



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

COMMITTEE: Public Works & Property Committee

DATE: Thursday, April 3, 2014 **TIME:** 6:00 p.m.

LOCATION: Council Chambers of the Municipal Building, 136 N. Monroe Street

1. Roll Call And Call To Order
2. Approval Of Previously Unapproved Meeting Minutes: March 6, 2014
3. Citizen Input
4. Project Status Reports:
 - a. Community Development Block Grant EAP Project – Project Update (Clerk/Treas.)
 - b. 2014 Defective Sidewalks -- Update & Schedule (Clerk/Treas.)
 - c. STH 19 Project 3050-02-02 – Report From DOT Preliminary Plan Review Meeting Held 2/18/14 (Leisses)
5. New Business
 - a. STH 19 Project 3050-02-02 Committee Decision Points From DOT 2/18/14 Planning Meeting
 - b. Request To Void Invoice For Public Works Department Snow Removal
 - i. Scott Miner, 419 Park Avenue
 - ii. Joe Marceil & Kari Augustine, 145-147 North Monroe Street
 - iii. Tim Haldiman, 139-143 North Monroe Street
 - iv. Jennifer Marek, 520 Knowlton Street
 - v. John & Kahala Heiderscheit, 1130 Lexington Way
 - c. Review of Modifications Of Snow & Ice Ordinance (staff re-draft)
6. Future Agenda Items And Announcements
 - a. Consideration Of Special Assessment For Sidewalk Improvements – Step #1 (Delayed Two-Months)

7. Adjournment

Mo Hansen
Mo Hansen, Clerk/Treasurer

*** See Council Packet

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: March 31, 2014

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

City Hall

From: City Hall [cityhall@waterloowi.us]
Sent: Tuesday, March 18, 2014 4:32 PM
To: 'Scott Miner'
Subject: RE: Additional information / DPW snow removal invoice

Scott,

Your request to reconsider will be added to others who have formally asked for reconsideration. The matter will be before the Public Works & Property Committee on April 3 at 6 p.m. in the Council Chambers. This committee consists of three elected Alderperson. The committee may choose to make a recommendation to the Council specific to your request a determination on your request.

Mo Hansen

Clerk/Treasurer
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594-1198

email - cityhall@waterloowi.us

website - <http://www.waterloowi.us>

voice - 920-478-3025



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COMMUNITY

Meetings

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meeting notices

From: Scott Miner [mailto:ystop4@gmail.com]
Sent: Tuesday, March 18, 2014 2:17 PM
To: cityhall@waterloowi.us
Subject: Fwd: Additional information / DPW snow removal invoice

Mo,

Hello, it's Scott Miner from 419 Park Ave. Stacy forwarded this email to me so I could address the issue at hand since she wouldn't have enough free time to do so.

I would like to take a moment and ask that the city reconsider the bill of \$95 we have been presented with. In general, we have always kept up on snow removal, even going so far as to do the neighbors' walk as well. I do realize the times written on the bill indicate well past the 24 hour period for removal. However, I don't feel it fair that we be billed for this AND have the police department write us a warning days after the incident, especially when I can lose count as to how many times I've gone for evening walks in town and have had to walk across glare ice and snow on sidewalks that's not been removed for days. Also, the city policy states that

sand, etc. is to be dispersed in these areas that cannot be easily removed, and there has been specific areas where that has never been addressed at all this winter. If the city can't do something about those areas that have been repeat offenders through the winter, then we feel it's unfair to punish us for something that we've not been repeat offenders of ourselves. It is also a slap in the face to get a written warning from the police department well after being already billed by the city. Seems to us that should have been the other way around, warn first and punish later. It's worth noting that the officer writing the fine let Stacy know there were about 60 other residents in town complaining of the same situation we are in, which is unacceptable not only in our eyes, but theirs as well.

Please give our situation your consideration. We hope this can be resolved in an amicable fashion. Thank you for your time.

Sincerely,
Scott & Stacy Miner

Memo

Date: March 15, 2014
To: Waterloo City Council, c/o Mo Hanson
From: Joe Marceil and Kari Augustine, owners of 145-147 N. Monroe

Recently we received an invoice for \$95 for 6 minutes of snow shoveling done at about 10 a.m. on Thursday, March 6. This came as a complete surprise as we have never received any warnings or citations of any kind in over 25 years of owning the property, and in fact have done more than average in maintaining downtown appearance and safety.

Our objections fall into several categories:

- 1) When there is to be a change in policy or enforcement, a warning would be constructive. Today (3/15/14) we received what appears to be a police warning notice dated 3/7/18 with the times 7:10 a.m. and 3:00 pm noted; we are at a loss for what this is for since there was no snow after the 0.01" reported on Wednesday the 5th and shoveled on the 6th. Is the implication that the city will issue both PD citations and invoices for snow shoveling in the future?
- 2) This approach to solving a persistent problem is punitive and will only create resentment in law-abiding property and business owners. We have always employed Bill Gruchow to shovel for us, but this winter he has been ill, so we have tried in good faith to keep up with it ourselves, with the help of tenants and neighbors. A vastly more constructive approach would be a city-sanctioned snow removal service that owners could subscribe to. Rather than having 25 owners scrambling to find reliable help, the city could elicit one provider that would accept any downtown subscriber.

