

# WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

June 4, 2014 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Strasser called the meeting to order at 6:01 p.m. Members present: Strasser, Norton, Sellnow, Freund, Stinnett, Thurnbauer and Ziaja. Absent: none. Others attending: Clerk/Treasurer Hansen.
2. **Approval Of The Past Unapproved Meeting Minutes. Motion:** Moved by Stinnett, seconded by Sellnow to approve the May 20, 2014 minutes. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Unfinished Business**
  - a. **120 West Madison Street – Building Offered For Sale, June 4, 2014 Offer Deadline. Motion:** Moved by Stinnett, seconded by Freund to convene in closed session. **Voice vote:** Motion carried.  
NOTE: The Community Development Authority convened to closed session. The statutory exception for the closed session being Wis. Statute 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session.” An additional statutory exception for the closed session being Wis. Statute 19.85(1)(g) conferring "... with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.”  
  
Upon conclusion of the closed session the Community Development Authority reconvened in open session. **Motion:** Moved by Ziaja, seconded by Stinnett to direct the Clerk/Treasurer to forward a CDA recommendation to the Council at any stage in which an affirmative response is received from a bidder in the following sequence of communications: Step 1. Communicate to Michelle Weihert fully disclosing to her the letter from Sharon Burbach’s attorney; reaffirming that the building would be sold as-is and reaffirming her bid price. Allow a maximum of five days for an affirmative response. If unsuccessful in step 1, proceed to step 2. Step 2. Communicate to Todd Strauss fully disclosing to him the letter from Sharon Burbach’s attorney; reaffirming that the building would be sold as-is and reaffirming his bid price. Allow a maximum of five days for an affirmative response. **Roll call vote:** Ayes: Strasser, Thurnbauer, Norton, Freund, Stinnett and Ziaja. Noes: Sellnow. Motion carried.
  - b. **Find Your Path Here 2.0 / Additional Discussion. Motion:** Moved by Sellnow, seconded by Ziaja to table the item until a future meeting. **Voice vote:** Motion carried.
5. **Future Agenda Items And Announcements.** None.
6. **Adjournment. Motion:** By consensus the body adjourned. Time was approximately 7:10 p.m.

Attest:

Mo Hansen, Clerk/Treasurer