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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

COMMITTEE: Public Works & Property Committee

DATE: Thursday, May 1, 2014

TIME: 6:00 p.m.

LOCATION: Council Chambers of the Municipal Building, 136 N. Monroe Street

1. Roll Call And Call To Order
2. Approval Of Previously Unapproved Meeting Minutes: March 6, 2014 and April 3, 2014
3. Citizen Input
4. Project Status Reports:
 - a. 720 West Madison Street – Soil/Groundwater Closure Request (Clerk/Treas.)
 - b. 2014 Sidewalk Repairs -- Update & Schedule (Clerk/Treas.)
 - c. 2014 Railroad Avenue Reconstruction
 - i. Local Roads Improvement Program – Award of \$16,259.57
5. New Business
 - a. STH 19 Project 3050-02-02 Committee Decision Points From DOT 2/18/14 Planning Meeting
 - b. Review Of Proposed Modifications To Snow & Ice Ordinance (staff re-draft)
6. Future Agenda Items And Announcements
 - a. Consideration Of Special Assessment For Sidewalk Improvements – Step #2
7. Adjournment

Mo Hansen, Clerk/Treasurer

*** See Council Packet

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: April 28, 2014

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
April 3, 2014

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:00 p.m. Committee members present – Ziaja, Stinnett and Springer. Absent – none. Others present – Public Works Director Gary Yerges, Assistant Public Works Director Jeff Robbins and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes: March 6, 2014. Motion:** Moved by Ziaja, seconded by Stinnett to table the March 6, 2014 meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Project Status Reports:**
 - a. **Community Development Block Grant EAP Project – Project Update (Clerk/Treas.). Discussion:** Hansen reported that they are anticipating DNR final sign-off on the non-petroleum portion of the former pickle plant soon. There will be excavation this year yet to finalize the petroleum site which will be funded by the State. Springer said the pillars will be discussed at the Parks Commission meeting to find out if there is any grant monies to fund that project. No action taken.
 - b. **2014 Defective Sidewalks -- Update & Schedule (Clerk/Treas.).** Two month delay. As soon as the defined list is received letters can be mailed to property owners.
 - c. **STH 19 Project 3050-02-02 – Report From DOT Preliminary Plan Review Meeting Held 2/18/14 (Leisses).** No new information.
5. **New Business**
 - a. **STH 19 Project 3050-02-02 Committee Decision Points From DOT 2/18/14 Planning Meeting.** Three primary decision points: 1) Concrete from the 4-corners area to the Methodist Church, the rest being asphalt or the entire project being all asphalt; 2) Money is available through DOT for community design items such as the planter pits installed in 2008. It was suggested to use those dollars to match the existing downtown lighting; 3) DOT has estimated an additional cost to the city of \$6,000 to create additional parking in front of the Methodist Church. Earlier in the project process it was discussed to eliminate on street parking from bridge to bridge. The city conveyed their strong concern against that idea. DOT will be holding community meetings to inform property owners of the preliminary design process. Property owners will be given the option to have a tree planted in their yard if trees are removed in the right of way. Ziaja reminded the committee that Waterloo was a Tree City. Robbins commented that some of the trees planted downtown are blocking the view of the signs. Hansen reported that DOT will be holding public meetings in April and May.
 - b. **Request To Void Invoice For Public Works Department Snow Removal.** Hansen informed the committee there was an additional invoice to be discussed – Jack Zimmermann. He paid his invoice but felt that it was not fair. Hansen presented to the committee some compilations that were prepared in the Clerk's office since January 1st: 70 invoices mailed; 37 invoices paid; 9 complaints taken in the clerk's office; 9 repeat offenders; identified 3 properties as being foreclosed upon. Joe Marceil and Tim Haldiman were in attendance to discuss their invoices. There were no formal invitations to the meeting. They were to simply supply something in writing, either via email, mail or drop off at city hall. Joe Marceil introduced himself and explained that he did not feel it was a fair process. Ziaja explained that the issue was brought before this committee because it was a public works and property issue and that it was their responsibility to keep things safe and protected. Ziaja further explained that it would only take one person to fall and hurt themselves in some way and the property owner and the city are both liable. He felt that the ordinance should stand as it is. Tim Haldiman stated that there was an employee in his building that was not approached before the DPW employees started to shovel. He said there was no reason they could not see her sitting in the office and that he arrived approximately 2 minutes after the sidewalk was shoveled. Haldiman felt some compassion should be felt for those who have never violated before. It was mentioned that the public works employees should get out of the truck and let the people know to shovel their sidewalks before they have to clean them off. Ziaja felt that it would be much simpler for all property owners to clear their sidewalks within 24 hours of the snowfall ending. Springer felt that the invoices for Marceil and Haldiman should be voided and felt that a good working relationship should be kept between the city and the businesses. **Motion:** Moved by

