

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

May 20, 2014 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Sellnow called the meeting to order at 6:00 p.m. Members present: Sellnow, Norton, Freund, Stinnett, Strasser and Ziaja with Thurnbauer arriving at 6:30. Absent: none. Others attending: Jeff Bogstad, Michelle Weihert and Clerk/Treasurer Hansen.
2. **Approval Of The Past Unapproved Meeting Minutes.** **Motion:** Moved by Freund, seconded by Stinnett to table approval of minutes until such time as they are available. **Voice vote:** Motion carried.
3. **Citizen Input.** Jeff Bogstad said he worked at Trek and would be interested in working on bike trails and learning more.
4. **Annual Election Of Chairperson and Vice Chairperson. Nominations:** Stinnett nominated Strasser for Chairperson. Freund seconded the nomination. Strasser was elected Chairperson by acclamation. Stinnett nominated Ziaja as Vice Chair. Freund seconded the nomination. Ziaja was elected Vice Chair by acclamation.
5. **Reports - Informational**
 - a. **Budget Report. Discussion:** Hansen noted that the EDA reimbursement for the 2010 remodeling of the Maunasha Business Center and for consulting services was forthcoming. No action taken.
 - b. **203 East Madison Street – Concept Design / Update. Discussion:** Hansen said the Finance, Insurance & Personnel Committee had approved \$600 as requested. Hansen said Eric Seidl wanted to donate the \$600 to the Waterloo Regional Trailhead Facility. Sellnow and others raised concerns for such an arrangement. Hansen said he would follow up with Seidl on the matter. No action taken.
 - c. **Proposal To Diane Gauthier Regarding 333 Portland Road. Discussion:** Hansen said an offer was before Diane Gauthier. No action taken.
 - d. **120 West Madison Street – Building Offered For Sale, June 4, 2014 Offer Deadline. Discussion:** Hansen said offers had been received. Sellnow said the offers should be kept confidential until after the deadline for offer submittals. Norton reported water in the ceiling of the structure and a mold smell. She was concerned by the water in the building. No action taken.
6. **Unfinished Business**
 - a. **Find Your Path Here 2.0 / Additional Discussion. Discussion:** Strasser mentioned donations from merchants for the initial program. Hansen referenced the work of UW-Milwaukee Urban Planning students. Sellnow said merchants would participate further. Strasser said a funding source was needed. Sellnow said positive PR was generated by the initial program. Ziaja suggested that perhaps funds from the sale of 120 West Madison Street could fund a program. Sellnow said a future program should be geared to new home construction. **Motion:** By consensus the matter was tabled until a future meeting.
7. **Future Agenda Items And Announcements**
 - a. **Community Development Authority Organizational Calendar.** Noted.
 - b. **Future Meeting Start Time.** By consensus the next meeting was scheduled for June 4 at 6:00 p.m. with the July meeting being July 15, 2014 (the 3rd Tuesday) starting at 6:30 p.m. rather than 6:00 p.m.
8. **Adjourn. Motion:** By consensus the body adjourned. Time was approximately 7:00 p.m.

Attest:

Mo Hansen, Clerk/Treasurer