014

On May 12th, 2014 we had our monthly EMS training. We had three scenarios. The first one was a motorcycle accident. We had some of our family members come down that drive motorcycles to participate in this scenario. The crews had to determine if Med Flight was needed and what to do with their injuries. The second scenario was a bicycle accident. One of our member's child was willing to come down with his bike and act like he was in an accident and get splinted and longboarded. The crews had to keep the child calm and take care of the injuries. We also had to try to assist in trying to get ahold of the parents. The third scenario was heroin overdose. Heroin is one of the most used drugs at this time and yes it is in and around Waterloo. Our department is in a program where our EMT's can administer the medication Narcan to counteract with heroin before the AEMT only could administer by IV. There have been many cases in Jefferson and Dodge County with heroin overdoses.

On May 19th, 2014 we had our monthly Fire training. We had two different stations. The first one was a video on Rapid Intervention teams and the rapid growth of fire. The Rapid Intervention Team is about being proactive and being ready. RIT is a team that is set up if a firefighter would get trapped in a structure. Being proactive is making sure when RIT is assigned that they have all the tools they need, making sure that all equipment is set up and ready to use and keeping up with the fire scene. The second station was ladders. With this training we have our splash tower that we use for this training. The members need to place the ladder to the building in a timely manner and which ladder to use. They also went through a window rescue to remove a patient out of the window.

Sincerely,

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