



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
March 19, 2014
5:00 p.m.**

1. **Call to Order and Roll Call.** Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Bobbi Foutch-Reynolds, Laura Cotting, Dale Van Holten, Shannon Koele, CATV Director Jesus Burgos, and Mo Hansen-Clerk/Treasurer.
2. **Approval of Previously Unapproved Meeting Minutes**
Moved by Laura Cotting to approve the minutes from the past meeting, seconded by Dale Van Holten.
Voice vote: Approved.
3. **Citizen Input**
During citizen input Steve Battenberg took advantage of mentioning the change by Charter Cable of going completely digital and eliminating channels 96 and 98 on the 22 of April 2014.
4. **Director's Report**
Jesus Burgos reported on the new programming arrivals, dates and availability of programming downloads. Once we have received the new programming we will start the advertising with the Courier news paper.
5. **Unfinished Business**
 - a. Mo Hansen presented to the board an RFP for approval of the board on vendors interested in bidding on the upgrade of our website. **Voice Vote:** Approved.
 - b. Jesus Burgos reported on cost of moving CATV facilities.
 - c. Jesus also touched on the Courier Newspaper advertising exchange.
6. **New Business**
 - a. CATV Director Jesus Burgos brought to the attention of the board the need of upgrading the video editing computers. Board agreed on having the director look into purchasing two new editing towers for edit 1 and 2.
 - b. CATV Director also presented to the board the importance of attending this years WCM Spring Conference in Madison, WI on April 25 and 26, 2014. Board approved.
7. **Adjournment**
Motion: Moved by Dale Van Holten, seconded by Shannon Koele. **Voice vote:** Motion carried.

Jesus Burgos
WLOO Coordinator/Director