

Karl Junginger Memorial Library  
Board of Trustees Meeting  
May 20, 2014  
5:15pm  
Conference Room

I. Call to Order 5:17  
*Present: Kelli Mountford, Connie Schiestl, Art Biermeier, Deb Battenberg, Mike Strasser, Ellen Sullivan, Lindsay Reynolds, Heather Kent, Amanda Brueckner*

II. Approval of agenda  
*Schiestl moved to approve the agenda; Sullivan seconded. Motion unanimously.*

III. Reading and Approval of open minutes from April 22, 2014  
*Strasser moved to approve the agenda; Sullivan seconded. Motion passed unanimously.*

IV. Correspondence, Appearance, Public Comments  
*none*

V. Director's Report  
Heather Kent, a new part time employee, was introduced to the board.

The name for the new library consortium is TRIO. Kelli Mountford volunteered to be on the governance committee for TRIO. She will also be on the Overdrive help task force so that she can help other libraries with support.

The go live date for TRIO is November 20. The system will be down around then.

Maureen Adams met with Mountford to report that the School Grant not awarded. Competition was high.

Mountford is still waiting on roof estimates.

The computer problem was solved...anti-virus software was the problem. The new phone service is installed.

Brueckner reported on the summer program, which is a science theme. She is hoping to get more high school students involved, and will need high school volunteers.

VI. Unfinished Business

A. Mary Weigand stopped by to check on computer stations – *Informational*  
Mary was wondering if anything was changed on computers. Mountford let her know our plans for change in computer workstations.

VII. New Business

A. Review of Library policy 401. Selection of Materials – *Action*  
Changes in the policy were discussed since the library is expecting more WISCAT/interlibrary loans with the breakup of the consortium.

Schiestl moved to include the following under Library Policy 401, Section D:

*Because of limited budget and space, the library cannot provide all materials that are requested. Therefore, interlibrary loan is used to obtain from other libraries those materials that are beyond the scope of this library's collection.*

Schiestl further moved to add the following new paragraph as Letter J of Section 401:

*In return for utilizing interlibrary loan to satisfy the needs of our patrons, the KJM Library agrees to lend its materials to other libraries through the same interlibrary loan network, and to make an effort to have its current holdings listed in a tool that is accessible by other libraries throughout the state.*

*The exceptions are digital materials, which are provided through a statewide buying pool, to which KJML contributes funds. These materials include audio, video, and electronic books, and are selected for Overdrive throughout the Wisconsin Public Library Consortium. KJML has no direct control over this selection, other than to recommend titles for license. Selection Committee and WPLC Collection Development Policy can be found here: <http://www.wplc.info/committees/selection-committee>.*

Strasser seconded. Motion passed unanimously.

VIII. Date, place, and time of next meeting

The next meeting will be June 17 at 5:15 in the Conference Room.

Adjournment

Schiestl moved to adjourn the meeting at 6:02PM. Biermeier seconded. Motion passed unanimously.