

CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
May 1, 2014

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:00 p.m. Committee members present – Stinnett and Springer. Absent – Ziaja. Others present – Raynelle Butzine representing Waterloo United Methodist Church, Mitch Leisses of Kunkel Engineering and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes: March 6, 2014 and April 3, 2014. Motion:** Moved by Springer, seconded by Stinnett to approve the March 6, 2014 and April 3, 2014 meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Project Status Reports:**
 - a. **720 West Madison Street – Soil/Groundwater Closure Request. Discussion:** Hansen reported that he had no new information and was waiting for DNR action. No action taken.
 - b. **2014 Sidewalk Repairs -- Update & Schedule. Discussion:** Hansen submitted an updated schedule. Leisses submitted an Engineer's report of sidewalks to be improved. Hansen summarized a special assessment process noting that preliminary and final resolutions were required prior. **Motion:** Moved by Springer, seconded by Stinnett to recommend to Council approval of a preliminary resolution. **Voice vote:** Motion carried.
 - c. **2014 Railroad Avenue Reconstruction**
 - i. **Local Roads Improvement Program – Award of \$16,259.57. Discussion:** Award dollars noted.
5. **New Business**
 - a. **STH 19 Project 3050-02-02 Committee Decision Points From DOT 2/18/14 Planning Meeting. Motion:** Moved by Stinnett, seconded by Springer to approve the document as presented. **Voice vote:** Motion carried.
 - b. **Review Of Proposed Modifications To Snow & Ice Ordinance. Discussion:** Hansen noted that the re-draft was from prior to the issuance of invoices which brought about complaints. Thompson called for enhancing penalties for repeat offenders, suggesting \$200 per season. Stinnett said outreach such as calls and the like had taken place. Springer said to remove the citation part. Stinnett agreed. Hansen noted that the Public Works Department was not set up to send out citations. Springer modified his suggested change. He described it as the removal the DPW billing invoice task and directing the Police Department to issue citations with no option for warnings. Hansen said he would come back with a draft given what was discussed. No action taken.
6. **Future Agenda Items And Announcements**
 - a. **Consideration Of Special Assessment For Sidewalk Improvements – Step #2.** Noted.
7. **Adjournment. Motion:** Moved by Ziaja, seconded by Stinnett to adjourn. **Motion carried.** The time was approximately 6:58 p.m.

Attest:

Mo Hansen, Clerk/Treasurer