Before dismissing ideas such as this, we ask you to consider how Waterloo's downtown is in steep decline, and creating resentment over an issue like this is unnecessary and foolish. We will not stay if there is conflict with the city!

- 3) Judging from the copied before-and-after shoveling photographs that accompanied the invoice, there was a fraction of an inch of snow that apparently fell during the evening of Wednesday March 5 and into Thursday the 6th. According to records found on the Weather Channel (found on Waterloo's own website!), the precipitation totals in Waterloo for the 5th, 6th and 7th were 0.01, 0.0 and 0.0 inch! Why did decision makers choose a day with minimal snowfall to teach property owners a lesson? Doing so only undermines credibility.
- 4) The snow removal policy found on the City's website states that owners or those responsible shall: "remove all snow and ice from said sidewalk within 24 hours from the time the snow ceases to fall." From what snowfall-ending time was 24 hours determined, and on what basis was this determination made? In fairness, invoices or tickets must include this information to be credible! Perhaps there should also be some means of signaling that the 24-hour countdown has started.
- 5) We happen to be the only downtown property to have concrete steps in front. To see that city workers did not shovel them as part of the \$95 minimum also damaged the credibility of the city's policy!

In conclusion, we do respectfully request that the fine be withdrawn and the above issues addressed.

STATEMENT

CITY OF WATERLOO
136 N. MONROE STREET
WATERLOO, WI 53594-1198

TAX PARCEL # 290-0813-0644-033

OWNERS NAME Joseph Marceil, 113 Main St, Marshall 53559

ADDRESS 145/145 1/2 N. Monroe St
147

PLEASE MAKE ALL PAYMENTS TO WATERLOO CITY TREASURER

DESCRIPTION OF WORK PERFORMED

SNOW & ICE CONTROL

DATE: 3-6-14 145/145 1/2 147 1/2
START TIME: 10:00 A. M. 10:00 A
FINISH TIME: 10:03 A. M. 10:03 A

COMMENTS:

PUBLIC WORKS EMPLOYEES CLEARED
THE SIDEWALK OF SNOW AND/OR ICE
FROM THE ABOVE PROPERTY.

1" SNOW

MINIMUM CHARGE: \$25.-

DPW LABOR: 1 (2) 3. 4. 5. MEN.

EQUIPMENT USED:

TRUCK-SNOW PLOW AND/OR SANDER W/OPERATOR = \$85.00/HR MINIMUM ____

TRACTOR/SNOW BLOWER/BLADE W/OPERATOR = \$75.00/HR MINIMUM ____

SNOW SHOVELING AND/OR SALTING = \$95.00/HR MINIMUM X

THE SNOWFALL STARTED ON 3/4/14 AT 11:00 P M.

THE SNOWFALL ENDED ON 3/5/14 AT 7:30 A M.

SIGNATURE OF PUBLIC WORKS OFFICIAL

Gary Gerges

Tim Haldiman

From: "Tim Haldiman" <tim@serviceinsurance.us>
Date: Thursday, March 06, 2014 3:32 PM
To: <dpw@waterloowi.us>
Subject: snow removal at 139/143 n monroe street on 3-3-14

Gentlemen,

Regarding the statement/fine of \$95 for non-compliance of snow removal at service insurance. To inform you that my address where I have personally been in charge of for the last 25 years has never one time been in violation of any snow removal situation. I personally removed the snow from my office on Saturday march 1 at approximately 11:00 am. In the period from that time to 9:00 Monday morning there apparently was another roughly 1/2 inch of snow that fell in the afternoon of March 1. When I entered my office at 8:55 I noticed that it had appeared as though someone had salted the sidewalk. My office personnel, Cheri Van Holten, said she was on the phone when apparently city employees removed the snow remaining on the sidewalk and salted the area.

I personally feel that the city workers could have very easily seen the "open" sign on our business and said that we were in violation and the problem would have been solved in a matter of minutes as she could have had salt applied immediately to alleviate the problem. In a small town, where people should have good communication with local business people, this was not done. I am of the opinion that our record over the last 100 years of doing business in this building speaks for itself and that a warning would be the avenue of choice in this matter rather than an immediate fine of \$95.

I await your response as hopefully this will be brought in front of a grievance committee of some sort.

Respectfully Submitted
Tim A Haldiman
Service Insurance Agency
Established May 1914

City Hall

From: Jennifer Marek [jm1298@sbcglobal.net]
Sent: Wednesday, March 26, 2014 12:26 PM
To: cityhall@waterloowi.us
Subject: Invoice for Snow Removal - March 7, 2014

To: Mo Hansen
From: Jennifer Marek
RE: Snow Removal Invoice #0098-2014

Mr. Hansen:

Per our phone conversation. You asked me to send you an email regarding the circumstance for our failure to remove snow from our sidewalk following a winter event on March 7, 2014.

