

**CITY OF WATERLOO PLAN COMMISSION MINUTES  
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER  
April 22, 2014**

1. **Call To Order And Roll Call.** Bob Crosby called the meeting to order at approximately 7:02 p.m. in the Mayor's absence. Members present: Leisses Crosby, Butzine, and Reynolds with one vacancy. Others present: Daren Edward Maron, Ed & Rachel Cass, Marcus Gagnon, Mike Nordness and Clerk/Treasurer Hansen.
2. **Approval Of The Past Meeting Minutes And Public Hearing Minutes.** Moved by Butzine, seconded by Reynolds to table approve of the meeting minutes until such time as they are available. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **New Business**
  - a. **Conditional Use Permit - The Applicant, Trek Bicycle Corp., Owner Of The Property Located At 801 W. Madison Street, Is Requesting A Conditional Use Permit To Allow The Use Of A Temporary Office For One Year.** **Motion:** Moved by Leisses, seconded by Butzine to recommend Council approval of the conditional use permit as requested. **Voice vote:** Motion carried.
  - b. **Conditional Use Permit - The Applicant, City of Waterloo, Proposed Lease Holder Of the Property Owned By Meadowbrook Apartment Homes, LLC, Located At 680 McKay Way, Is Requesting A Conditional Use Permit To Allow The Use Of The Northern Most Part Of The Apartment Complex As A Public Park. The Intent Is To Use The Vacant Land As A Public Park Until December Of 2015. The Use Is Intended For Event Overflow For The Adjacent Waterloo Regional Trailhead At 760 McKay Way.** **Motion:** Moved by Butzine, seconded by Reynolds to recommend Council approval of the conditional use permit as requested. **Voice vote:** Motion carried.
5. **Unfinished Business**
  - a. **Preliminary Design Review - Building Expansion, 104 W. Madison Street, Daren Edward Maron.** **Discussion:** Mr. Maron further described his plans submitting a drawing for review. Maron stated that no action would take place prior to finalizing the recording of deeds and resolving any ownership questions. Further detail from the engineer was requested. **Motion:** Moved by Leisses, seconded by Butzine to table consideration of the design review until the next meeting. **Voice vote:** Motion carried.
6. **Future Agenda Items And Announcements.** None.
7. **Adjournment.** **Motion:** Moved by Butzine, seconded by Reynolds to adjourn. **Voice Vote:** Motion passed. Time: 7:20 p.m.

Attest:

Mo Hansen  
Clerk/Treasurer