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**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
July 16, 2014  
5:00 p.m.**

**1. Call to Order and Roll Call**

Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Bobbi Foutch-Reynolds, Laura Cotting. Others present: CATV Director Jesus Burgos and City Clerk Mo Hansen.

**2. Approval of Previously Unapproved Meeting Minutes**

**Motion:** Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds to approve minutes from May 28, 2014, June 11, 2014, open session June 11, 2014, closed session June 11, 2014, closed session June 16, 2014 and open session June 16, 2014. **Voice vote:** approved.

**3. Citizen Input**

None

**4. Directors report.**

Jesus Burgos reported that he had 35 extra working hours and that he was working on bringing those hours down during the rest of the year in order to break even. He also reported on the installation of the new editing computers, along with the new tablet/laptop and the free software that was received from Panasonic as a gift for purchasing the HMX100P switcher. As far as the old editing equipment, it was still waiting to be upgraded. The cabling of the chamber was rewired in order to direct from inside the CATV office. This would eliminate the director's voice in the chamber during recording the City Council meetings.

**5. Unfinished business.**

The Regulatory Board went over the list of questions for the kick off meeting and at the same time added some questions of their own to be asked during the meeting. It was decided that Mo Hansen would represent the City and Jesus Burgos would represent CATV during the meeting. Mock-Ups of the new webpage would be viewed by the board for evaluation and suggested changes.

**6. Future agenda items and announcements.**

Meeting was set for August 13, 2014 at 5:00 pm.

**7. Adjournment**

**Motion:** Moved by Bobbi Foutch-Reynolds, seconded by Laura Cotting to adjourn. **Voice vote:** Motion carried.

Jesus Burgos  
WLOO Coordinator/Director