First of all, I would just like to say thank you to the staff that did the work. They did the job that the city has hired them to do. For that, I would like to commend them. I do not find fault in what was done in anyway. I hope it is clear.

Our circumstance: We have lived in our home for ten years. My husband has worked third shift for a majority of that time. We have followed the same routine and have never had a problem in the past. My husband arrives home between 8am-9am in the morning. He comes in the house and gets something to eat. Usually between 10-11am, he goes out to clean the walk/driveway as needed. We didn't see this as being a problem this time because, as I said we have done it this way for many years. Even the pictures that your staff took shows my husband coming outside. This was just a matter of bad timing on our part. As with many other people, money is extremely tight and this invoice would be difficult for my family to pay at this time. I hope that we can come up with an arrangement.

Suggestions for future events: It would be very helpful for us and I am sure many other citizens if there was some sort of notification/information system in place. Two examples are:

1. Post the end time of the winter event on the Waterloo website. If I knew there was a location to view this, I would be more informed and as a family, we can adjust our routine to ensure our walks are cleaned.
2. Utilize the reverse 911 service that the city has. At the end of a winter event, send out a message like "The winter event has ended in Waterloo. Please have your walks cleared/sanded within twenty-four hours." This is a generic message that I am sure would be easy to activate as needed. It would again help my family stay informed and adjust our routine to ensure our walks are cleaned. This could help those that are out of town. By receiving the notification, they can touch base with someone local to ensure their walks are cleaned.

I hope these ideas help to start a conversation regarding this topic. I feel it is very important for safety to have these walks cleaned and if citizens were more informed of times in which an actual event has occurred, it would help us understand more of what is expected of us as homeowners.

Thank you,
Jennifer Marek

Feel free to give me a call with any questions - 608-770-0988

City Hall

From: mamakahala@comcast.net
Sent: Friday, March 14, 2014 11:41 AM
To: cityhall@waterloovi.us
Subject: Invoice #0106-2014

To whom it may concern,

We received a bill for snow removal for \$95.00. We have moved (July 2013) and the house is either in a short sale/foreclosure. Our wonderful neighbors, Bill and Liz who live at 1140 Lexington Way, volunteered to watch the house/do snow removal until it sold. On this particular day, Bill was out of town and Liz was ill with the flu. They also got a bill for \$95.00. We share the same lot.

I ask you, do you ever "forgive" or offer a "grace" period? When we lived there we cleaned and helped our neighbors and Bill and Liz have been more than examples of service. One time it was not done. Did someone knock on the doors?

I have not complained about being charged for a \$12 monthly garbage pickup. 8 months x \$12 = \$96.00. Empty house, no garbage. We have been paying utilities.

We believe Waterloo is a town that cares about neighbor helping neighbor.

John and Kahala Heiderscheit
1130 Lexington Way

ORDINANCE #2014-03 – Proposal For Revision
(with draft revisions from March 6, 2014 staff meeting)

AMENDING CHAPTER 324 STREETS AND SIDEWALKS OF THE MUNICIPAL CODE RELATING TO SNOW AND ICE REMOVAL FROM SIDEWALKS AND A THE PROCESS FOR REMOVAL BY THE CITY IF NOT CLEARED

New Text – New language

Struck Text – ~~Deleted Text is shown as struck~~

New as of 3/6/2014 – New Language

Struck as of 3/6/2014 – ~~Struck Text~~

Chapter 324. STREETS AND SIDEWALKS

§ 324-6. Snow and ice removal.

A. Required. The owner, occupant or person in charge of every building, lot or part of a lot within the City abutting upon a public sidewalk shall remove all snow and ice from said sidewalk within 24 hours from the time the snow ceases to fall. When ice is formed on the sidewalk so that it cannot be removed, it shall be kept sprinkled with ashes, salt, sand or like material. The entire sidewalk from edge-to-edge must be made safe for passage by a means described above.

hazardous noting the location. A
Department will visit the property
directed to the Public Works

Identify violations noting the
cesses to fall.

Director, or the Director's designee, will first identify sidewalk
list will be presented to the Police Department. The Police D
and issue a warning or citation after which the list will be redi
Department for shoveling, sanding or salting.

Procedure – Removal by City:

(1) The Public Works Director, or the Director's designee, will
location no sooner than 24 hours from the time the snow ceases

(2) The Public Works Director, or the Director's designee will present to the Police Department a list of locations identified as being in violation. The Police Department will issue a warning or citation which may result in penalties, pursuant to Section 1-4 of the municipal code, above beyond the charge by the Public Works Department for the removal of snow and or ice.

(3) Removal of snow or ice by the Public Works Director or the Director's designee may commence upon identification of a violation.