Springer, seconded by Stinnett to recommend Council approval to dismiss the invoices for Joseph Marceil and Gordon and Margo Cronin Trust/Tim Haldiman. **Roll Call: Ayes** – Springer and Stinnett. **Noes** – Ziaja. **Motion carried.**

i. **Scott Miner, 419 Park Avenue**

ii. **Joe Marceil & Kari Augustine, 145-147 North Monroe Street**

iii. **Tim Haldiman, 139-143 North Monroe Street**

iv. **Jennifer Marek, 520 Knowlton Street**

v. **John & Kahala Heiderscheit, 1130 Lexington Way**

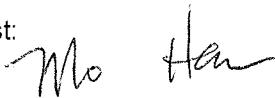
c. **Review of Modifications Of Snow & Ice Ordinance (staff re-draft).** Included in the Public Works & Property packet is a draft of modifications done by the Director of Public Works Gary Yerges, Assistant Director of Public Works Jeff Robbins, Police Chief Sorenson, Deputy Clerk/Treasurer Lois Baird and Clerk/Treasurer Hansen. It was difficult to finalize proper wording for the sequence of events following a snowfall, especially if there was a lot of snow, which in that case the public works employees would be diligently removing snow at the fire station and the police department. The intent is not to change policy but to clarify the process. **Motion:** Moved by Ziaja, seconded by Stinnett to place the item on the next Public Works & Property agenda. **Voice vote:** Motion carried.

6. Future Agenda Items And Announcements

a. **Consideration Of Special Assessment For Sidewalk Improvements – Step #1 (Delayed Two-Months).** No new information.

7. **Adjournment. Motion:** Moved by Ziaja, seconded by Stinnett to adjourn. **Motion carried.** The time was approximately 6:58 p.m.

Attest:



Mo Hansen, Clerk/Treasurer

TO: PUBLIC WORKS & PROPERTY COMMITTEE
FROM: CLERK/TREASURER
SUBJECT: 2018 STH 19 PROJECT / COMMITTEE DECISION POINTS FOR PLANNING AND DESIGN PURPOSES
DATE: APRIL 28, 2014

2018 STH 19 PROJECT / COMMITTEE DECISION POINTS FOR PLANNING AND DESIGN PURPOSES

The Committee reviewed some but not all of the decision points at it March meeting. This document is to serve as an outline of decisions points which upon Committee action will be forwarded to Kunkel Engineering and the Wisconsin Department of Transportation for inclusion into the planning and design process for this project.

1. CONCRETE VS. ASPHALT

The recommendation from the Public Works Director is to call for a concrete roadway from the Madison/Monroe intersection west to just past the Madison/South Jackson intersection

2. PARKING BUMP OUTS IN FRONT OF THE METHODIST CHURCH

My recommendation is to include the additional curbside parking at this location with an expected additional cost of \$6,000. At the request of Alderperson Ziaja representatives from the church were asked about the design option. The church is in favor of parking.

3. USE STATE ALLOCATED COMMUNITY DESIGN DOLLARS

My recommendation is to use the estimated \$103,000 to pay for decorative street lighting from the Madison/Monroe intersection west to approximately the end of the concrete roadway. Black poles matching or similar to the existing would be included. Lighting on the 100 and 200 blocks of South Monroe Street would also be matched to the existing decorative lights.

4. MINIMIZING LOSS OF ON STREET PARKING

I believe the consensus view is to support DOT's alternative plan that prevents the loss of all parking on the south side of Madison Street.

A formal Committee vote on these recommendations will allow the planning and design process to move forward.

Thank you.