

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
April 22, 2014
5:15pm
Conference Room

1. Call to Order
Meeting called to order at 5:19.
Roll Call: Lee Fiedorowicz, Lindsay Reynolds, Art Biermeier, Kelli Mountford, Ellen Sullivan, Deb Battenberg, Mike Strasser. Absent: Connie Schiestl
2. Approval of agenda
Sullivan moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.
3. Reading and Approval of open minutes from March 25, 2014
Strasser moved to approve the March 25 minutes, with the following change: Change "meeting adjourned at 5:28PM" to "meeting adjourned at 6:28PM". Sullivan seconded. Motion passed unanimously.
4. Correspondence, Appearance, Public Comments
Mountford passed around the Watertown Daily times, with advertisements for local businesses drawn by Waterloo Middle School Students. KJM had an ad in the paper.
5. Director's Report
 - MWFLS Board voted on a SirsiDynix maintenance fee. The separation from Lakeshores should happen quickly now. It will be a 2 day process when the system is changed over. The KJM Library will remain open during those days, but will not be able to check in or out books. The exact date is not available right now. For cataloguing, MWFLS is looking at getting out of the 3 year agreement with Skyriver to move to OCLC.
 - Libraries will need to have an outside IT source for everyday issues. KJML already uses Laurie Null of Badgerland Computers.
 - The library roof is leaking again in conference room and YA area. Mountford will continue looking into this with contractors. We may need a new roof.
 - Carroll Electrics has reprogrammed the phones.
 - Mountford has ordered Cybrarian, timing software which will provide a landing page for patrons using the internet in the library.
 - Heather Kent is the new part time employee.
 - Mountford was able to save \$900 on the recent shelving purchase by asking for a discount.
6. Unfinished Business
 - a. YA Furniture approve purchase – *Action*
Battenberg moved to approve the purchase of 2 couches and an ottoman from Embury for \$3456.14. Strasser seconded. Motion passed unanimously.
7. New Business

a. Food and Drink Policy – *Action*

Battenberg moved to change the food and drink policy language to say “non-alcoholic beverages are allowed in spill-proof containers”. Fiedorowicz seconded. Motion passed unanimously.

b. Approval of rewritten Bylaws Article IV, section 1 Board meetings. – *Action*

Strasser moved to change the wording to “Regular meetings shall be held monthly. Date, hour, and place to be determined by Board of Trustees.” Battenberg seconded. Motioned passed 4-2 (Sullivan and Fiedorowicz opposed).

8. Date, place, and time of next meeting

5:15 May 20

Adjournment: Strasser moved to adjourn at 6:06. Battenberg seconded. Motion passed unopposed.